

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of County Commissioners
Philip Morley, County Administrator

FROM: Leslie Locke, Deputy Clerk of the Board

DATE: July 21, 2014

SUBJECT: HEARING re: Proposed 2014 2nd Quarter Budget Appropriations/Extensions for Various County Departments

STATEMENT OF ISSUE:

Various County Departments have requested increases to their 2014 budget. Per RCW 36.40.140 the Board of County Commissioners must hold a public hearing regarding the proposed budget changes.

ANALYSIS:

These budget changes are intended to address unanticipated revenues and expenditures of the requesting departments. The Hearing Notice was published in the Leader on July 9 and 16, 2014.

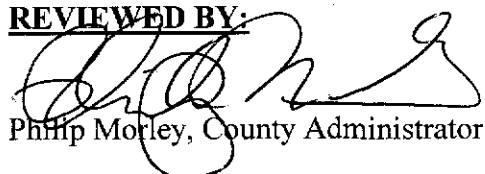
FISCAL IMPACT:

See attached department fund requests.

RECOMMENDATION:

Hear public testimony and consider approval of a resolution to adopt the 2nd quarter supplemental budget appropriations.

REVIEWED BY:


Philip Morley, County Administrator

6/27/14
Date

STATE OF WASHINGTON
Jefferson County

ORDER: BUDGET APPROPRIATIONS/	}	
EXTENSIONS FOR VARIOUS	}	RESOLUTION NO.
COUNTY DEPARTMENTS	}	

WHEREAS, the Jefferson County Board of Commissioners did on the 7th day of July, 2014 declare that a need existed for the listed expenses which are funded by additional sources which were not anticipated at the time of preparing said budgets; and such sources include unanticipated received from fees, or grants from the State and Federal government, or proceeds from the sale of bonds, or budgeted but unexpended monies from the prior budget year; and

WHEREAS, the Jefferson County Board of Commissioners did on the 7th day of July, 2014, set a hearing on said need for the 21st day of July, 2014, at the hour of 10:45 a.m. in the County Commissioners' Chamber, Courthouse, Port Townsend, Washington; and

WHEREAS, Jefferson County has published notice of this hearing as provided in RCW 36.40.100 on July 9, and 16, 2014 in the official newspaper of Jefferson County; and,

WHEREAS, this being the time and place set forth for said hearing and no objection or objection interposed.

NOW, THEREFORE, IT IS HEREBY ORDERED, by the Board of County Commissioners, that due to there being sufficient monies available in the other listed funds, that the County Auditor is hereby directed to extend the budget of the following funds by the amounts listed and per the attached requests:

FUND #	FUND NAME	AMOUNT FROM UNENCUMBERED FUND BALANCE	REVENUE	EXPENSE
CURRENT EXPENSE/GENERAL FUND				
001-240-000	SUPERIOR COURT	\$20,000		\$20,000
001-261-000	OP. TRANSFERS - CAPITAL IMPROVEMENT	\$450,000		\$450,000
	Total General Fund	\$470,000	\$0	\$470,000
SPECIAL REVENUE / CAPITAL / ENTERPRISE / INTERNAL SERVICE FUNDS				
181-000-010	EMERGENCY ROAD RESERVE	\$75,000	\$0	\$75,000
	Total Other Funds	\$75,000	\$0	\$75,000

APPROVED this day of July, 2014.

SEAL:

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

John Austin, Chairman

ATTEST:

Phil Johnson, Member

Erin Lundgren,
Clerk of the Board

David Sullivan, Member

cc: Annie Sears } 6/20/14
 Aud

Date: 6/18/14

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request For Budget Appropriation/Extension and Amendment

Superior Court

001240000

Department/Fund Name

Fund Number

Commissioners: (check all that apply)

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. After a careful examination of all the expenditures within the department budget with respect to present and future needs, I find that my budget is short. Therefore, I request an appropriation and budget extension in the amount 20000.00 for this current year for the reason(s) outlined below.

For funds other than Current Expense -- Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure? Yes _____ No _____

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an appropriation and budget extension in the amount of _____ to include this new revenue in the budget this year as outlined below.

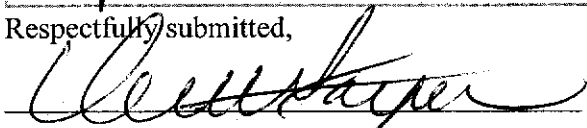
BARS # Revenue	Description	Current Budget	Revision	New Budget
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL REVENUE		\$0.00	\$0.00	\$0.00

BARS # Expenditure	Description	Current Budget	Revision	New Budget
51221.41.0070	Psych Evals/Expert Services	15187.00	20000.00	35187.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL EXPENDITURE		15187.00	20000.00	35187.00

Reason for Appropriation/Extension

During the 2nd Quarter The Superior Court had several high profile criminal cases that required the appointment of expert services which they are constitutionally entitled to if indigent. An appropriation is required to replenish this line item for the rest of 2014.

Respectfully submitted,



cc: Aud } 6/24/14
 Anne Sears }

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request for Budget Appropriation/Extension and Amendment

Date: June 23, 2014

Operating Transfers

001-261-000

Department/Fund Name

Fund Number

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason's outlined below, I request an appropriation and budget extension in the amount of:

For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes
 No

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

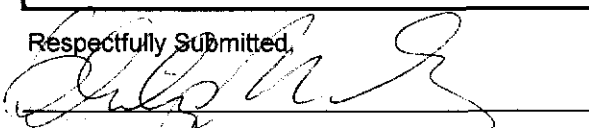
BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
				\$0
				\$0
				\$0
				\$0
TOTAL REVENUE		\$0	\$0	\$0

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
59700.00.0350	Operating Transfer to Capital Improvement	\$100,000	\$450,000	\$550,000
				\$0
				\$0
				\$0
TOTAL EXPENDITURE		\$100,000	\$450,000	\$550,000

Reason for Appropriation/Extension

PILT (Payment in Lieu of Taxes from the Federal government) revenues received were \$847,000 higher than budgeted for 2014. This appropriation is to allow the transfer of \$450,000 of the PILT funds to the Capital Improvement Fund.

Respectfully Submitted,



Elected Official/Department Head Signature

cc: Aud Anne S. } 6/17/14

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request for Budget Appropriation/Extension and Amendment

Date: May 16, 2014

Public Works - Roads

181 Emergency Road Reserve

Department/Fund Name

Fund Number

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason's outlined below, I request an appropriation and budget extension in the amount of:

For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes
 No

Please be advised that a **revenue source (i.e. grant, new fee) has been received** by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
				\$0
				\$0
				\$0
				\$0
TOTAL REVENUE		\$0	\$0	\$0

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
181000010.59700.00.0180	Transfer out to Roads	\$0	\$75,000	\$75,000
				\$0
				\$0
				\$0
TOTAL EXPENDITURE		\$0	\$75,000	\$75,000

Reason for Appropriation/Extension

Rapid river bank erosion occurred during the winter of 2013 and 2014 threatening the Oil City Road at Milepost 8.8. The Board of Commissioners declared an emergency via Resolution No. 05-14 due to this threat. Public Works has since received permits and secured bids to stockpile emergency rip rap (large rock) at this location to protect the road. No alternative sources of funding are available for this work. The Road Reserve Fund (181) was established to cover emergencies and should be used.

Respectfully Submitted,


 Elected Official/Department Head Signature