



DEPARTMENT OF COMMUNITY DEVELOPMENT

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SUPPLEMENTAL APPLICATION SIGN PERMIT

MLA # _____	PROJECT/APPLICANT NAME: _____
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Purpose

The purpose of the sign permit process is to ensure consistency with the applicable sections of the Jefferson County Code (JCC). You will submit a Master Permit Application Form and Site Plan in conjunction with this supplemental application. Refer to the materials accompanying the Master Permit Application Form for additional information.

Process

Signs are reviewed administratively as Type I permits by the Department of Community Development (DCD). An administrative determination to approve a sign application will be made when the proposal is consistent with JCC 18.30.150 (SEE ATTACHED) of the Jefferson County Code. An administrative determination to deny an application will be made when the proposal is not consistent with the JCC. Denials of applications for sign permits will be accompanied by a written statement identifying specific areas in which the proposal is deficient.

Supplemental Information

Are there any signs currently on site? _____ If yes, list type, dimensions, square footage of sign area, location.

TYPE: _____ DIMENSIONS: _____ SIGN AREA (SQ.FT.): _____ LOCATION: _____

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TYPE: _____ DIMENSIONS: _____ SIGN AREA (SQ.FT.): _____ LOCATION: _____

List proposed signs:

TYPE: _____ DIMENSIONS: _____ SIGN AREA (SQ.FT.): _____ LOCATION: _____

TYPE: _____ DIMENSIONS: _____ SIGN AREA (SQ.FT.): _____ LOCATION: _____

The applicant hereby certifies that the statements contained in this application are true and provide an accurate representation of the proposed amendment; and the applicant(s) hereby acknowledges that any approval issued on this application may be revoked if any such statement is found to be false.

APPLICANT'S SIGNATURE

DATE