

Mental Health and Substance Abuse Sales Tax Committee

Meeting Minutes

January 4, 2011

3:30 p.m.

Jefferson Board of County Commissioner's Chambers

Approved March 1, 2011

I. Call to Order/ Introductions

Board Members: X John Austin
 X Sheila Westerman
 X Catharine Robinson
 ___ Barb Carr - Absent
 X Anne Dean
 X Conner Daily

Staff: Julia Danskin

Public: Sam Markow

- I. Approval and modification of the Agenda: Approved by acclamation.
- II. Review and adoption of the minutes of the December 7, 2010: Conner (M)/Anne (S)/Approved.
 - a. There was clarification that Family Therapeutic Court (FTC) will be submitting a budget requesting funding for staff provided to the FTC (backfill).
 - b. John shared clarification of the 1/10th of 1% Ordinance and number of members on the Committee. John is hoping to get a 7th member on the Committee from the Board of Health so there will be two from the Board of Health, Sheila and another. John is the County Commissioner on the Committee. John also shared that he is no longer on the Substance Abuse Advisory Board (SAAB) starting in 2011. Catharine and Anne are the two members from the SAAB to the Committee. Conner and Barb are the two members from Law and Justice Committee. David Sullivan will be the County Commissioner on the SAAB. John is taking over as Chair of the Board of County Commissioners (BOCC) this year.
- III. Public Comment: Sam Markow said the issue of penalty fees for overuse of hospital beds at Western State Hospital, and the percent Jefferson Mental Health is required to pay, has not been resolved yet. The issue will be addressed at the RSN Advisory Committee and they have not met since John brought the issue up at the RSN Board.

- IV. 2010-2011 Budget Tracking: Julia provided copies of the most current 2010 revenue and expense spread sheet. Expenses and revenue for December were not available yet. Julia asked the board to clarify how much funding she should announce will be available for the 2012 Request For Proposals (RFP) for youth and adults.
- V. Update Juvenile/Family Therapeutic Court budgets: There was no report sent and Barb was absent.
- VI. 2012 RFP Process and Budget: Based on the past two years, the RFPs should be advertised the beginning of April, with applications due at the end of May. The County budget process begins during the summer with budgets being submitted by September.

There was discussion whether Public Health needed the full 10% for evaluation and assessment. Family Therapeutic Court continues to use less than their 10% budgeted amount. The possibility of increasing the percentage of funding available for adult and youth contracts was discussed.

The group also discussed the 10% reserve fund of (approximately)\$38,000, and whether that fund should be increased. All the contracts have wording about reducing or canceling contracts if revenue decreases substantially. There was discussion about wanting to have reserve funds available if needed for matching grants.

Julia will request that Jean Baldwin come to the next meeting to give a report on the funds providing evaluation of contractor data and community assessment.

Julia will ask Barb for Family Therapeutic Court budget projections.

Julia will get end of the year actual expenses for 2008, 2009 and 2010 so the Committee can see how funds were allocated the past three years.

- VII. Discussion Items from December 7, 2010:
 - Follow-up on Ordinance and Committee Membership: John will follow up with recruiting an additional Board of Health member to the Committee.
- VIII. Next meeting date to be determined: John will be out of town Feb. 1st; Anne will be out of town March 1st. Initially, the next meeting was scheduled for Feb. 1st. After Julia talked with Jean and realized that 2010 annual data won't be available until the end of February, the meeting was rescheduled to March 1st.

Next meeting March 1, 2011, 3:30 PM Courthouse BOCC Chambers.

Agenda items:

- 2010 Annual Data Report (from providers)
- RFQ and draft Budget for 2012
- Report from Jean Baldwin, re: evaluation and assessment funding
- Report on Family Therapeutic Court budget
- Report past 3 years of expenditure
- Decision on amounts to be listed in 2012 RFQs available for contracting for Adult and Youth services to be sent our April 2010