

Mental Health and Substance Abuse Sales Tax Committee

**Meeting Minutes
Approved August 6, 2013
June 4, 2013
3:30-5:00 PM**

Jefferson County Public Health, Large Conference Room

I. Call to Order/ Introductions: 3:35 PM

Board Members: John Austin
 Sheila Westerman
 Catharine Robinson
 Barbara Carr - absent
 Conner Daily
 Jill Buhler
 Ruth Gordon - excused

Staff: Jean Baldwin and, Julia Danskin

II. Approval and modification of the Agenda – Jill (M)/Catharine (S)/Approved

III. Review and adoption of the minutes of May 7, 2013 – Sheila (M)/Jill (S)/Approved

IV. Public Comment - None

V. 2013 Budget Tracking – Reviewed excel spread sheet Year to Date. Revenue better than projected.

VI. Report on Jefferson Mental Health (JMH) Co Occurring Disorders services - Counselors – Erik Nygard, Jamie Wallace, Walter Jordan and Sam Markow discussed Jefferson Mental Health’s Co Occurring Disorders program.

The JMH staff work at figuring out if the clients just have addiction issues and/or Mental Health problems and/or self medicating for Mental Health problems. Having this information assist with treatment interventions and medication interventions.

The clients participate in groups 3 times a week and some receive Individual Therapy. Individual Therapy focuses on motivating clients and encouraging them to participate in group program. Jamie also provides Case Management for other issues including housing and health care.

Sam shared that there has been staff changes in the program. The current number of clients is less than a couple years ago.

The new Mental Health Court is referring clients to the Co Occurring Disorders program. Most of the current clients are also in Mental Health Court. JMH staff provides screening of potential Mental Health Court clients and treatment plan recommendations to the Court. Other sources of referrals for Co Occurring Disorders program is from Safe Harbor and Probation Officers.

Clinical staff receives at least one formal supervision visit a month and informal supervision as needed. There is weekly Crisis meeting and weekly clinical staffing.

Conner complemented Jefferson Mental Health Co Occurring Disorders staff. He said that they do an amazing job with the clients in the community.

VII. School Based Mental Health – Applications due May 31, 2013 – Jefferson Mental Health was the only application for the contract. The committee reviewed the application asking for clarification on the amount of time allotted for each staff and each school. Sam will send an updated Application with corrected details.

VIII. Timeline for 2014 RFP and planning for RFP 2015 – Julia distributed a Draft RFP

The Committee discussed the pros and cons of extending the contract from 12 months to 24 months. Sheila made a Motion to change the RFP to a 24 month application, Catharine Seconded/ the Committee approved the Motion.

The Committee agreed to go ahead with processing the 2014 RFP through the county system now. The hope is to get it advertised sometime in June with a due date of August 30th. Julia will send the announcement to the Committee.

Since there is only one application for School Based Mental Health services and it is the Provider of the current contract for services, the Committee discussed extending/amending the current contract with Jefferson Mental Health till January 2014. Then all the contracts with Mental Health/Substance Abuse Sale tax revenue will be on the same cycle. Also, all the contracts can be on a 24 month cycle to decrease application work load for contractors and RFP/Contracting processing for Jefferson County Public Health.

Current time line will be to review 2014 applications received by August 30th at the September 3, 2013 Committee Meeting. The Committee can decide at the Sept. 3rd meeting if a subcommittee is needed to review application.

At the October 1, 2013 Meeting the committee can make decisions on funding recommendations. This will give time for the recommendation to be presented to the Board of County Commissioners and contracts can be in place by January 2014.

IX. Other

Next scheduled meeting, July 2, 2013

Agenda: Safe Harbor Co Occurring Disorders program