



## Jefferson County Department of Public Works

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### **Quilcene Complete Streets Community Design Workshop #2**

#### Meeting Minutes

April 19, 2016, 6:30-9 p.m.

- 1) Introductions - County Staff, Consultant Team and WSDOT Representatives
  - Eric Kuzma (Jefferson County Project Manager) started the introductions and recognized dignitaries in attendance including Jefferson County Commissioners Kathleen Kler and David Sullivan, Sherriff Dave Stanko and Fire Chief Larry Karp.
  - Also introducing themselves as part of the team were Jeff Bouma (FBP), Sandy Fischer (FBP), Dale Severson (WSDOT), Scott Sawyer (SCJ Alliance), Jeff Peterson (FBP) and Zoe Lamp (Jefferson County).
- 2) Overview of Project History, Process, Schedule and Goals
  - Eric Kuzma provided a brief overview of the project, the WSDOT grant funding associated with the project, and the goals of the project.
- 3) PowerPoint Presentation
  - Jeff Bouma provided a 10-minute PowerPoint presentation of the site analysis that was performed on the project area and the issues impacting safety and provided a review of the results of the (3) exercises done in the previous meeting which led to the development of the current alternatives.
  - Sandy Fischer provided a 20-minute PowerPoint presentation of the (3) current alternatives that were developed, specifically focusing on the similarities and differences in each of the plans.
  - Jeff Bouma concluded with an overview of the key elements of each of the (3) current alternatives.
- 4) Break-out Groups
  - Attendees were organized into three large groups to further discuss each of the three alternatives, with each group focusing on one particular alternative for 15-20 minutes. Jeff Bouma led the Alternative 1 discussion, Eric Kuzma led the Alternative 2 discussion and Sandy Fischer led the Alternative 3 discussion. The three facilitators then rotated to each of the other two groups in succession and spent 15-20 minutes discussing the particular Alternative.

5) Exercise – Preferences

- A matrix was presented which had the ten main design elements printed across the top (columns) and the three design Alternatives printed down the side (rows). With three of these matrix boards placed around the room for convenience, participants were asked to consider each of the ten elements and place one dot in each column which corresponded to their preferred use of that element, whether it occurred in Alternative 1, 2 or 3.

6) Discussion of Exercise + Next Steps

- A brief discussion was had about the preliminary observations based on the grouping of dots as placed on the matrices. For example, it was clear that the majority was interested in maintaining a turn lane through town and not interested in closing Old Church Road.
- Next steps were discussed. The information gathered to date will be utilized to develop a preferred alternative. An additional public meeting to present this preferred alternative will likely be held, even though the grant only included funding for two meetings. The community will be kept informed of future opportunities to participate.
- An informational video will be produced which documents the design and public outreach process.

