

Mental Health and Substance Abuse Sales Tax Committee
Special Meeting
Meeting Minutes
November 20, 2012
3:30-5:30 PM
Jefferson County Public Health Large Conference Room
Approved January 29, 2013

I. Call to Order/ Introductions

Board Members: X John Austin
 X Sheila Westerman
 X Catharine Robinson
 X Barbara Carr
 X Conner Daily
 X Jill Buhler
 X Ruth Gordon

Staff: Veronica Shaw, Jean Baldwin, Julia Danskin & Dierdre Madsen

I. Agenda approved with modification

II. Review and adoption of the minutes of October 2, 2012 – Sheila (M)/Barb (S)/Approved

III. Public Comment –

Carrie Ehrhardt, Port Townsend High School Principal – Thanked committee for support of the School Based Mental Health Clinic. Spring 2012 graduating class was the first students to have had a School Based Health Clinic in their school for all four years of their High School experience. Data supports the need for Mental Health services on site. Mental Health Services provide interventions with students for positive long term outcomes for families and community.

Pat Wiggins, RN, Jail Health – Thanked the committee for supporting Jail RN services. Jail RN provides critical intervention with jail inmates following up on mental health and substance abuse issues. She insures treatment and intervention continues while in jail and referring for follow up after release. Jail RN services prevents additional cost to the jail system, and Law and Justice System preventing recidivism.

IV. 2012 Budget Tracking – Veronica shared current 2012 excel budget sheet. She explained details of expenses and projection of end of year carry forward amounts.

Ruth asked if there would be addition sales tax funds available for the Mental Health Substance Abuse sales tax fund from the error in recording sales tax funds to the city from the county retailer identified last month. No one on the committee knew the answer. Ruth said she will ask the question at the County Budget Meeting scheduled for tomorrow Nov. 21st.

V. 2013 Applications discussion, recommendations and set budget

The committee discussed each application.

Since Family Therapeutic Court (FTC) doesn't have any families at this time Sheila recommended budgeting \$2,000 for FTP. Barb said the FTC staff is currently funded from a state contract at 5 hours a week. She hopes the state will continue supporting the program in the next fiscal year starting July 2013.

Mental Health Court did not submit an application for 2013 funds which was due Sept. 21, 2012.

Safe Harbor and Mental Health Codit applied for less than 2012 amount anticipating less revenue available. The Committee recommended funding at their requested amounts.

Nurse Family Partnership requested less than 2012 amount due to additional grants Public Health received to support the program. The amount is based on Match Funds needed for grants. The Committee recommended funding at their requested amount.

There was much discussion regarding Assessment and Evaluation funds. There were questions regarding usefulness of the data collected. It is difficult to compare services in the Jail to services in the schools with the current data sheet. The Committee wants outcome data but it is difficult to get with programs that address long term issues. Some Committee members found the data sheets very useful for identifying how the funds are being spent. **The Committee is interested in each program/contractor presenting their evaluation and outcome data to the Committee. Julia will include language in the Contracts requiring reports to the Committee on how they are evaluating their programs.** The Committee recommended reducing Assessment and Evaluation funds. Jean said she will need look at the cost to provided Evaluation and Assessment services to see what the reduced amount will pay for.

The Committee recommended continuing the contract for School Based Clinic Mental Health services at the current amount.

The Committee recognized the importance of Jail RN services. Due to limited 2013 revenue Committee recommended continuing the contract at the current 2012 amount without requested increases.

Due to identified community need for services for children the Committee recommended increasing the contract with Jumping Mouse above the current 2012 amount but not at the full 2013 Application request.

The Committee recommended Topside be funded at the 2012 amount less than the 2013 request. Barb said that there will be less funds available to pay for partners to participate in the program.

Below is the 2013 Budget Recommendations – Ruth (M)/Jill (S)/Approved with 5 Members voting unanimously, Barb and Catharine rescued from voting due to affiliations to program/contractors.

Mental Health / Substance Abuse (131) Budgets and % Changes, 2011-2013 Proposed/Requested				
	2011 Budget	2012 Budget	2013 Recommendation	% Change '12-'13
Safe Harbor	120,456.00	113,228.64	93,000.00	-18%
Jefferson Mental Health	104,692.00	98,410.48	80,204.00	-19%
Nurse Family Partnership	40,000.00	36,957.48	25,900.00	-30%
Jefferson Mental Health - Schools	57,750.00	65,399.07	65,000.00	-1%
Jumping Mouse Children Center	20,000.00	18,800.00	24,000.00	28%
Jail Substance Abuse Treatment Nurse	35,712.00	32,995.63	32,995.00	0%
Assessment	35,712.00	24,998.40	11,715.00	-53%
Billing and Admin	17,856.00	16,497.82	17,637.00	7%
Topside	19,040.00	15,080.00	15,080.00	0%
Family Therapeutic Court	16,672.00	9,918.40	2,000.00	-80%
Miscellaneous Expenditures	195.00	195.00	125.00	-36%
TOTAL	468,085.00	432,480.92	367,656.00	-15%
	352,000.00	2013 revenue		
	50,656.00	2012 - 2013 carry forward		
	402,656.00	Total Cash		
	367,656.00	contracts		
	35,000.00	reserve		

Ruth spoke on behalf of the Jail RN services saying it is a critical program assisting Law Enforcement in helping inmates as well as providing efficient use of county resources.

Conner also spoke on behalf of the Jail RN saying the services address the high incident of mental health and substance abuse issues of the inmate population. He said it is essential that the services continue.

- VI. 2013 Recommendations presentation to Board of County Commissioners (BOCC) – Jean will present the above 2013 recommendations to the BOCC Monday November 26, 2012.

Julia will notify applicants of the budgeted/contract amounts for 2013 after approved by the BOCC. Contracts will need to be revised based on reporting requirement changes. Jean will need to decide how much Evaluation and Assessment services will be available to monitor contractors and fund.

- VII. Priorities Discussion – Follow-up Ordinance and 2006 Plan – Tabled till future meeting
- VIII. Second Public Comment period-

Kris Becker from Jumping Mouse said that Jumping Mouse has been working at measuring outcomes and would like to share with Committee what they have been doing.

Pat Wiggins said that many of the inmates getting Jail RN services are parents of children in the community. Providing Mental Health and Substance Abuse interventions services in the jail provides support for families in community.

- IX. Future meeting planning, time and place –

Cancel Tuesday December 4, 2012 Meeting – only 2 weeks away and limited agenda

Cancel Tuesday January 1, 2013 Meeting – Holiday

For 2013 continue to meetings on the first Tuesday of the month 3:30 pm. Location will be Jefferson County Public Health, Large conference room

- X. Other - none

- XI. Next meeting Tuesday February 5, 2013, 3:30 PM, Jefferson County Public Health Pacific room

Agenda Items:

Priorities discussion – update 6 year plan

Outcomes discussion –

Possibilities invite Jumping Mouse to present Outcomes data