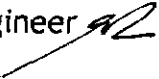


Jefferson County  
Board of Commissioners  
Agenda Request

**To:** Board of Commissioners  
Philip Morley, County Administrator

**From:** Monte Reinders, P.E., Public Works Director/County Engineer 

**Agenda Date:** March 10, 2014

**Subject:** Supplemental Consultant Agreement #2  
with Exeltech Consulting, Inc.  
Queets Bridge Painting, CR1881  
Co. Rd. No. 107508, M.P. 0.60 to M.P. 0.76  
BHOS-16WA(001)

**Statement of Issue:**

The issue is requesting execution of the Supplemental Consultant Agreement #2 with Exeltech Consulting, Inc. of Lacey, WA. for providing additional construction engineering administration support services for the Queets Bridge Painting, CR1881 project.

**Analysis/Strategic Goals/Pro's & Con's:**

This project consists of repainting the steel bridge girders and bracing members of the Queets Bridge. The work includes minor girder web bracing, abrasive blasting, treatment of pack rust, containment of wastes, and repainting with a primer and top coat paint system. Additional construction engineering administration support services are necessary due to project delays.

This supplemental agreement will provide additional construction engineering administration support services by Exeltech Consulting, Inc., through the end of the construction engineering closeout phase.

**Fiscal Impact/Cost Benefit Analysis:**

The maximum amount payable for consultant services under this Supplemental Consultant Agreement #2 is \$7,500.00. These consultant services will be eligible for reimbursement from the Federal Highway Administration, Bridge Rehabilitation Off System funding at the rate of 100%.

**Recommendation:**

The Board is asked to execute the three (3) originals of the Supplemental Consultant Agreement #2 with Exeltech Consulting, Inc., and return two (2) signed originals to Public Works (attn. John Wayand).

**Department Contact:** John Wayand, Project Manager, 385-9377

**Reviewed By:**

  
\_\_\_\_\_  
Philip Morley, County Administrator

  
\_\_\_\_\_  
Date

<b>Supplemental Agreement Number <u>2</u></b>	<b>Organization and Address</b>  Exeltech Consulting, Inc. 8729 Commerce Place Drive NE, Suite A Lacey, WA. 98516	
Agreement Number Queets 2013-1	360-357-8289	
Project Number CR1881	Execution Date	Completion Date December 31, 2014
Project Title Queets Bridge Painting, Bridge No. 8W Clearwater Road, M.P. 0.60 to M.P. 0.76	New Maximum Amount Payable \$236,259.67	
<b>Description of Work</b> Provide additional Construction Engineering Administration support services for the closeout phase of the Queets Bridge Painting project.		

The Local Agency of Jefferson County, Washington desires to supplement the agreement entered into with Exeltech Consulting, Inc. and executed on April 1, 2013 and identified as Agreement No. Queets 2013-1.

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

**I**

Section II, SCOPE OF WORK, is hereby changed to read:  
As specified in Exhibit "B".

**II**

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read:

December 31, 2014

**III**

Section V, PAYMENT, shall be amended as follows:  
Original Agreement: \$186,237.33 (April 1, 2013)  
Supplemental Agreement #1: \$42,522.34 (November 18, 2013)  
Supplemental Agreement #2: \$7,500.00 (Requested)  
New Agreement Maximum Amount Payable: \$236,259.67

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

Exeltech Consulting, Inc.  
Consultant

  
Consultant's Signature

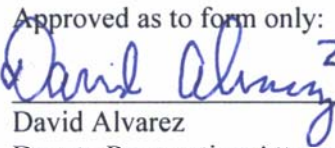
2/25/2014  
Date


COUNTY OF JEFFERSON  
BOARD OF COMMISSIONERS

John Austin, Chair

Phil Johnson, Member

David W. Sullivan, Member

Approved as to form only:  
 2/20/14  
David Alvarez Date  
Deputy Prosecuting Attorney

 2/24/14  
Monte Reinders, P.E. Date  
Public Works Director/County Engineer

**Exhibit "A"**

**Summary of Payments**

	<b>Basic Agreement</b>	<b>Supplement #1</b>	<b>Supplement #2</b>	<b>Total</b>
Direct Salary Cost	<u>\$169,787.73</u>	<u>\$40,247.34</u>	<u>\$7,124.80</u>	<u>\$217,159.87</u>
Direct Non-Salary Costs	<u>\$16,449.60</u>	<u>\$2,275.00</u>	<u>\$375.20</u>	<u>\$19,099.80</u>
Total	<u>\$186,237.33</u>	<u>\$42,522.34</u>	<u>\$7,500.00</u>	<u>\$236,259.67</u>

## **Exhibit "B"**

### **Scope of Work**

The scope of work for this Supplemental Agreement contains the following additional work:

1. Additional construction engineering administration work for the project closeout phase. This additional work includes all work as specified in the original consultant agreement: project administration for the construction engineering phase, project management, project meetings, and construction documentation. The additional work is due to an anticipated extended closeout phase duration.

<b>QUEETS BRIDGE PAINTING, CR1881</b>							
Clearwater Road M.P. 0.60 to M.P. 0.76				Prepared by:	J. Wayand		
JEFFERSON COUNTY PUBLIC WORKS				Date:	2/11/2014		
PRELIMINARY COST ESTIMATE WORKSHEET				Version:	1		
CONSTRUCTION ENGINEERING ADMINISTRATION							
WITH EXELTECH CONSULTING, INC.				TOTAL:	\$7,500.00		
SUPPLEMENT #2							
<b>CONSTRUCTION ENGINEERING PROJECT ADMINISTRATION</b>	Project	Document	CE	Clerical	Estimated		
	Manager	Engineer	Administrator		Hours		
	(office)	(office)	(on-site)	(office)			
	Roger Horton	Bill Alton	Jerry Schlie				
<b>TASKS</b>	\$156.04	\$107.48	\$119.14	\$84.65			
	Per Hour	Per Hour	Per Hour	Per Hour	Total	Work Description	
2014							
<b>CONSTRUCTION ENGINEERING / CLOSEOUT PHASE</b>							
<b>MARCH THROUGH DECEMBER</b>							
Construction Engineering Administration, Project Closeout consultation							
	0	0	8	0	8	Additional C.E. support if needed.	
Documentation Engineering	0	32	0	0	32	Additional C.E. support if needed.	
Project Management	12	0	0	0	12	Additional C.E. support if needed.	
Clerical	0	0	0	0	0		
Travel time	0	8	0	0	8	4 R.T. x 2 hrs./R.T. = 8 hrs. (P.A. to P.T.)	
	12	40	8	0	60	Hours	
	Hours	12	40	8	0	60	
	Dollars	\$1,872.48	\$4,299.20	\$953.12	\$0.00	\$7,124.80	
<b>DIRECT NON-SALARY COSTS</b>							
<b>REPRODUCTION, COMMUNICATION &amp; MISC.</b>			\$167.28				
<b>MILEAGE</b>				Exeltech Document Engineer			
			\$207.92	4 R/T x 92 miles/R/T x \$0.565/mile = \$207.92			
Sub Total Direct Non-Salary Costs			\$375.20				
<b>Notes:</b>		<b>Total</b>	<b>\$7,500.00</b>				
<ul style="list-style-type: none"> <li>Hourly rates include overhead and profit</li> <li>Estimated hours are for potential additional engineering support that may be needed for an extended project closeout phase.</li> </ul>							