



Jefferson County Conservation Futures (JCCF) Committee
SPECIAL MEETING FINAL MINUTES
Chimacum Grange
Chimacum, WA
November 9th, 2017, 2:06 PM to 3:45 PM

* Decisions and action items are indicated in bold font.

Members Present: Phil Andrus, District 2; Mary Biskup, Chair, District 1; JD Gallant, District 3; Richard Jahnke, Interest – Coastal Areas; Lorna Smith, Interest – Ecotourism; Craig Schrader, Interest – Climate Change; Sarah Spaeth, Interest – Jefferson Land Trust; David Wilkinson, Vice Chair, District 1

Members Absent: Scott Brinton, Interest – Agriculture; Lige Christian, District 3; Rob Harbour, Interest – Working Lands; Ray Hunter, Interest – Fallow Farms

County Staff Present: Tami Pokorny, Environmental Health

I. Call to Order:

Chair Mary Biskup called the meeting to order at 2:06 PM.

II. Welcome and Introductions

III. Approval of Minutes:

Preliminary approval of the October 5th, 2017 Meeting minutes and approval of the August 10th, 2017 Meeting were initially granted by consensus. Tami Pokorny remarked on the lack of a quorum at the October 5th, 2017 Meeting and the need to reflect that in the draft minutes. Subsequently, the amended October 5th, 2017 and August 10th, 2017 Meeting minutes were preliminarily approved by consensus.

IV. Review of Agenda:

No changes were made to the agenda.

V. Guest Observer Comments:

There were none.

VI. Old Business:

Subcommittee Recommendations for 2018 Funding Round:

Phil Andrus led discussion on the subcommittee conclusions, which modified the language of the application and score sheet to give particular attention to anadromous fish species. Reference to fish in question 7 was removed and a new question 8 was added: "To what degree does the project protect habitat for State or Federal ESA-listed anadromous fish species?" for a possible 15 points. The full Committee discussed questions 7 and 8 in the application and score sheet, addressed typos, and agreed to change question 8: "To what degree does the project protect habitat for anadromous fish species?" Question 7 was modified to: "To what degree does the project preserve habitat for flora and fauna other than habitat for anadromous fish species?" Tami Pokorny made changes in the application to reflect the changes made in the score sheet. Discussion followed on buffer language in the application and changed question 8 to say: "Describe to what degree the project protects habitat for anadromous fish species (for example: marine shorelines, stream/river corridors including meander zones, and riparian buffers)." **Phil Andrus moved and Richard Jahnke seconded to amend the JCCF 2018 Score Sheet and Application as described. The motion passed by consensus.**

VII. New Business

A. Subcommittee on Long-term Monitoring

The Subcommittee was Rob Harbour, Chair; Lige Christian; Dave Wilkinson; and Richard Jahnke. Rob sent a draft motion for development of a process of long-term monitoring of CF projects through Tami Pokorny, since he was unable to attend this meeting: "A CF subcommittee including but not limited to Rob Harbour, Lige Christian, Rick Jahnke, and Dave Wilkinson will draft a process for consideration by the CF committee for a long-term monitoring program for CF projects. Recommendations to include:

- Working with partners and past project sponsors, develop a simple process for periodically reviewing the status of past approved projects to: a. Determine consistency with the original intent of the project; b. Consider the long-term effectiveness of various types of projects; c. Build a common knowledge base of prior projects for use by the CF Committee; d. Provide insights into how to use CF funds most effectively.
- A timeline for implementing the process."

Discussion followed on the directions long-term monitoring could go and possible additions to the list of recommendations. The group concluded a motion was not necessary and that the Subcommittee should carry on. *Tami will send around the notes from the Subcommittee meetings.

B. Subcommittee to Develop Scope Change Guidance

The Subcommittee included the same members as the previous one. Dave Wilkinson read his draft motion for development of a process to consider CF project changes: "A CF subcommittee including but not limited to Rob Harbour, Lige Christian, Rick Jahnke, and Dave Wilkinson will draft a process for consideration by the CF committee for proposed project changes. Recommendations to include:

- Objective criteria to determine when proposed project changes will be considered by the CF committee and those that may be processed by staff without CF committee review.
- Objective criteria for evaluation by the CF committee of proposed project changes.
- An outline of the process to request project changes that will be made available to projects sponsors, including information and time periods needed.
- A goal stating when this project change process will be adopted and incorporated into the CF program."

The CF Committee discussed potential project changes and concluded that a motion was not necessary, but that the Subcommittee should carry on. Decisions will not affect the 2018 round.

C. Recommendations and Presentation to the BoCC

A presentation to the Board of County Commissioners must be made regarding changes to the application and score sheet. The presentation is tentatively scheduled for December 11th. The Committee agreed that Tami Pokorny could present the program changes as in the past, and members will attend as available. Tami will also present a resolution that says when the application period begins and ends and gives an estimate of the available funds. The calendar was also reviewed.

D. Possible Transfer of County Interests in Glendale and Finnriver Farms

Tami Pokorny discussed the possibility of transferring the conservation easements and responsibilities for the projects from the County to the Jefferson Land Trust, as was done with the Chimacum Dairy Project. Sarah Spaeth said that the Land Trust is receptive to the idea. The Committee agreed that it sounded like a good idea and had no objections to the transfer.

E. Next Meeting

The next meeting is the site visits, tentatively scheduled for Wednesday, April 11th, 2018. *Tami Pokorny will get in touch with everyone at the end of March to confirm the date.

VII. Other/ Administrative

Staff Update:

Fund balance: Tami Pokorny was unable to get a fund balance in time for the meeting. The amount available for the next year should be at least \$260,000. *She will send around the balance when she gets it.

Membership: Tami said the prospective candidate for District 2 changed her mind, so she is still looking for someone. JD Gallant announced that Ray Hunter is out of the hospital and doing better. The Committee discussed the district map, which can be found on the County website. Phil Andrus invited Tami to announce the membership vacancies on the local radio station tomorrow afternoon.

Outreach: There was nothing new to announce except for the radio notice for tomorrow.

VIII. Observer Comments

There were none.

IX. Adjournment

Chair Mary Biskup adjourned the meeting at 3:45 PM.