

Jefferson County  
Board of Commissioners  
Agenda Request

**To:** Board of Commissioners  
Philip Morley, County Administrator

**From:** Monte Reinders, P.E., Public Works Director/County Engineer *MR*

**Agenda Date:** April 7, 2014

**Subject:** Execution of Funds Transfer Agreement  
Upper Hoh Road/Olympic National Park MP 0.0 - 12.0  
County Road No. 914207  
County Project No. CR1941

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**Statement of Issue:** Execution of Funds Transfer Agreement for the Upper Hoh Road/Olympic National Park MP 0.0 - 12.0 Project.

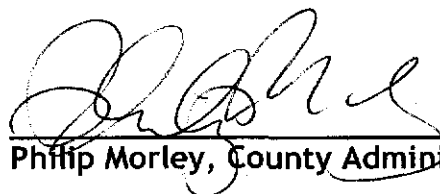
**Analysis/Strategic Goals/Pro's & Con's:** The Federal Lands Access Program Match Agreement executed between Jefferson County and Western Federal Lands Highway Division includes an annual funding plan identifying the County's contribution. The contribution amounts for 2013 and 2014 are \$10,000 and \$75,000, respectively. These funds will be put towards the preliminary engineering phase for the above mentioned project.


**Fiscal Impact/Cost Benefit Analysis:** The total County contribution amount due at this time is \$85,000. The preliminary engineering phase of this project is funded at 86.5% by the Federal Highway Administration. The remaining 13.5%, represents the County's match.

**Recommendation:** Public Works recommends the Board executes the Funds Transfer Agreement for the amount of \$85,000.

**Department Contact:** Matt Klontz, P.E., Project Manager, 385-9217.

**Reviewed By:**

  
Philip Morley, County Administrator

  
Date

March 13, 2014

## Funds Transfer Agreement

Jefferson County, Washington  
Providing Funding of \$85,000

Western Federal Lands Highway Division, FHWA Agreement # DTFH70-14-E-00026

**Project Number/Name:** WA JEFF 91420(1), Upper Hoh River Road Phase 2

This letter is to confirm that Jefferson County has committed to provide through either electronic funds' transfer or by check, \$85,000 to the Western Federal Lands Highway Division, FHWA for project work and/or a construction contract to reduce risk of catastrophic road failure on the Upper Hoh River Road (County Road # 91420).

### Fund Transfer Summary:

Phase	Form	Amount	Due	Received	FTA Number	Amend #	Comment
PE	Cash	\$10,000	8/31/2013		DTFH7014E00026		Match for PE
PE	Cash	\$75,000	1/1/2014		DTFH7014E00026		Match for PE
	Total:	\$85,000					

The following is the Jefferson County's Finance Billing Information:

DUNS# 179-278-197  
Tax ID # 91-6001322  
Finance Contact Cathy Taylor  
Finance Phone (360) 385-9163  
Finance Fax  
Finance E-mail Ctaylor@co.jefferson.wa.us  
Street Address P.O. Box 1220, 1820 Jefferson St.  
623 Sheridan Street  
City, State, Zip Port Townsend, WA 98368

The following is Western Federal Lands Highway Division, FHWA Finance Billing Information:

DUNS# 139-768-597  
Tax ID # 22-3934584  
Finance Contact Genise L. Dance  
Finance Phone (360) 619-7534  
Finance Fax (360) 619-7945  
Finance E-mail genise.dance@dot.gov

Expiration Date: This Funds Transfer Agreement will expire on December 31, 2017.

The current authorized funding is \$85,000.00. In no case shall the Jefferson County or FHWA exceed this amount or extend the end date of the agreement without a mutually agreed upon written modification of this Agreement.

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John Austin, County Commissioners Chair      Date  
Jefferson County, Washington

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Marlene M. Marcellay, Contracting Officer      Date  
Western Federal Lands Highway Division, FHWA

**Approved as to form only**  
*David Alvarez* 3/19/14  
Jefferson Co. Prosecutor's Office  
David Alvarez, Chief Civil DPA