


Jefferson County  
Board of Commissioners  
Agenda Request

**To:** Board of Commissioners  
Philip Morley, County Administrator

**From:** Monte Reinders, P.E.   
Public Works Director/County Engineer

**Agenda Date:** September 2, 2014

**Subject:** Amendment 1 to Agreement with Dept. of Ecology, Coordinated  
Prevention Grant No. G1400101

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**Statement of Issue:**

Additional State funds have been made available, applied for and have been awarded to Public Works pending the execution of the attached Amendment 1 to above referenced grant. The additional funding allows Public Works to conduct household hazardous waste (HHW) collection events in Quilcene and Port Ludlow (scheduled for October 18, 2014 and April 18, 2015, respectively.) The amendment further allows for the development, printing and distribution of household hazardous waste program brochures for both collection events and the year-around fixed collection facility located in the Port of Port Townsend's Boat Haven.

**Analysis/Strategic Goals/Pro's & Con's:**

The project contributes to Recommendation S13 of the adopted Solid Waste Management Plan by continuing to conduct HHW collection events, and Recommendation S14 by providing hazardous waste disposal educational materials. The project contributes to the County Goal #9 by seeking non-local sources of revenue.

Applying State grant funding to the local hazardous waste collection program extends local expenditure by a factor of four. Notably the CPG program is a vehicle through which local residents benefit from Citizens' Initiative 97 that created a first-possession tax on hazardous substances entering our state. The grant, then, provides residents a service for which they have indirectly paid for when purchasing products containing hazardous substances.

**Fiscal Impact/Cost Benefit Analysis:**

The HHW collection events are estimated to cost \$21,109.33 with 75 percent funding provided by the grant and \$5,277.33 provided by Public Works matching funds through the approved 2014 Solid Waste budget.

A higher cost of conducting collection events is a trade-off that provides local disposal opportunity to those living further from the fixed year-around facility in Port Townsend. Collection events can divert hazardous wastes that are otherwise often placed in the regular trash. Maintaining a hazardous waste collection program reduces local liability of clean-up costs should the regional solid waste landfill be found to be contaminated.

**Recommendation:**

Approve and sign in blue ink three originals of Amendment No. 1 to Agreement No. G1400101 and return to Public Works for final processing by WA Department of Ecology.

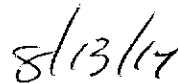
**Department Contact:**

Jerry Mingo, x230

**Reviewed By:**



Philip Morley, County Administrator



Date



**AMENDMENT NO. 1 TO AGREEMENT NO. G1400101**

**BETWEEN THE**

**STATE OF WASHINGTON DEPARTMENT OF ECOLOGY**

**AND**

**JEFFERSON COUNTY DEPARTMENT OF PUBLIC WORKS**

**Purpose:** To amend the Agreement between the Department of Ecology, hereinafter referred to as 'ECOLOGY' and, **Jefferson County Department of Public Works**, hereinafter referred to as 'RECIPIENT'.

**IT IS MUTUALLY AGREED that the agreement is amended as follows:**

1. The maximum eligible cost for this agreement is increased by \$21,109.33 from \$110,257.33 to a new total of \$131,366.66. The state grant share for this agreement is increased by \$15,832 from \$82,693 to a new total of \$98,525.
2. A new task is added as follows:

**TASK 2 – MOBILE MODERATE RISK WASTE (MRW) COLLECTION**

**Task Description:** RECIPIENT will use grant funds to implement mobile MRW collection opportunities, offering them to outlying communities in historically popular locations. Collection event promotional materials will be based on and coordinated with the outreach work of Jefferson County Public Health through a separate grant agreement. RECIPIENT may provide additional printing and distribution of a fixed facility brochure that is developed by Public Health. RECIPIENT may promote the task through various media and sources including but not limited to newsprint, roadside reader boards, websites, and community electronic bulletin boards. RECIPIENT may contract with a third-party for assistance in accordance with Part 4 Special Terms and Conditions E. and F. of this agreement.

The following list is a general proposal of the time and materials necessary to complete the task. Invoices and time accounting submitted with the RECIPIENT's request for reimbursement must support eligibility of expenses.

- **Staff time**
  - Monitor contract(s)
  - Event operations
  - Develop and distribute educational materials

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- o Education outreach
- **Purchases and purchased services**
  - o Costs related to developing educational material
  - o Advertising costs
  - o Recycling and disposal services for collected material
  - o Operations costs

**Goal Statement:** The goal of this task is to provide convenient and safe disposal options to residents, diverting hazardous waste from the environment and encourage safer alternatives.

**Outcome Statement:** Over the 12 month grant period, RECIPIENT expects to divert up to three (3) tons of household hazardous waste from 150 residential participants that might otherwise be improperly disposed.

**Work Plan, Deliverables and Activities Timeline:**

- Q5** – Finalize collection dates, schedule staff and reserve electronic roadside reader board; adapt Public Health outreach materials and print event flyers; schedule newspaper inserts and submit event information to community electronic bulletin networks and community centers; order supplies; place reader board; conduct Quilcene event; transfer MRW to fixed facility.
- Q6** – Ship collected MRW from Fixed Facility; finalize location for April collection event.
- Q7** – Order supplies; schedule staff, reserve reader board; schedule newspaper inserts and Port Ludlow Voice display advertisement.
- Q8** – Place roadside information board; conduct Port Ludlow collection event (April) and ship MRW.

**Method of Evaluation:** RECIPIENT will track and report the number of residential participants, and weights of MRW collected. RECIPIENT will compare numbers with prior event numbers to evaluate the need or interest in continued periodic collection events.

3. The budget is revised as displayed in the following table.

**AMENDED BUDGET TABLE**

Budget Information by CATEGORY/TASK	CURRENT BUDGET	AMENDMENT BUDGET AMOUNT	TOTAL MAXIMUM ELIGIBLE COST
<b>CATEGORY: WRR</b>	<b>\$ 110,257.33</b>	<b>\$ - 0 -</b>	<b>\$ 110,257.33</b>
1. RECYCLING SERVICES	\$ 110,257.33	\$ - 0 -	\$ 110,257.33
<b>CATEGORY: MRW</b>	<b>\$ - 0 -</b>	<b>\$ 21,109.33</b>	<b>\$ 21,109.33</b>
2. MOBILE MRW COLLECTION	\$ - 0 -	\$ 21,109.33	\$ 21,109.33



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FUND SOURCE: LOCAL TOXICS CONTROL ACCOUNT (LCTA)

FUND SOURCE - LOCAL TOXICS CONTROL ACCOUNT (LCTA)	
TOTAL GRANT BUDGET	
TOTAL MAXIMUM ELIGIBLE COST	\$ 131,366.66
STATE GRANT SHARE (LCTA) (75%)	\$ 98,525.00
LOCAL CASH MATCH (25%)	\$ 32,841.66

4. The following term is added to the General Terms and Conditions:

W. FUNDING AVAILABILITY. "ECOLOGY's ability to make payments is contingent on availability of funding. In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date and prior to completion or expiration date of this agreement, ECOLOGY, at its sole discretion, may elect to terminate the agreement, in whole or part, or renegotiate the agreement, subject to new funding limitations or conditions. ECOLOGY may also elect to suspend performance of the agreement until ECOLOGY determines the funding insufficiency is resolved. ECOLOGY may exercise any of these options with no notification restrictions."

All other terms and conditions of the original Agreement including any Amendments remain in full force and effect, except as expressly provided by this Amendment.

This Amendment is signed by persons who represent that they have the authority to execute this Amendment and bind their respective organizations to this Amendment.

This Amendment is effective on July 1, 2014.

**IN WITNESS WHEREOF, the parties have executed this Amendment:**

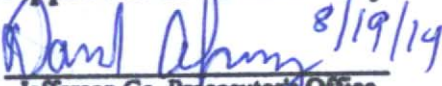
**STATE OF WASHINGTON  
 DEPARTMENT OF ECOLOGY**

**JEFFERSON COUNTY  
 BOARD OF COUNTY COMMISSIONERS**

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 Laurie G. Davies Date  
 Program Manager  
 Waste 2 Resources Program

\_\_\_\_\_  
 John Austin, Chair Date

**APPROVED AS TO FORM ONLY  
 Assistant Attorney General**

**Approved as to form only**  
  
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 Jefferson Co. Prosecutor's Office  
 David Alvarez, Chief Civil DPA