

**JEFFERSON COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA REQUEST**

**TO:** Board of County Commissioners  
Philip Morley, County Administrator

**FROM:** Leslie Locke, Deputy Clerk of the Board

**DATE:** June 9, 2014

**SUBJECT:** Motion to Appoint/Affirm Members of the Jefferson County Risk Management Committee (RMC) Per Resolution No. 36-11 (No Expiration of Terms): 1) Affirm the Following: Clerk of the Board/Human Resources Manager Erin Lundgren as Assistant Risk Manager; County Administrator Philip Morley as Risk Manager; Emergency Management Director Bob Hamlin as Safety Officer; and Public Health Director Jean Baldwin as FLSA Exempt Employee; and 2) Appoint the Following: County Clerk Ruth Gordon as Elected Official (Other than a Commissioner)

---

**STATEMENT OF ISSUE:**


Motion to Appoint/Affirm Members of the Jefferson County Risk Management Committee (RMC) Per Resolution No. 36-11 (No Expiration of Terms): 1) Affirm the Following: Clerk of the Board/Human Resources Manager Erin Lundgren as Assistant Risk Manager; County Administrator Philip Morley as Risk Manager; Emergency Management Director Bob Hamlin as Safety Officer; and Public Health Director Jean Baldwin as FLSA Exempt Employee; and 2) Appoint the Following: County Clerk Ruth Gordon as Elected Official (Other than a Commissioner) to fill the seat left vacant by the retirement of County Treasurer Judi Morris.

**RECOMMENDATION:**

It is recommended that the Jefferson County Board of County Commissioners pass a motion to appoint or affirm the following members of the Jefferson County Risk Management Committee (RMC), as configured under Jefferson County Resolution No. 36-11:

<u>Risk Management Committee Position</u>	<u>Individual</u>	<u>Appointed By</u>
Risk Coordinator/Assistant Risk Manager	Erin Lundgren, COB/HRM	County Administrator
Risk Manager	Philip Morley, CA	Automatic Member
County Safety Officer	Bob Hamlin, Director of EM	County Administrator
1 Elected Official other than a Commissioner	Ruth Gordon, County Clerk	County Commissioners
1 FLSA Exempt Employee	Jean Baldwin, Director of PH	County Commissioners

**REVIEWED BY:**

  
Philip Morley, County Administrator

6/5/14  
Date