

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of County Commissioners
Philip Morley, County Administrator

FROM: Leslie Locke, Deputy Clerk of the Board

DATE: June 2, 2014

SUBJECT: **RESOLUTION NO.** re: Establishing the Date for 2015 Budget Submissions, Review Hearings and Final Adoption

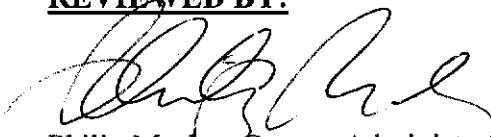
STATEMENT OF ISSUE:

The schedule for the 2015 budget adoption process has been reviewed and recommended for adoption by the Budget Committee.

RECOMMENDATION:

Approve resolution as presented.

REVIEWED BY:


Philip Morley, County Administrator

5/28/14
Date

**JEFFERSON COUNTY
STATE OF WASHINGTON**

IN THE MATTER OF ESTABLISHING }
THE DATE FOR 2015 BUDGET }
SUBMISSIONS, REVIEW HEARINGS }
AND FINAL ADOPTION }

RESOLUTION NO. _____

WHEREAS, pursuant to RCW 36.40.071, the Jefferson County Board of Commissioners has selected the alternate date of the first week in December to hold budget hearings for the purpose of adoption of the Jefferson County budget for 2015; and

WHEREAS, pursuant to RCW 36.40.071, the Jefferson County Board of Commissioners has also selected to set other dates relating to the budget process, including but not limited to the dates set in RCW 36.40.010 and RCW 36.40.050 to conform to the alternate date for the budget hearing; and

NOW, THEREFORE, BE IT RESOLVED, that pursuant to RCW 36.40.010, the Jefferson County Auditor shall notify, in writing, each elected or appointed County official to file with her on or before the 2nd day of September 2014, an estimated budget for the ensuing year; and

BE IT FURTHER RESOLVED, that pursuant to RCW 36.40.050, the Jefferson County Auditor shall submit the budget to the County Administrator by September 19, 2014; and

BE IT FINALLY RESOLVED, that pursuant to RCW 36.40.070 and RCW 36.40.071 the Jefferson County Board of Commissioners will hold a public budget hearing on December 1, 2014 the first Monday in December, that said hearing may be continued from day to day until concluded but not to exceed a total of five (5) days, and that the Jefferson County Budget for 2015 shall be deliberated upon and adopted thereafter.

APPROVED this 2nd day of June, 2014.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chairman

Phil Johnson, Member

ATTEST:

David Sullivan, Member

Carolyn Avery
Deputy Clerk of the Board

2015 BUDGET CALENDAR

	June	September	November
16	Deadline Q2-2014 Supplemental Appropriations to BOCC	2 PRELIM BUDGETS DUE TO AUDITOR	17 Deadline Q4-2014 Supplemental Appropriations to BOCC
18	Budget Committee Meeting	8 Deadline Q3-2014 Supplemental Appropriations to BOCC	19 1ST PUBLIC NOTICE PUBLISHED
16	Budget Committee Meeting	17 Budget Committee Meeting	Budget Committee Meeting
21	Budget Goals Adopted - Present Prelim Financial Projections	19 AUDITOR BUDGET TO BOCC/CA	CA PRELIMINARY BUDGET AVAILABLE
25	Salary Schedule to Depts	1 REVENUE PROJECTION (REVENUE SUBCOMMITTEE)	26 2ND PUBLIC NOTICE PUBLISHED
31	CENTRAL SERVICES COST ALLOCATION FINALIZED	7 Meet with Depts to identify Departmental Issues	1 BUDGET HEARINGS OPEN TO PUBLIC
1	AUDITORS BUDGET CALL TO ALL DEPTS	8 Meet with Depts to identify Departmental Issues	8 ADOPTION OF BUDGET (12/15)
20	Budget Committee Meeting	9 Meet with Depts to identify Departmental Issues	17 Budget Committee Meeting
26	CAPITAL OUTLAY REQUESTS DUE TO CENTRAL SERVICES	10 Meet with Depts to identify Departmental Issues	
		15 Budget Committee Meeting	

Jan 2014

S	M	T	W	T	F	S
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Feb 2014

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Mar 2014

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Apr 2014

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May 2014

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Jun 2014

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Jul 2014

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Aug 2014

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Sep 2014

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Oct 2014

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Nov 2014

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Dec 2014

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28	29	30	31			