



DEPARTMENT OF COMMUNITY DEVELOPMENT

621 Sheridan Street, Port Townsend, WA 98368
Tel: 360.379.4450 | Fax: 360.379.4451
Web: www.co.jefferson.wa.us/communitydevelopment
E-mail: dcd@co.jefferson.wa.us



SCAN ME

SUPPLEMENTAL APPLICATION SHORELINE DEVELOPMENT

A completed application form is a requirement of submittal. Include "N/A" in spaces that do not apply.

MLA #		Case #	
Application Type (select one):			
<input type="checkbox"/> Statement of Exemption: See Examples on back side of application	<input type="checkbox"/> Variance*	<input type="checkbox"/> Substantial Development*	
	<input type="checkbox"/> Conditional Use (administrative)*	<input type="checkbox"/> Conditional Use (discretionary)*	
1) Does your proposal require in water work and/or works below ordinary high-water mark? Yes <input type="checkbox"/> No <input type="checkbox"/>			
2) Does your proposal require 10,000 sq/ft or more of impervious surface and/or non-single-family structures of 5,000 sq/ft or more? Yes <input type="checkbox"/> No <input type="checkbox"/>			
* If either of the boxes for 1 or 2 above are checked yes or if the permit type above has an asterisk then a pre-application conference is required prior to submitting for a shoreline permit.			

Site Information			
Assessor Tax Parcel #:		Name of Body of Water:	
Property Owner Name(s):			

Project Description	
Describe the existing property use and condition: _____ _____ _____	
Proposed distance from ordinary high water mark to use/development:	<i>feet</i>
Describe the proposed property use: _____ _____ _____	

By signing this application form, the owner/agent attests that the information provided herein, and in any attachments, is true and correct to the best of his or her knowledge. Any material falsehood or any omission of a material fact made by the owner/agent with respect to this application packet may result in making any issued permit null and void.

Owner Signature: _____ Date: _____

Print Name: _____

These activities require a formal statement of Exemption issued by Jefferson County.

Check 'Statement of Exemption' box on the front of this form and submit with Permit Application to apply for your Exemption Approval.

18.25.570 Statement of Exemptions

(1) The administrator is hereby authorized to grant or deny requests for statements of exemption from the shoreline substantial development permit requirement for uses and developments within shorelines that are specifically listed above. Such statements shall be applied for on forms provided by the administrator. The statement shall be in writing and shall indicate the specific exemption of this program that is being applied to the development, and shall provide a summary of the administrator's analysis of the consistency of the project with this program and the Act. As appropriate, such statements of exemptions shall contain conditions and/or mitigating measures of approval to achieve consistency and compliance with the provisions of this program and Act. A denial of an exemption shall be in writing and shall identify the reason(s) for the denial. The administrator's actions on the issuance of a statement of exemption or a denial are subject to appeal pursuant to the appeal provisions in Article X of this chapter.

18.25.560 Exemptions listed – This is a summary from JCC18.25.560, please review the code section for detailed information regarding these exemptions.

- | | |
|-------------------------------|--|
| (1) Fair Market Value. | (11) State Property. |
| (2) Maintenance and Repair. | (12) Energy Facilities. |
| (3) Residential Bulkhead. | (13) Site Exploration. |
| (4) Emergency Construction. | (14) Noxious Weeds. |
| (5) Agriculture. | (15) Watershed Restoration. |
| (6) Drainage. | (16) Watershed restoration project" |
| (7) Navigation Aids. | (17) Watershed restoration plan" |
| (8) Single-Family Residences. | (18) A public or private project, the primary purpose of which is to improve fish or wildlife habitat or fish passage. |
| (9) Residential Docks. | |
| (10) Irrigation. | |

OFFICE USE ONLY	
Shoreline Development Permit Fees	
Type I Exemption (\$679.00)	
Type II Conditional Use – Administrative (\$1,552.00)	
Type II Conditional Use – Discretionary (\$1,552.00)	
Type III Substantial Development (\$2,425.00)	
Type III Variance (\$2,037.00)	
Notice of Application; All type II and III (\$149.00)	
Notice of Hearing; All type III (\$149.00)	
Notice Board; All type II and III (\$12.00)	
Scan (\$24.00)	
SEPA; if required per CAM or PRE (\$970.00)	
Hearing Examiner; if required per CAM or PRE (\$1,298.44)	
Subtotal	
Technology Fee – 5%	
Total Fees*	\$

*Additional fees may apply.