

Mental Health and Substance Abuse Sales Tax Committee

Meeting Minutes

May 1, 2012, 3:30 p.m.

Jefferson County Board of Commissioner's Chambers

Approved July 3, 2012

I. Called to Order/ Introductions: 3:35 PM

Board Members: John Austin
 Sheila Westerman
 Catharine Robinson
 Barbara Carr
 Conner Daily - excused
 Jill Buhler - excused
 Ruth Gordon

Staff: Julia Danskin & Siri Kushner

- I. Approval and modification of the Agenda: Catharine (M)/Ruth (S)/Approved
- II. Review and adoption of the minutes of January 3, 2012: Catharine (M)/Ruth (S)/ Approved
- III. Public Comment: None
- IV. 2011 final expense revenue excel sheet: Julia shared hard copies excel spread sheet.

The Committee requested that Family Therapeutic Court and Topside's proposed budgets be divided based on Topside's budget request. Julia will find original 2011 Topside budget presented to the Committee in 2010. She will work with Fiscal Staff to update 2011 Final Expense/Revenue sheet.

- V. 2012 budget tracking: Julia shared hard copies excel spread sheet.

The Committee noted that the Jail is billing higher monthly amounts than their budget. The Jail was notified last fall that their budget was reduced. Julia will have Fiscal Staff to follow up on Jail's invoices. (Follow-up note: Jail billing staff appreciated the reminder about the 2012 Jail Budget for this fund and they said they will bill out the contract and make up the difference in December.)

Also, Julia will work with Fiscal staff to separate Topside's 2012 budget from Family Therapeutic Court.

Julia explained that JCPH Fiscal Staff is working with Jefferson Mental Health (JMH), helping them identify actual cost in their invoices. That is why there is a delay in payments to JMH.

- VI. Continued Discussion on outcomes/data and how to measure results: Siri Kushner shared 2011 Data results.

Committee discussed results and graphs. Julia will post the 2011 report on the County Commissioner's Meeting Minutes web site.

Committee would like to see more outcome data. Siri is still scheduling meetings with each of the contractors to identify what outcome measures they are currently collecting.

- VII. Timeline for 2013 RFP and application process:

Julia presented a draft RFP for Youth Services in the Schools, ten month contract starting in September 2012. The Committee discussed the need to go ahead with RFP process for Youth Services in the schools so services can be in place by September 2012. Other youth/children's services will be incorporated into the 2013, 12 months RFP for Mental Health/Substance Abuse services.

Sheila (M)/Barb (S)/Approved starting the RFP process for Youth Services in the schools now with applications due the end of June. The Committee agreed to review Youth Services in the Schools application at the July 3rd meeting and make recommendations to the BOCC.

Amount listed on the Youth Services in the Schools RFP will be the current allocation of \$66,000. All contracts have options to reduce allocations if funding isn't available.

RFP for other Mental Health/Substance Abuse services starting January 2013 for 12 months will now include both adult and children's services. Julia will try to send out a draft RFP before next meeting of the Committee June 5th for review at the meeting. The RFP process should start during the summer so applications can be reviewed in the fall.

- VIII. Other : none

- IX. Next meetings

June 5, 2012- Agenda items: Draft RFP for 2013 services for both adult and children

July 3, 2012 - Agenda Item: Youth Services in Schools applications review