

Mental Health and Substance Abuse Sales Tax Committee
Meeting Minutes

October 2, 2012

3:30 p.m.

Jefferson County Public Health – Pacific Room

Approved November 20, 2012

Call to Order/ Introductions

Board Members:

- John Austin
- Sheila Westerman
- Catharine Robison
- Barbara Carr
- Conner Daily – excused
- Jill Buhler
- Ruth Gordon - excused

Staff: Jean Baldwin, Dierdre Madsen, Donna Marvin

Public: Sam Markow, Kris Becker, Dott Kelly

I. **Agenda** - stands as written

II. **Review and adoption of the minutes of September 4, 2012** –
Catharine (M)/Sheila (S)/Approved

III. **Public Comment** – None

IV. **Report Sub Committee 09/24/12 meeting – review of 2013 Applications:**

Sheila Westerman reported committee (Ruth, Shelia, Jill) reviewed 4 applications. Apps were well written but there were specific information needed from MH and the Nurse Family Partnership. All questions were emailed by Julia, MH answers to the Committee were available to board last week. Jean provided a new spreadsheet handout with NFP numbers for clarification. To equalize the process in the future, the application review committee requested all County programs file applications by 10/22 to be reviewed in November.

V. **2013 Applications discussion and recommendations:**

There were very few responses to the RFPs. Apps will be provided to Committee as they are received – all were asked to read immediately and come prepared to discuss. Submit any questions to Julia and she will forward to the applicant so they answered before the meeting. Some on Committee want to review the JC Ordinance, attachments and Hargrove Bill to review original priorities over the next few meetings.

VI. **2012 budget tracking and follow-up Draft 2013 Budget:**

Jean provided spreadsheets for 2012 Budget & 2013 Proposed Budget. Group examined

spreadsheets, asked questions and discussed. Additional spreadsheet showing comparisons of funding percentages taken by agencies 2011-2012 and proposed for 2013 will be forwarded with the minutes.

July and August expenditures will be available at next meeting. Expect September to post 3rd week of October.

VII. **Other** – none

VIII. **Next meeting:** November 6, 2012

Agenda Items: Review 2013 Applications and Budget: Meeting tentatively scheduled for 3:00 – 5:30 at JCPH, pending approval of those not present.