

**JEFFERSON COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA REQUEST**

**TO:** Board of Commissioners  
Philip Morley, County Administrator

**FROM:** Kate Driehaus - WSU Jefferson County Extension

**DATE:** 3/24/14

**RE:** Modification to South PT Bay Shellfish Protection Grant

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**STATEMENT OF ISSUE:**

This modification extends the period of performance for an existing agreement the Jefferson County Extension has with the Washington State Department of Health.

**ANALYSIS:**

This modification extends the period of performance for grant deliverables through February 15, 2014.

**FISCAL IMPACT:**

None – amendment is for a time extension only

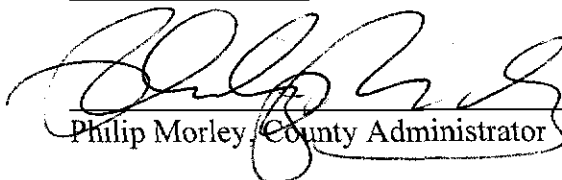
**RECOMMENDATION:**

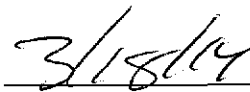
We recommend that the Commissioners approve this modification to the agreement

**DEPARTMENT CONTACT:**

Kate Driehaus 379-5610 Ext. 206

**REVIEWED BY:**

  
Philip Morley, County Administrator

  
Date



**CONTRACT AMENDMENT**

1. NAME OF CONTRACTOR <b>Jefferson County</b>	2. CONTRACT NUMBER <b>N19755</b>
1a. ADDRESS OF CONTRACTOR (STREET) <b>380 Jefferson St.</b>	2a. AMENDMENT NUMBER  <b>4</b>
1b. CITY, STATE, ZIP CODE <b>Port Townsend, WA 98368</b>	
3. <input checked="" type="checkbox"/> <b>THIS ITEM APPLIES ONLY TO BILATERAL AMENDMENTS.</b> The Contract identified herein, including any previous amendments thereto, is hereby amended as set forth in Item 5 below by mutual consent of all parties hereto.	
4. <input type="checkbox"/> <b>THIS ITEM APPLIES ONLY TO UNILATERAL AMENDMENTS.</b> The Contract identified herein, including any previous amendments thereto, is hereby unilaterally amended as set forth in Item 5 below pursuant to that changes and modifications clause as contained therein.	
5. <b>DESCRIPTION OF AMENDMENT:</b> The purpose of this amendment is to extend the Period of Performance to continue to conduct an outreach campaign aimed at vessel owners in South Port Townsend Bay, to protect shellfish beds.	
5a. <b>Statement of Work:</b> Exhibit A-2 is revised in accordance with Exhibit A-3, attached hereto and incorporated herein.	
5b. <b>Consideration:</b> This amendment neither increases nor decreases the <b>Contract Consideration</b> ; therefore, the maximum consideration of this contract and all amendments shall remain the same and not exceed <b>\$27,000.00</b> .  <b>Source of Funds for this Amendment:</b> (FED) \$0; (ST) \$0; (Other) \$0; Total <b>\$0.00</b> Contractor agrees to comply with applicable rules and regulations associated with these federal funds.	
5c. <b>Period of Performance:</b> is extended through <b>February 15, 2014</b> .	
5d. <b>The Effective Date of this Amendment:</b> is <b>January 01, 2014</b> .	
6. All other terms and conditions of the original contract and any subsequent amendments thereto remain in full force and effect.	
7. <input type="checkbox"/> This is a unilateral amendment. Signature of contractor is not required below. <input checked="" type="checkbox"/> Contractor hereby acknowledges and accepts the terms and conditions of this amendment. Signature is required below.	
8. CONTRACTOR SIGNATURE (also, please print/type your name)	DATE
9. DOH CONTRACTING OFFICER SIGNATURE	DATE

This document has been approved as to form only by the Assistant Attorney General.

**Approved as to form only**  
*David Alvarez* 3/7/14  
 Jefferson Co. Prosecutor's Office  
 David Alvarez, Chief Civil DPA

EXHIBIT A-3  
DOH CONTRACT 19755-4  
Sub-recipient Statement of Work

	associated equipment for voluntary 'no anchor zone' and signs at Port dock, Hadlock marina and Boat School.			
4	Outreach at boating events a. Outreach to boating community at community events, yacht club meetings. b. Outreach at 2012 and 2013 Wooden Boat Festival	Attendance sheets from each meeting  Sign-up sheets	September 30, 2013  Sept. 7-9, 2012 Sept. 6-8, 2013	\$150/event  \$1,000  (total \$2500)
5	Summary report with recommendations for future outreach activities.  Federally Required Reporting and tracking (Administrative and reporting costs will be charged to task 5)	End of Project report  US EPA Puget Sound Financial and Ecosystem Accounting Tracking System (FEATS) reports  Federally required women/ minority-owned business reports due to <a href="mailto:david.bartruff@doh.wa.gov">david.bartruff@doh.wa.gov</a> , if applicable.	<del>December 31, 2013</del> <del>February 15, 2014</del>  April 15, 2013 October 15, 2013 <del>December 31, 2013</del> February 15, 2014	\$2,500

***The maximum reimbursement for allowable costs under this contract shall not exceed: \$27,000***  
Payment shall be contingent upon completion of activities and receipt and acceptance by DOH of described deliverables and properly completed invoices. Payment for the sub-recipient's federally-approved indirect rate, if submitted to DOH, is an eligible expense.