

Mental Health and Substance Abuse Sales Tax Committee

Meeting Minutes

July 3, 2012

3:30 p.m.

Jefferson County Board of Commissioner's Chambers

Approved corrected August 7, 2012

I. Call to Order/ Introductions

Board Members: John Austin
 Sheila Westerman excused
 Catharine Robinson
 Barbara Carr
 Conner Daily
 Jill Buhler excused
 Ruth Gordon

Staff: Julia Danskin

- I. Approval of the Agenda: Catharine (M)/Conner(S)/Approved
- II. Review and adoption of the minutes of May 1, 2012: Ruth (M)/Conner (S)/Approved
- III. Public Comment- none
- IV. 2012 budget tracking: Julia shared hard copy; excel spread sheets, 2012 Year to Date expenses and revenue. Current tax revenue is slightly lower than projected revenue. Discussed planning for 2013 budget and need to reduce spending in 2013 to balance budget with projected limited "carry forward" funds.
- V. Applications for Mental Health Services in the schools starting September 2012 – recommendations to the BOCC

Discussion of application:

Questions regarding what specific supervision will be provided, by whom, and how often.

Committee wants to know current workload, how many clients are being seen (outputs/outcomes).

Requesting information regarding staffing and if staff listed in application also work regular clinic in Port Townsend when not providing services in the schools.

What other funding is used to support services in schools if any?

What are plans to collaborate with other services in the schools and school staff?

John and Conner agreed to schedule meeting with Sam Markow, JMH to discuss questions regarding application.

Committee decided to schedule special meeting for Tuesday July 24, 2012, 2:30 PM, (First floor conference room not available) new location; **Pacific Room (Large conference) Room Jefferson County Public Health.**

VI. 2013 RFP Mental Health/Substance Abuse treatment services (both youth and adult) – review draft and application process – tabled agenda item till August meeting.

VII. Next **Special meeting:** Tuesday July 24, 2012, 2:30 PM, Pacific Room, Jefferson County Public Health

Agenda: Continued discussion regarding Jefferson Mental Health's Application for Mental Health Services in the School. Contacting process needs to begin before next regularly scheduled meeting August 7, 2012.

VIII. Next Regular meeting

Aug. 7, 2012

Agenda Item

Outcomes and Data – Siri Kushner
2012 RFP process planning