



District No. 1 Commissioner: Phil Johnson
District No. 2 Commissioner: David W. Sullivan
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley
Clerk of the Board: Erin Lundgren



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MINUTES
Week of July 7, 2014

Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner Phil Johnson and Commissioner David Sullivan.

PUBLIC COMMENT PERIOD: The following is a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- 9 citizens commented on the County's marijuana permitting process;
- A citizen stated he would like to see a project in Quilcene move forward to increase pedestrian safety;
- A citizen stated he favors the previous Board of County Commissioners' (BOCC) forum preamble;
- A citizen voiced concern regarding a Volunteer Stewardship Plan; and
- A citizen stated: 1) There will be a Commissioner candidate forum on July 9, 2014 at the Chimacum Grange; 2) The Republican and Democratic parties have power; and 3) You can have a sharp mind into your 80's.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: Commissioner Sullivan moved to approve all the items on the Consent Agenda as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

1. **RESOLUTION NO. 24-14 re: HEARING NOTICE:** 2014 Second Quarter Budget Appropriations/Extensions; Various County Departments; Hearing scheduled for Monday, July 21, 2014 at 10:45 a.m. in the Commissioners Chambers
2. **RESOLUTION NO. 25-14 re: HEARING NOTICE:** Intention to Sell Surplus County Property; Hearing scheduled for Monday, July 21, 2014 at 11:30 a.m. in the Commissioners Chambers
3. **RESOLUTION NO. 26-14 re:** Declare Certain Personal Property as Surplus and Authorize Disposal (Items Less than \$2,500 in Value)
4. **RESOLUTION NO. 27-14 re:** Declare Certain Personal Property as Surplus and Authorize Disposal (Broken, Worn Out, or Obsolete Items Less than \$2,500 in Value)
5. **CALL FOR BIDS re:** Midsize Hybrid Sedans; Bids Accepted Until 9:30 a.m. and Opened and Read Publicly at 10:00 a.m., or shortly thereafter on Monday, August 4, 2014 in the Commissioners' Chambers
6. **REQUEST FOR PROPOSAL re:** Fleet Management Software; Written Proposals accepted until 4:00 p.m. on Thursday, August 28, 2014 in the Office of the County Commissioners

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7. **SPECIAL WARRANTY DEED AND QUIT CLAIM DEED** re: Remedy a Real Property Title Deficiency for the Conveyance of Real Property from Jefferson County (AFN 207840); No Dollar Amount; Jefferson County Public Works; Chimacum School District No. 49
8. **AGREEMENT** re: Donkey Creek Culvert Replacement, Clearwater Road, M.P. 1.29, County Project No. CR1626, County Road No. 107508; In the Amount of \$62,000; Jefferson County Public Works; Pacific Coast Salmon Coalition
9. **AGREEMENT NO. JC8474** re: Pavement Marking on Various West Jefferson County Roads; In the Amount of \$60,000 (\$12,000/yr for Five (5) Years); Jefferson County Public Works; Washington State Department of Transportation (DOT)
10. **AGREEMENT, Change Order No. 1** re: Oil City Road, M.P. 8.8 Riprap Stockpile, County Road No. 134309, County Project No. XO1945; In the Amount of \$4,749.30; Jefferson County Public Works; Seton Construction, Inc.
11. **AGREEMENT** re: Refrigerating Appliance Recycling Services; In the Amount of \$1,600; Jefferson County Public Works; Total Reclaim
12. **AGREEMENT** re: Jefferson County Jail Facility Fire Alarm Replacement Project, County Project No. 301 594 1901; In the Amount of \$7,100; Jefferson County Central Services; Hultz-BHU Engineers Inc.
13. **AGREEMENT NO. C16887, Amendment No. 15** re: 2012-2014 Consolidated Contract; Additional Amount of \$143 for a Total of \$1,543,409; Jefferson County Public Health; Washington State Department of Health (DOH)
14. **AGREEMENT NO. C0900066, Amendment No. 1** re: Well Inspection Delegation; No Dollar Amount, Extending Expiration Date and Contract Termination Language; Jefferson County Public Health; Washington State Department of Ecology (DOE)
15. **AGREEMENT NO. 1163-27310, Amendment No. 9** re: Substance Abuse Prevention; Additional Amount of \$1,636 for a Total of \$141,599; Jefferson County Public Health; Washington State Department of Social and Health Services (DSHS)
16. **AGREEMENT, Interagency** re: Attorney Representation for Children 6 Months Post Termination of Parental Rights (2ESSB6126); In the Amount of Fee for Service at \$1,500 per Case; Jefferson County Superior Court; State of Washington Office of Civil Legal Aid
17. **AGREEMENT** re: Jury Reimbursement in State vs. Michael Pierce, Jefferson County Cause No. 09-1-00058-7; In the Amount of \$8,696.02; Jefferson County Superior Court; Kitsap County Superior Court
18. **AGREEMENT, Amendment No. 5** re: Public Defender Services for Continued Indigent Defense in State vs. Michael Pierce; In the Amount Not to Exceed \$42,057.65 Plus Travel Reimbursement; Jefferson County Administrator; Jefferson Associated Counsel (JAC)
19. **AGREEMENT NO. 15-63200-012** re: Growth Management Act (GMA) Comprehensive Plan Update Grant; In the Amount of \$48,000; Jefferson County Community Development; Washington State Department of Commerce
20. **AGREEMENT NO. K9419, Amendment No. 1** re: Housing of Department of Corrections (DOC) Inmates; In the Amount of \$69.50 Per Day; Jefferson County Sheriff's Office; Washington State Department of Corrections
21. **Letter** re: Beausite Lake Trust Land Transfer Deed; Jefferson County Central Services; Washington State Department of Natural Resources (DNR)
22. **Letter of Appreciation** re: Support for Efforts to Maintain Access on the Upper Hoh Road; Washington State Department of Transportation, Highways and Local Programs Division



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23. Payment of Jefferson County Vouchers/Warrants Dated June 16, 2014 Totaling \$399,643.17, Dated June 23, 2014 Totaling \$394,482.44 and Dated July 1, 2014 Totaling \$45,350.42
24. Payment of Jefferson County Payroll Warrants Dated June 12, 2014 Totaling \$2,376.43 and Dated June 20, 2014 Totaling \$74,441.74 and A/P Warrants Done by Payroll Dated June 6, 2014 Totaling \$129,475.62 and Dated June 20, 2014 Totaling \$15,912.62

Approval of Minutes: Commissioner Sullivan moved to approve the regular meeting minutes of March 3, 10, 17 and 24, 2014 and April 7, 14, 21 and 28, 2014 as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

COMMISSIONERS BRIEFING SESSION: The Commissioners each provided updates on the following items:

Chairman Austin

- Announced that the Port Ludlow festival is in two weeks.

Commissioner Johnson

- Attended a Coastal Caucus. Topic: \$3 billion in requests.

Commissioner Sullivan

- Update re: Olympic Community Action Programs (OlyCAP): Finance Director resigned.
- Update re: Highway Trust: May affect locally funded projects.

HEARING re: Proposed Parks and Recreation Fee Ordinance: Public Works Parks and Recreation Manager Matt Tyler stated the benefit of the proposed ordinance change reflects a better fee structure and is a modest increase from current fees. He noted that the fee structure figures were a result of collaboration with other entities. Rules have been improved and policies were updated.

Chairman Austin asked Mr. Tyler to pass his appreciation along to the Parks and Recreation Advisory Board for their work.

Chairman Austin opened the hearing for public testimony.

Kathleen Kler, Quilcene: She thanked Mr. Tyler for his work as Manager for the Parks and Recreation program. When she served on the Parks and Recreation Advisory Board (PRAB), they struggled from the very beginning in 2009 with the financial situation of the County. The entire time she served, money issues were a problem for the PRAB as well as the County. Ms. Kler appreciates County Administrator Philip Morley speaking to the fact that the budget situation for Parks and Recreation has not been addressed sufficiently. The use of parks has increased with the change in economic status for a lot of Jefferson County families. This is their only way to have safe, wonderful facilities within our County. Most of those facilities are being staffed by volunteers who are going on their 2nd and 3rd year of daily and weekly donation of time and energy. Some volunteers use their own financial resources for supplies. The proposed fees are small for what needs to be done. Long-term sustainable funding needs to be addressed for the magnificent Parks and Recreation program.

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Linda Herzog, Quilcene: She asked if those who spend 60 hours a week in governing have any ideas on how to inform the public on the failure of Parks and Recreation? How can you let the public know that the Parks and Recreation program is inadequately funded as a direct result of their inability or refusal to pay taxes sufficient to support the public services that governments offer? It is troublesome and has been going on for several years now. She thought this problem would be a reversed engine by now. Opportunity for community is lost every time we cannot provide services that bring people together. Ms. Herzog stated that when people think government, they think law enforcement services. Bringing people together in a community is very important. She wonders if anyone has any ideas on letting the public know why they should pay for these services as a society, rather than leaving fees for users to pay for whatever they can afford to do. Ms. Herzog added that if anyone has any brilliant ideas on this issue, she would be happy to broadcast the information to her community. People just need to get on board with the idea. The more we try to provide services without them understanding the idea, the more they think services are somehow free to them and their pocket books.

Steve Oakford, Port Townsend: As a person who rents at the Community Service Center every month, he appreciates that it is an expense to provide that service. The fees are modest and the fact that they are being increased, but not by very much, is very acceptable to him. The group he is associated with meets at the center once a month and they are non-profit. He does not think they are being overcharged. Mr. Oakford stated the staff at the center is fabulous to deal with and the facilities are clean. He added that staff goes out of their way to accommodate their evening meetings. There has to be a balance between public funding and fees. There is no free lunch. Nobody should expect something to be free. If there is an extenuating circumstance, there should be a process in place where an exception can be made. Mr. Oakford stated if you have an educational group or a service that provides help to a needy population, there should be a process in place to make a discount, if that is deemed appropriate. He is in favor of having a reasonable and sound fee process. He believes that if people have to pay a little out of pocket for services, they tend to treat the facility with a little more respect. Stuff that is free generally does not get respect. Mr. Oakford reiterated that he supports that the fees are being increased, and it is a moderate increase which is scheduled over a number of years so people can plan that into their budgets as they go forward. He will be planning ahead for the fee increase. He writes a check to the center once a month, he is happy that the facility is there. We need to take care of it, and that is going to cost and we all have to foot the bill, part of it from tax revenues, part of it from user fees.

Tom Thiersch, Jefferson County: Time for modest fee increases is long over. The time has passed for major fee increases in order to support facilities and programs. He holds the Sequim Aquatic Recreation Center (SARC) as a model. It has been operating for more than a decade with zero tax subsidy, it operates entirely on user fees. A pool is one of the more expensive recreation type things to operate, and yet they managed to fully fund their operations. Surely we can do the same for the lower cost programs in this County. It is often mentioned that we need parks to keep kids busy, and that is true because it keeps them out of trouble. Why are we subsidizing things like adult softball games? Why aren't those individuals paying for way more than their fair share? Isn't it the goal to provide programs that are used by kids? There is no justification for underwriting adult activities. Adults need to pay their full share and then some. What you have here is the very model of a non-sustainable program. Every time you add a participant to an activity, it actually increases the deficit. The added fee for each participant is less than what it costs to support that participant's participation. It just doesn't work. You have to change the math, the equations just do not work out. In terms of raising property taxes to support these things, you also have a problem there. Mr. Thiersch noted that idea was already researched during the Metropolitan



Park District (MPD) process. You have a \$5.90 limit on levies and it was found that even if you formed an MPD, the most that you could do was a 35 cent increase. In some areas, it was less than that because they were already close to their ceiling. According to the budget, you are never going to be able to raise enough property tax to support the Parks and Recreation program. The Prop 1 sales tax increase was sold on the basis of continuing the Parks and Recreation facilities programs. He added he was not just speaking to the City of Port Townsend's contribution. Mr. Thiersch stated that if the County used the over \$600,000 Prop 1 funds for what it was intended and promised, that would fill a major portion of the budget that is needed to support Parks and Recreation facilities. Stop diverting Prop 1 funds to things that were not promised in the first place.

Hearing no further testimony, Chairman Austin closed the public hearing.

Commissioner Sullivan addressed the Prop 1 comment stating that keeping parks and recreation programs going was a part of that agreement, but there were a lot of other promises that went along with it as well. He added that the County has kept their end of the agreement and the funds from Prop 1 have gone toward where they promised. County Administrator Philip Morley noted that of the County's share of the Prop 1 funds, other than the 4-H programs, there was no allocation to the County Parks and Recreation. The only portion that was geared towards Parks and Recreation was made out of the temporary agreement regarding the City's share of the Prop 1 funds dedicating up to four years and 50% of their revenue for sustaining and returning programming and maintenance to the Port Townsend Recreation Center and Memorial Field in Port Townsend. During that time, the County's task was to find a long-term funding solution for Parks and Recreation. Due to lack of public support, the County was unable to gather long-term funding.

County Administrator Morley stated that the ordinance before the Board addresses facility costs. Under County code, program fees are to be set administratively. He asked Mr. Tyler to address what Parks and Recreation has been doing in regard to adjusting program fees, specifically adult program fees. Mr. Tyler replied that the Parks and Recreation program revisits user fees and adjusts them accordingly each year. He noted that adult softball fees increased by 70% this year.

Commissioner Sullivan stated that the Parks and Recreation program was doing a good job at keeping programs afloat.

Commissioner Johnson moved to adopt **ORDINANCE NO. 05-0707-14** re: Replacing Specific Fee Schedules Contained in Ord. 13-1213-99; 14-1213-99; 04-0317-03; and 12-1211-06 for the Parks and Recreation Division of the Public Works Department. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

The meeting was recessed at 10:27 a.m. and reconvened at 10:33 a.m. with all three Commissioners present.



HEARING re: 2014 Conservation Futures Funding Applications; 1) Quimper Wildlife Corridor; and 2) Snow Creek Watershed Acquisition: Environmental Health Specialist Tami Pokorny summarized the Conservation Futures recommendations regarding the following two project applications they would like to see move forward:

Quimper Wildlife Corridor 2014: \$32,500 toward the fee simple acquisition of two properties, each consisting of four platted parcels within the Corridor, which total 1.4 acres of vacant land. A significant portion of one property lies within the 100-year floodplain and the second buffers previously acquired wetland and wetland buffer parcels. The proposed match is \$68,000 in the form of matching land value and contributions from the community. Jefferson Land Trust (JLT) is the project sponsor. The City of Port Townsend is the project applicant. Project location: Sec. 34, T. 31N, R. 1W and Sec. 33, T. 31N, R. 1W.

Snow Creek Watershed Acquisitions: \$90,824 toward the fee simple purchase of 15 parcels and a conservation easement on one additional parcel. The project encompasses a total of 104 acres of vacant land, with the exception of one small cabin and 3,750 feet (both sides) of the main stem of Snow Creek. The proposed match is \$489,826 in the form of a grant from the RCO Salmon Recovery Funding Board, donated land value and cash. JLT is the project sponsor and applicant. Project location: Sec. 2, T. 28N, R. 2W and Sec. 11, T. 28N, R. 2W.

At its April 30, 2014 meeting, the Conservation Futures Citizen Oversight Committee (CFCOC) voted unanimously that both projects are worthy of funding and recommended that the funds be allocated this year and that the Board of County Commissioners (BOCC) work with applicants as to where the funds will be expended due to an error in estimating the amount of funds available.

The updated total request for funding equals \$42,000 (Updated request of \$31,176 for the Quimper Wildlife Corridor 2014 and \$10,824 for the Snow Creek Watershed Acquisitions) which is equal to the amount available to new projects.

Chairman Austin opened the hearing for public testimony.

Tom Thiersch, Jefferson County: The last time this subject came up, he addressed the concern of the loss of tax revenue to the County. He is concerned about properties being removed from the status of private taxable property to public tax-exempt property. Lands that are subject to easements are retained as private property and often lead to a decrease in value due to the decreased use of that land. The total appraised value of those parcels tends to decrease, lessening the property tax revenue for that parcel. Overall, County property tax revenues remain constant because it is just redistributed to other properties. In the long term, if every parcel in the County were converted to a conservation easement as a public property, there would be no taxes. There is some imbalance in the system. Mr. Thiersch would like to see a fair way to conserve these lands without negatively impacting the County's ability to levy property tax revenues. He suggests that a portion of the Conservation Futures funds should be set aside to offset the potential loss of tax revenues. He would like to see some formula applied. Mr. Thiersch stated that it seems like a miniscule percentage of the overall valuation of the County, but the County would not find it to be a miniscule portion of the County's tax revenue if he decided to stop paying his taxes.



A large, stylized graphic of a pencil tip pointing upwards, followed by the word "DRAFT" in a bold, sans-serif font.

Rick Janke, Port Townsend: Mr. Janke stated that he serves on the Conservation Futures Board and the two projects in question are two particularly nice properties. All the properties they bring before the Board of County Commissioners (BOCC) are good properties but these are two that really contribute. In regard to the loss of tax revenue, he shares that concern, but stated there is a value and quality of life that is gained in this region by putting away some pieces of property. Some farms that probably could not have stayed as farms are now farms that feed our Farmer's Markets. Quality of life goes in proportion with development. Mr. Janke stated that he shares the previous speaker's concerns, but he does not have the full equation as to what the tax rolls are really doing. He believes that these projects have a tendency to make other properties and enterprises better. How that balances out, he does not know. The whole picture should be looked at, not just the loss of revenue.

Owen Fairbanks, Port Townsend: He stated that a previous commentator's tax concerns were valid, but there is also a practical side. Having a conservation easement does not necessarily reduce the assessed value. Some land owners have applied to the Assessor's office for a reduction. The County, in 1996, set up the public benefit tax rating system where a landowner can apply for a different classification that reduces their property tax incrementally dependent on the Conservation Futures determination of public benefit. While he appreciates the previous commentator's concern, he does not think it always results in a tax reduction. Sometimes the amount is not large. Agricultural land is already paying reduced taxes. Mr. Fairbanks stated that he does not have the figures for the proposed Quimper Corridor Wildlife properties, but at one point it was figured that the maximum loss of tax revenue was around \$500 a year at the current rate.

Hearing no further testimony, Chairman Austin closed the public hearing.

Commissioner Sullivan noted that evaluating the properties is difficult, but the changes were small when looking at the overall value.

Commissioner Sullivan moved to approve **RESOLUTION NO. 28-14** re: Dedication of Conservation Futures Funds to the Quimper Wildlife Corridor 2014 project as Authorized by and in Accordance with Jefferson County Code Section 3.08.030(7) to Provide a System of Public Open Spaces. Commissioner Johnson seconded the motion which carried by a unanimous vote.

Commissioner Sullivan moved to approve **RESOLUTION NO. 29-14** re: Dedication of Conservation Futures Funds to the Snow Creek Watershed Acquisition project as Authorized by and in Accordance with Jefferson County Code Section 3.08.030(7) to Provide a System of Public Open Spaces. Commissioner Johnson seconded the motion.

County Administrator Philip Morley stated that while each one of these projects has a small impact on the fund balance, it speaks to the value of long range planning within Jefferson County. He believes it is a good idea to take a step back and look at the big picture. Where are we headed 20-40 years from now with this and what is the right balance? He suggested having a long-term vision and not just looking at this on a property-by-property basis.

Commissioner Johnson stated that when he was young, the parking lot of the current Jefferson County Fairgrounds was 25% wetlands. Inside where the tracks are now, there used to be two huge swamps with wildlife. He lived in that area and his mother insisted that they kept water flowing through there. A



year after she sold that property, the wetlands were all filled in. He stated that without conservation easements, we would be in pretty sad shape. It does not take long to develop property.

Chairman Austin called for a vote on the motion. The motion carried by a unanimous vote.

The meeting was recessed at 10:57 a.m. and reconvened at 1:30 p.m. with all three Commissioners present.

Update re: Jefferson County Mental Health and Substance Abuse Fund (Hargrove Sales Tax 1/10th of 1%): Public Health Director Jean Baldwin and Developmental Disability Coordinator Anna McEnery were present to discuss a draft of the Hargrove Sales Tax 1/10th of 1% Continuation Plan Report and plan proposal with the Board.

Director Baldwin handed out a Mental Health/Substance Abuse (131) Fund document that is a corrected version of Page 6 in the Agenda packet.

The Commissioners made a couple of suggestions to the draft Continuation Plan. One suggestion on Page 3 was pointed out by Commissioner Johnson. Where it reads: "The Chair from the BOCC actively recruits member replacements" he pointed out that "The Chair from" should be removed because it is not just the chair that can do the recruiting. Chairman Austin noted that on the same page, "the Substance Abuse Committee" should read "the Substance Abuse Advisory Board."

Director Baldwin noted that on Page 11 of the draft Continuation Plan, the first sentence should read "in 2014-16." Commissioner Sullivan suggested that the term "Fairly" on Page 8 should be removed. Chairman Austin noted that the fund is never going to pay for all that is needed. It was only intended to be something that would add to what is available to make it better, not solve the problem. Director Baldwin stated she would include a similar statement in the final draft.

County Administrator Philip Morley indicated that on Page 3 where it reads "Members are to have no fiduciary interest in the contracted vendors" may be something that the Commissioners would like to discuss further with staff. He asked if the term "fiduciary interest" was pursuant to the ordinance? He stated either we need to revisit the ordinance or look at how we are appointing people.

Commissioner Sullivan noted that a member could openly disclose a fiduciary interest at a meeting. County Administrator Morley stated that he has not recently looked at the language in the ordinance but if it has a blanket statement like that, even with disclosure, you would not be in compliance with the ordinance. He suggested looking into what would need to be done to bring the ordinance and current practice together. This may need to be done by changing either one or the other.

County Administrator Morley asked if there is anything in the RCW that addresses this? Director Baldwin replied that there is. She indicated that she believes the term "fiduciary interest" was pulled from documents attached to an original ordinance previously adopted by the BOCC. The documents that were attached to the ordinance may also have been adopted. She explained that when you look up this code, a set of documents are attached to it and those probably should not be there. The ordinance needs



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to be looked at to see how it was adopted and to make sure there were no other documents pertaining to it.

Commissioner Sullivan stated he understands the conflict of interest issue, but he does not like the idea of taking someone who is knowledgeable in the topic, away from the discussion.

Chairman Austin noted that the administrative decisions should be off the table. He added that the committee should have first crack on percentage breakdowns, but with a six year guidance and with the understanding that it is open to revision.

County Administrator Morley noted that the discussion today is just on the draft and that Director Baldwin is looking for preliminary guidance from the BOCC on what refinements could be made to the draft. The draft will be circulated for review and be presented to the Board at a later date.

The meeting was recessed at 2:48 p.m. and reconvened at 2:58 p.m. with all three Commissioners present.

COUNTY ADMINISTRATOR BRIEFING SESSION: County Administrator Philip Morley reviewed the following with the Board.

Calendar Coordination:

- Commissioner Johnson will be out of the office on July 8, 2014.
- There will be a Jefferson Transit Board meeting on July 15, 2014.
- All three Commissioners will be attending a Hood Canal Coordinating Council (HCCC) retreat on June 18, 2014.
- There will be a Jefferson County Board of Health meeting on July 17, 2014.
- Chairman Austin will be out of the office on July 18, 2014.
- Commissioner Sullivan will be attending a meeting with representatives of Jefferson Mental Health, Jefferson General Hospital, Jefferson County and the Port Townsend School District on July 18, 2014.
- There will be a Finance Committee meeting on July 22, 2014.
- Chairman Austin will be attending a JeffCom Board meeting on July 24, 2014.
- There will be a Quarterly Directors and Elected Officials meeting on July 28, 2014.
- Chairman Austin will be out of the office August 5-10, 2014.
- There will be an All-County Picnic for Jefferson-Port Townsend Response Emergency Planning (JPREP) on August 17, 2014.
- Chairman Austin will be certifying the primary election on August 19, 2014.
- There will be a Washington State Association of Counties (WSAC) Legislative Steering Committee (LSC) meeting on September 18, 2014.
- Chairman Austin and Commissioner Johnson will be attending the Jefferson County Board of Health meeting on September 18, 2014.
- Commissioner Johnson will be welcoming the Northwest Straits Commission at the Northwest Maritime Center on October 7, 2014.

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Miscellaneous Items

- Arrow Lumber: Department of Community Development Director Carl Smith will be providing the Board of County Commissioner (BOCC) an update.
- Memorial Field/Port Townsend Recreation Center status update. Commissioner Johnson previously spoke with Commissioner Randy Neatherlin of Mason County who stated Mason County may provide some funding for repairing Memorial Stadium to maintain it as a premium venue for football.
- Marijuana issue update and meetings coordination through the Governor’s Office for Regulatory Innovation and Assistance.
- Washington State Association of Counties (WSAC) Fiscal Sustainability Initiative and County record of support; staff will bring resolution forward on a future Consent Agenda.
- Tala Shore No Shooting Zone Area.
- Pending: Barking Dog and Coyle No Shooting Zone Area.
- Port Townsend Paper Company.
- City Art at the right-of-way adjacent to the Port Townsend Community Center: Commissioner desire that staff clarify with the City of Port Townsend that the City will be responsible for liability, operating and maintenance.

NOTICE OF ADJOURNMENT: Commissioner Sullivan moved to adjourn the meeting at 3:38 p.m. until the next regular meeting or special meeting as properly noticed. Commissioner Johnson seconded the motion which carried by a unanimous vote.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Carolyn Avery
Deputy Clerk of the Board

David Sullivan, Member



District No. 1 Commissioner: Phil Johnson
District No. 2 Commissioner: David W. Sullivan
District No. 3 Commissioner: John Austin

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County Administrator: Philip Morley
Clerk of the Board: Erin Lundgren

MINUTES
Week of July 14, 2014

Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner Phil Johnson and Commissioner David Sullivan.

PUBLIC COMMENT PERIOD: The following is a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- 3 citizens spoke on the County's implementation of Initiative 502; and
- A citizen stated: 1) Proposition 1 funds have been diverted to other uses; and 2) Consent Agenda item No. 5 re: Parks and Recreation Comprehensive Plan Update should be pulled; and
- A citizen clarified the Exploratory Parks and Recreation Committee, not the Metropolitan Park District (MPD) Steering Committee, worked on Parks' inventory.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: Commissioner Sullivan moved to approve all the items on the Consent Agenda as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

1. **RESOLUTION NO. 30-14** re: Creating a County Project No. 1805951951 Designated as Dosewallips Road Permanent Slide Repair, M.P. 1.60 to M.P. 1.75
2. **RESOLUTION NO. 31-14** re: Supporting the Washington State Association of Counties (WSAC) Fiscal Sustainability Initiative
3. **AGREEMENT** re: Mobile Office Facility; Quilcene Replacement Shop Project; In the Amount of \$72,965.24; Jefferson County Public Works; King County Directors' Association (KCDA)
4. **AGREEMENT** re: Snow Creek Road Culvert Replacement, M.P. 3.78, County Project No. CR1899; Federal Aid No. DTFH70-11-E-00039; In the Amount of \$7,955; Jefferson County Public Works; Northwestern Territories, Inc.
5. **AGREEMENT** re: Parks, Recreation and Open Space Comprehensive Plan Update; In the Amount Not to Exceed \$22,800; Jefferson County Public Works; AJO Consulting
6. **AGREEMENT NO. 1463-15228** re: Early Intervention Program (EIP); In the Amount of \$36,623.04; Jefferson County Public Health; Washington State Department of Social and Health Services
7. **AGREEMENT, Amendment No. 3** re: Family Therapeutic Court Case Management Services; Additional Amount of \$16,000 Not to Exceed \$146,500; Jefferson County Public Health; Safe Harbor Recovery Center
8. **Advisory Board Appointment** re: Jefferson County Parks and Recreation Advisory Board, District #2 Representative; Term Expires July 14, 2016; Gregory Graves



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9. **Payment of Jefferson County Payroll Warrants** Dated July 3, 2014 Totaling \$767,878.78 and A/P Warrants Done by Payroll Dated July 3, 2014 Totaling \$685,941.98

COMMISSIONERS BRIEFING SESSION: The Commissioners each provided updates on the following items:

Chairman Austin

- Met last week with members of Public Health and the Hospital Board regarding integration.
- Will be meeting with the Washington State Board of Health (BOH) regarding succession planning.
- Will be attending a Hood Canal Coordinating Council (HCCC) meeting this week.

Commissioner Johnson

- Olympic Region Clean Air Agency (ORCAA) update: Jefferson County monitoring stations off to a slow start.
- Will be attending a HCCC meeting this week.

Commissioner Sullivan

- Will be attending a Port Townsend Rotary meeting this week.

The meeting was recessed at 9:40 a.m. and reconvened at 1:30 p.m. with all three Commissioners present.

Letter of Support re: Port Ludlow Yacht Club Special Occasion Liquor License: Public Health staff requested that the Board of County Commissioners (BOCC) approve sending a letter to the Washington State Liquor Control Board (LCB) regarding a liquor license application for the Port Ludlow Yacht Club. They are holding a fundraising wine tasting event in Port Ludlow on July 26, 2014.

Commissioner Johnson made moved to approve sending a letter to the Washington State LCB supporting the Port Ludlow Yacht Club's application for a special occasion liquor license. Chairman Austin seconded the motion which carried by a unanimous vote.

Letter of Support re: Marine Tourism Bill: Commissioner Johnson and County Administrator Philip Morley received correspondence from Peter Schrappen of the Northwest Marine Trade Association who had been in contact with the Port of Port Townsend relating to a Marine Tourism Bill.

County Administrator Morley stated that the Governor has a Blue Ribbon Task Force on Parks and Outdoor Recreation. They are in the process of formulating their recommendations for inclusion in draft recommendations over the next couple of months. He handed out a letter he drafted along with email correspondence with Mr. Schrappen and actual text from House Bill 1366 and Senate Bill 5241 which were originally introduced in the 2013 regular session and continued into the 2014 session. He indicated that he compared the two bills and they are identical. Representatives Kevin Van De Wege and Steve Tharinger and Senator Jim Hargrove sponsored the Bill. Commissioner Sullivan stated that the Board of



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Miscellaneous Items:

- Tarboo Project Agreement with Jefferson Land Trust for Conservation Futures funds. Environmental Health Specialist Tami Pokorny was present. [Handout]
- Draft 2015 Budget Objectives and Procedures. [Handout]
- Draft PUD Privilege Tax Resolution. [Handout]
- Draft Elected Officials' Salaries – Clerk of the Board and Human Resource Manager Erin Lundgren was present. [Handout]
- Planning Commission meeting in Brinnon. Brinnon Large On-Site Septic (LOSS) – Department of Community Development (DCD) work to get Washington State Commerce Department on clarification of legal ability of Public Entities and private businesses/residents within the Rural Village Center. Limited Areas of More Intense Rural Development (LAMIRD) to connect to the Dosewallips LOSS under the Growth Management Act (GMA).
- Quilcene Projects; sewer and water. Team Jefferson's Peter Quinn arranging meeting with PUD staff (Jim Parker) to clarify project management and sponsorship.
- Commissioner Johnson reported on his meeting with YMCA's Erica Delma.

Future Agenda:

- The Board of County Commissioners (BOCC) request a future Executive Session with the County Administrator and Human Resource Manager on the status of the County's collective bargaining agreements and negotiations.

NOTICE OF ADJOURNMENT: Commissioner Sullivan moved to adjourn the meeting at 3:46 p.m. until the next regular meeting or special meeting as properly noticed. Commissioner Johnson seconded the motion which carried by a unanimous vote.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Carolyn Avery
Deputy Clerk of the Board

David Sullivan, Member



County Commissioners (BOCC) advocated for this bill last year. County Administrator Morley stated their support is being requested again in the form of a letter of support.

Commissioner Johnson moved to send a letter of support as drafted by County Administrator Morley. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

ADDITIONAL BUSINESS: Resolution re: Appointment of Acting County

Administrator: The Board reviewed and discussed a resolution drafted by Chairman Austin regarding the Appointment of Acting County Administrator and agreed to additions and edits of the draft.

Commissioner Johnson moved to approve **RESOLUTION NO. 32-14** as drafted and edited by the Board. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

COUNTY ADMINISTRATOR BRIEFING SESSION: County Administrator Philip Morley reviewed the following with the Board.

Calendar Coordination:

- There will be a Transit Board meeting on July 15, 2014.
- Chairman Austin and Commissioner Johnson will be attending a Hood Canal Coordinating Council (HCCC) meeting on July 16, 2014.
- There will be a Planning Commission meeting on July 16, 2014.
- There will be a Jefferson County Board of Health (BOH) meeting on July 17, 2014.
- There will be a Fort Worden Advisory Committee meeting on July 17, 2014.
- There will be a meeting on Agriculture and Critical Areas on July 17, 2014.
- Chairman Austin will be out of the office on July 18, 2014.
- Commissioner Sullivan will be attending a meeting with representatives of Jefferson Mental Health, Jefferson General Hospital, Jefferson County and the Port Townsend School District on July 18, 2014.
- Chairman Austin and County Administrator Morley will be attending a Finance Committee meeting on July 22, 2014.
- Chairman Austin will be attending a Washington State BOH meeting on July 23, 2014.
- Chairman Austin and County Administrator Morley will be attending a JeffCom Board meeting on July 24, 2014.
- There will be a Quarterly Directors and Elected Officials meeting on July 28, 2014.
- Chairman Austin will be out of the office August 5-10, 2014.
- There will be an All-County Picnic for Jefferson-Port Townsend Response Emergency Planning (JPREP) on August 17, 2014.
- Chairman Austin will be certifying the primary election on August 19, 2014.
- There will be a Washington State Association of Counties (WSAC) Legislative Steering Committee (LSC) meeting on September 18, 2014.
- Chairman Austin and Commissioner Johnson will be attending the Jefferson County Board of Health meeting on September 18, 2014.
- Commissioner Johnson will be welcoming the Northwest Straits Commission at the Northwest Maritime Center on October 7, 2014.