

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS

CONSENT AGENDA REQUEST

TO: Jefferson County Board of Commissioners
THROUGH: Philip Morley, County Administrator
FROM: Judi Morris, Treasurer
DATE: March 21, 2014, for April 7, 2014 consent agenda
SUBJECT: Surplus Property to Disposal

STATEMENT OF ISSUE: Certain Assets belonging to the Sheriff, Commissioner and DCD Departments have been identified as no longer needed, are not repairable, obsolete or outdated and are to be disposed of. These items are not appropriate for sale.

ANALYSIS: These items have little value and will be offered to other departments, counties, agencies and non-profits. Failing to dispose of these items to the above stated organizations, they should be authorized for disposal. The overall value is less than \$2500.00 and requires no public notice.

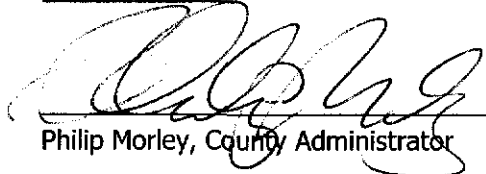
FISCAL IMPACT:

None

RECOMMENDATION:

Authorize disposal options in resolution.

REVIEWED BY:


Philip Morley, County Administrator

4/2/14
Date

STATE OF WASHINGTON
County of Jefferson

In the Matter of Finding and determination to }
Declare Certain Personal Property as Surplus } RESOLUTION NO. _____
And Authorize Disposal }

WHEREAS, certain assets belonging to Jefferson County have been identified as no longer required for County purposes because they are broken, worn out, or outdated; and

WHEREAS, notice of intention to sell this surplus County property is not required per RCW 36.34.020 because the total value of each item is less than two thousand five hundred dollars (\$2,500.00).

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby declares the equipment on the attached list to be surplus and directs the Central Services Department to dispose of the item by taking such equipment to another department, agency or to the recycling center or the Transfer Station for disposal as excess.

APPROVED this 7th day of April 2014.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chairman

Phil Johnson, Member

ATTEST:

David Sullivan, Member

Carolyn Avery
Deputy Clerk of the Board

SURPLUS EXHIBIT "A"

DEPARTMENT CONTACT: Carl Smith or Jodi Adams

DEPT. CONTACT PHONE #: 379-4493 or 379-4494

TO BE COMPLETED FOLLOWING SUR PLUS DECLARATION

Asset ID#	Serial #	Item Description	Department	Disposition (transferred, disposed, recycled)	Employee Signature	Signature, Name & Agency/Non-Profit
19594	U56515L0U391846	Brother Intellifax 2600 - Model FAX2600 (broken)	DCD			
no tag	U61587G0F113596	Brother Intellifax 1360 - Model FAX1360	DCD			

SURPLUS EXHIBIT "A"

DEPARTMENT CONT		DEPT. CONTACT PH		TO BE COMPLETED FOLLOWING SURPLUS DECLARATION			
Asset ID#	Serial #	Item Description	Department	Disposition (transferred, disposed, recycled)	Employee Signature	If Transferred, Name & Signature of Government Agency/Non-Profit	
19064	n/a	HP Jornada - Palm Pilot (Obsolete)	CA				
19824	n/a	Palm IIIXE - Palm Pilot (Obsolete)	BOCC				
19939	n/a	Palm 125m - Palm Pilot (Obsolete)	BOCC				
n/a	n/a	Brother P-Touch - Label Maker (Broken)	BOCC				
n/a	n/a	Royal TD48 - Digital Voice (Obsolete)	BOCC				
n/a	152028	Lanier Recorder w/Pedal (Obsolete)	BOCC				
19614	n/a	Lanier Recorder (Broken)	BOCC				
16742	n/a	Dictaphone - Recorder w/Pedal (Obsolete)	BOCC				
n/a	3912A837	HP Scanjet 4570c - Scanner (Obsolete)	BOCC				
17124	LR18805	GBC Laminator - Laminator (Obsolete)	BOCC				
n/a	n/a	FTR Golf Signal - Timer (Obsolete)	BOCC				
15506	n/a	Lanier Recorder (Obsolete)	BOCC				
17724	n/a	Lanier Recorder (Obsolete)	BOCC				
n/a	771814	Lanier Recorder w/MicroPhones & Hard Case (Broken)	BOCC				

DEPARTMENT CONT		TO BE COMPLETED FOLLOWING SURPLUS DECLARATION				
DEPT. CONTACT PH		Item Description	Department	Disposition (transferred, disposed, recycled)	Employee Signature	If Transferred, Name & Signature of Government Agency/Non-Profit
Asset ID#	Serial #					
n/a	n/a	Avlex - Free Standing Microphones (3) (Broken)	BOCC			
n/a	n/a	Avlex - Handheld Microphone (Obsolete)	BOCC			
n/a	n/a	Lanier - Microphones (3) (Obsolete)	BOCC			