

**Mental Health and Substance Abuse Sales Tax Committee
Meeting Minutes**

May 3, 2011

3:30 p.m.

Jefferson Board of County Commissioner's Chambers

Approved June 7, 2011

I. Call to Order/ Introductions

Board Members: John Austin
 Sheila Westerman (excused)
 Catharine Robinson
 Barbara Carr
 Anne Dean
 Conner Daily
 Jill Buhler (excused)

Staff: Julia Danskin

Public: Sam Markow and Ford Kessler

I. Approval and modification of the Agenda – approved with Item V being tabled till next meeting

II. Review and adoption of the minutes of April 5, 2011 – Conner (M)/Anne (S)/Approved

III. Public Comment:

- Sam thanked Barbara Carr for coming to Jefferson Mental Health a few weeks ago to talk with staff about Topside (Juvenile Therapeutic Court)

IV. 2011 Budget Tracking - Julia shared the updated Excel budget tracking sheet. April revenue is up slightly. Overall year-to-date revenue is up slightly from original predictions. Actual expenses for April not posted as of today's meeting.

Julia asked the group if they wanted to present 2010 provider data and the 2010 funding worksheet with the Board of County Commissioners (BOCC). In the discussion it was decided it would be nice to give the BOCC a summary explaining each of the programs. Julia will come up with a draft summary before the next meeting.

V. Family Therapeutic Court and Topside updates (Juvenile Therapeutic Court) – tabled until June 7, 2011 meeting since new member, Jill Buhler, is absent.

Barbara will check with Michelle Moore from Family Therapeutic Court to see if she will be available for that meeting.

VI. 2012 RFP process and budget :

Julia shared David Alvarez's opinion that doing an RFP instead of amending contracts was a cleaner process. Julia also shared discussions with Public Health's fiscal staff who also recommended doing the RFP process.

It was approved to go ahead with 2012 RFP process. Julia will advertise Adult and Youth RFPs with an application deadline for June 30, 2011 so applications can be reviewed at the July 5, 2011 meeting.

There was much discussion regarding the anticipated amount of funding available for 2012 contracts. It is anticipated there will be less funding available, due to the spending down of the carryover over the past three years and the possibility of reduced tax revenue. The group discussed where there could be efficiencies and focus funding on needed services. Again there was discussion of the possibility of reducing the amount of funding going toward Baseline Evaluation and Assessment.

Catharine requested a projected 2012 budget to work from. Julia will try to get a draft (projected) 2012 budget from Public Health fiscal staff. There was discussion regarding the percentages for different areas funded and if the group wants to change those percentages. Julia will bring a list of the past three years' expenditures and how funds were spent (previously handed out at the March meeting).

VII. Next meeting :

June 7, 2011, 3:30-5pm, Jefferson County Courthouse

Items for Agenda:

- Family Therapeutic Court and Topside Program
- Draft 2010 Summary of services for BOCC
- Further discussion on 2012 budget
- 1st quarter 2011 data report