

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of County Commissioners
Philip Morley, County Administrator

FROM: Leslie Locke, Deputy Clerk of the Board

DATE: July 7, 2014

SUBJECT: RESOLUTION NO. re: HEARING NOTICE: Second Quarter 2014
Budget Appropriations/Extensions; Various County Departments;
Hearing scheduled for Monday, July 21, 2014 at 10:45 a.m. in the
Commissioners Chambers

STATEMENT OF ISSUE:

Various County Departments have requested increases to their 2014 budget. Per RCW 36.40.140 the BOCC must hold a public hearing regarding the proposed budget changes. This agenda item is to approve the public notice only; the individual changes will be reviewed at the public hearing.

ANALYSIS:

These budget changes are intended to improve the cost effectiveness and efficiency of the requesting departments. The Hearing Notice will be published in the Leader on July 9 and 16, 2014.

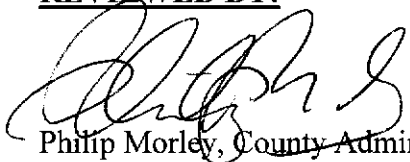
FISCAL IMPACT:

Provided in Resolution.

RECOMMENDATION:

Approve resolution to publish a notice for the hearing set for July 21, 2014 at 10:45 a.m. in the Commissioners Chambers.

REVIEWED BY:


Philip Morley, County Administrator

6/27/14
Date

**JEFFERSON COUNTY
STATE OF WASHINGTON**

IN THE MATTER OF A HEARING NOTICE	}	
FOR PROPOSED 2014 2nd QUARTER	}	
SUPPLEMENTAL BUDGET	}	RESOLUTION NO.
APPROPRIATIONS/EXTENSIONS FOR	}	
VARIOUS COUNTY FUNDS	}	

WHEREAS, various Jefferson County departments have made requests for supplemental budget appropriations/extensions for their 2014 budgets; and,

WHEREAS, the increased spending in such requests are funded by additional sources which were not anticipated at the time of preparing said budgets; and such sources include unanticipated revenue received from fees, or grants from the State and Federal government, or proceeds from the sale of bonds, or budgeted but unexpended monies from the prior budget year; and,

WHEREAS, it appears to the Board of County Commissioners that a need exists that could not have been foreseen or contemplated at the time of preparing the budgets for 2014. The following identified revenue and expenditure amounts are to be added to the various Funds. Expenditure amounts in excess of revenues listed shall be appropriated from the unencumbered balances and represent an extension of the Fund budgets listed:

FUND #	FUND NAME	AMOUNT FROM UNENCUMBERED FUND BALANCE	REVENUE	EXPENSE
CURRENT EXPENSE/GENERAL FUND				
001-240-000	SUPERIOR COURT	\$20,000		\$20,000
001-261-000	OP. TRANSFERS - CAPITAL IMPROVEMENT	\$450,000		\$450,000
Total General Fund		\$470,000	\$0	\$470,000
SPECIAL REVENUE / CAPITAL / ENTERPRISE / INTERNAL SERVICE FUNDS				
181-000-010	EMERGENCY ROAD RESERVE	\$75,000	\$0	\$75,000
Total Other Funds		\$75,000	\$0	\$75,000

NOW, THEREFORE, BE IT RESOLVED, that supplemental budget appropriations/extensions be made for the above noted funds.

BE IT FURTHER RESOLVED, that a public hearing be held on the extensions and that said hearing be held in the County Commissioners' Chambers, Courthouse, Port Townsend Washington, on the 21st day of July, 2014, at the hour of 10:45 a.m., and that notice of said hearing be published in the official newspaper of Jefferson County, and that at said hearing any interested taxpayer may appear and be heard for or against the extensions.

APPROVED this 7th day of July, 2014.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chairman

Phil Johnson, Member

ATTEST:

David Sullivan, Member

Carolyn Avery,
Deputy Clerk of the Board

cc: Annie Sears } 6/20/14
Aud

RECEIVED

Date: 6/18/14

TO: BOARD OF COUNTY COMMISSIONERS
RE: Request For Budget Appropriation/Extension and Amendment

Superior Court

JUN 18 2014

001240000

Department/Fund Name

Fund Number

JEFFERSON COUNTY COMMISSIONERS

Commissioners: (check all that apply)

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. After a careful examination of all the expenditures within the department budget with respect to present and future needs, I find that my budget is short. Therefore, I request an appropriation and budget extension in the amount 26000.00 for this current year for the reason(s) outlined below.

For funds other than Current Expense -- Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure? Yes _____ No _____

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an appropriation and budget extension in the amount of _____ to include this new revenue in the budget this year as outlined below.

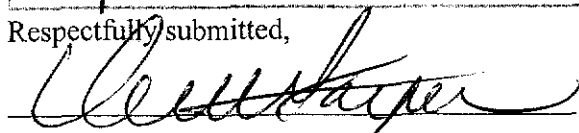
BARS # Revenue	Description	Current Budget	Revision	New Budget
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL REVENUE		\$0.00	\$0.00	\$0.00

BARS # Expenditure	Description	Current Budget	Revision	New Budget
51221.41.0070	Psych Evals/Expert Services	15187.00	20000.00	35187.00
				\$0.00
				\$0.00
				\$0.00
TOTAL EXPENDITURE		15187.00	20000.00	35187.00

Reason for Appropriation/Extension

During the 2nd quarter The Superior Court had several high profile criminal cases that required the appointment of expert services which they are constitutionally entitled to if indigent. An appropriation is required to replenish this line item for the rest of 2014.

Respectfully submitted,



cc: Aud Anne Sears } 6/24/14

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request for Budget Appropriation/Extension and Amendment

Date: June 23, 2014

Operating Transfers
 Department/Fund Name

001-261-000
 Fund Number

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason's outlined below, I request an appropriation and budget extension in the amount of:

For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes
 No

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

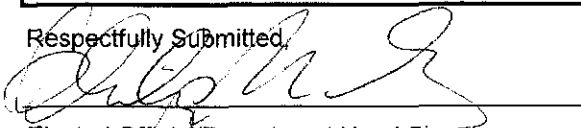
BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
				\$0
				\$0
				\$0
				\$0
TOTAL REVENUE		\$0	\$0	\$0

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
59700.00.0350	Operating Transfer to Capital Improvement	\$100,000	\$450,000	\$550,000
				\$0
				\$0
				\$0
TOTAL EXPENDITURE		\$100,000	\$450,000	\$550,000

Reason for Appropriation/Extension

PILT (Payment in Lieu of Taxes from the Federal government) revenues received were \$847,000 higher than budgeted for 2014. This appropriation is to allow the transfer of \$450,000 of the PILT funds to the Capital Improvement Fund.

Respectfully Submitted,



Elected Official/Department Head Signature

cc: Hua Anne S. } 6/17/14

RECEIVED

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request for Budget Appropriation/Extension and Amendment 14

Date: May 16, 2014

Public Works - Roads **181 Emergency Road Reserve**
 Department/Fund Name Fund Number

JEFFERSON COUNTY COMMISSIONERS

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason's outlined below, I request an appropriation and budget extension in the amount of:

For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes
 No

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

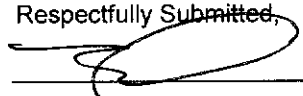
BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
				\$0
				\$0
				\$0
				\$0
TOTAL REVENUE		\$0	\$0	\$0

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
181000010.59700.00.0180	Transfer out to Roads	\$0	\$75,000	\$75,000
				\$0
				\$0
				\$0
TOTAL EXPENDITURE		\$0	\$75,000	\$75,000

Reason for Appropriation/Extension

Rapid river bank erosion occurred during the winter of 2013 and 2014 threatening the Oil City Road at Milepost 8.8. The Board of Commissioners declared an emergency via Resolution No. 05-14 due to this threat. Public Works has since received permits and secured bids to stockpile emergency rip rap (large rock) at this location to protect the road. No alternative sources of funding are available for this work. The Road Reserve Fund (181) was established to cover emergencies and should be used.

Respectfully Submitted,


 Elected Official/Department Head Signature