

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of Commissioners
FROM: Frank Gifford, Central Services Director *FH*
DATE: July 7, 2014
RE: Resolution – In the Matter of Finding and Determination to Declare
Certain Personal Property as Surplus and Authorize Disposal

STATEMENT OF ISSUE:

The Central Services Department needs Commissioner approval to dispose of the worn out and/or broken copiers.

ANALYSIS:

Not Applicable

FISCAL IMPACT:

N/A

RECOMMENDATION:

Approve and sign the attached resolution authorizing disposal of worn out, broken and/or obsolete equipment.

REVIEWED BY:

F. Gifford for PM

County Administrator

7/2/14

Date

STATE OF WASHINGTON
County of Jefferson

In the Matter of Finding and determination to }
Declare Certain Personal Property as Surplus } RESOLUTION NO. _____
And Authorize Disposal }

WHEREAS, certain assets belonging to Jefferson County have been identified as no longer required for County purposes because they are broken, worn out, or outdated; and

WHEREAS, notice of intention to sell this surplus County property is not required per RCW 36.34.020 because the total value of each item is less than two thousand five hundred dollars (\$2,500.00).

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby declares the property on attached Exhibit "A" to be surplus and directs the Central Services Department to dispose of such items as follows:

- A. Transfer such equipment to a recycling center or the Transfer Station for disposal as excess

APPROVED this ____ day of _____, 2014.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chairman

Phil Johnson, Member

ATTEST:

David Sullivan, Member

Carolyn Avery
Deputy Clerk of the Board

EXHIBIT "A"

TO BE COMPLETED FOLLOWING SURPLUS DECLARATION						
Asset ID#	Serial #	Description	Department	Disposition (transferred, disposed, recycled)	Employee Signature	If Transferred, Name & Signature of Government Agency/Non-Profit
1871	KBT01406	CANON IR2270	CENTRAL SERVICES			
1873	KBT01341	CANON IR1310	SHERIFF/JAIL			
1976	SKV09382	CANON IR3530	EVN HEALTH			
2082	SKV64996	CANON IR3570	TREASURER			
2083	SLH34087	CANON IR2270	SUPERIOR COURT			
2086	SKV64994	CANON IR3570	DIST COURT			
2087	SKV55311	CANON IR3570	PROSECUTOR			
2088	SKV08061	CANON IR3570	JUVENILE SVCS			
2097	SLH34132	CANON IR2270	ASSESSOR			
2101	SKV65890	CANON IR3570	PUBLIC WORKS			
2282	11286054	CANON IR3045	AUDITOR			
2283	11286055	CANON IR3045	PROSECUTOR			
2284	11286053	CANON IR3045	WSU			
2286	11286051	CANON IR3045	PUBLIC WORKS			