



JEFFERSON COUNTY PUBLIC HEALTH

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February 11, 2013

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA REQUEST

TO: Board of County Commissioners
 Philip Morley, County Administrator

FROM: Jared Keefer, Environmental Health & Water Quality Manager
 Tami Pokorny, Environmental Health Specialist II

DATE: March 3, 2014

SUBJECT: Agenda Item – Interlocal Agreement with Clallam County for North Pacific Coast Marine Resources Committee (NPC MRC); July 1, 2013 – June 30, 2014; \$10,039

STATEMENT OF ISSUE:

Jefferson County Public Health, Water Quality Division, requests the Boards approval of the Interlocal Agreement with Clallam County for North Pacific Coast Marine Resources Committee (NPC MRC); July 1, 2013 – June 30, 2014; \$10,039

ANALYSIS/STRATEGIC GOALS/PRO'S and CON'S:

In September of 2009, the county commissioners for Jefferson and Clallam counties issued a joint resolution to form the North Pacific Coast Marine Resources Committee (NPC MRC) to help advance Coastal MRC Program performance benchmarks (<http://wdfw.wa.gov/about/volunteer/mrc>). Clallam County originally acted as the lead agency for the organization.

On April 17, 2012, the NPC MRC unanimously voted to change fiscal administration from Clallam County to Jefferson County. On July 31, 2012, Clallam County issued Resolution #53 to transfer fiscal administration to Jefferson County.

This Interlocal Agreement identifies Jefferson County as the lead agency for the NPC MRC in FY 2014 and provides up to \$10,039.00 in pass through funds to Clallam County from WDFW grant #13-2200, which is anticipated to be approved by the Jefferson BoCC on February 26, 2014. The funds will support continued involvement by Clallam County in the NPC MRC by reimbursing payroll and travel costs related to this agreement and attendance at monthly MRC meetings and related events.

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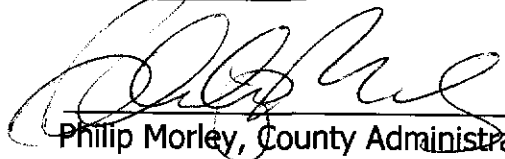
FISCAL IMPACT/COST BENEFIT ANALYSIS:


The costs associated with this agreement will be paid for by WDFW Grant #13-2200. There is no match requirement and the Jefferson County General Fund will not be affected.

RECOMMENDATION:

JCPH management requests approval of the Interlocal Agreement with Clallam County for North Pacific Coast Marine Resources Committee (NPC MRC); July 1, 2013 – June 30, 2014; \$10,039

REVIEWED BY:


Philip Morley, County Administrator


Date

(Routed to all Public Health Managers)



**Interlocal Agreement
Regarding Clallam County and Jefferson County
North Pacific Coast MRC Implementation**

WHEREAS, Chapter 36.125 RCW provided authority for the Washington Department of Fish and Wildlife (WDFW) to create a new program to provide support for the development, administration, and coordination of coastal Marine Resources Committees (MRCs) and MRC-sponsored projects that benefit coastal and marine resources; and

WHEREAS, Clallam County and Jefferson County approved a joint resolution on September 15, 2009 to form the North Pacific Coast Marine Resources Committee (NPC MRC) under Chapter 36.125 RCW; and

WHEREAS, the Washington Department of Fish and Wildlife (WDFW) has contracted with Jefferson County (WDFW #13-2200) to implement the North Pacific Coast Marine Resources Committee; and

WHEREAS, the Interlocal Cooperation Act (Chapter 39.34 RCW) provides authority for governmental entities to exercise their respective powers jointly through intergovernmental agreements;

NOW, THEREFORE, it is mutually agreed that:

Jefferson County contracts with Clallam County to participate with Jefferson County in meetings and educational outreach activities to support the North Pacific Coast Marine Resources Committee, as outlined in the attached scope of work (Exhibit A), consistent with the grant contract between Jefferson County and the Department of Fish and Wildlife #13-2200 and

Jefferson County will compensate Clallam County up to the sum of \$10,039.00 in fiscal year 2013-2014 for the activities and products detailed in Exhibit A.

Each of the Counties will name an administrator for this Agreement. Their names and job titles are listed here:

Cathy Lear, Habitat Biologist
Tami Pokorny, Environmental Health Specialist II

(mirrored text)

Any personal property purchased or leased by a County and used in furtherance of this Agreement shall remain the property of the purchasing or leasing County.

This agreement will terminate no later than June 30, 2014. Both parties may terminate this agreement upon 30 days notice to the director of Clallam County Community Development or the director of Jefferson County Public Health for any reason.

This agreement may be amended by the mutual written agreement of both parties. The basis for amending or terminating this agreement may be an increase or decrease in project funding, addition of required tasks not addressed in this agreement, or other items affecting the planning process required under Chapter 36.125 RCW.

The effective date of this agreement shall be July 1, 2013. This document may be executed in counterparts, each of which will have the same force and effect of the original.

SIGNED this _____ day of _____, 2014.

<p>JEFFERSON COUNTY</p> <p>DATE: _____</p> <p>BY: _____</p> <p>POSITION: _____</p> <p>BY: _____</p> <p>POSITION: _____</p> <p>BY: _____</p> <p>POSITION: _____</p> <p>APPROVED AS TO FORM: _____</p>	<p>CLALLAM COUNTY BOARD OF COMMISSIONERS</p> <p>DATE: <u>28 January 2014</u></p> <p>BY: <u>[Signature]</u></p> <p>MICHAEL C. CHAPMAN</p> <p>POSITION: <u>CHAIR</u></p> <p>BY: _____</p> <p>POSITION: _____</p> <p>BY: _____</p> <p>POSITION: _____</p> <p>APPROVED AS TO FORM: _____</p>
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Approved as to form only
[Signature] 2/20/14
 Jefferson Co. Prosecutors Office
 David Alvarez, Chief Civil DPA

Approved as to form only by:
[Signature] 12/26/13
 Brian Wehdt
 Deputy Prosecuting Attorney
 Clallam County

**Exhibit A
SCOPE OF WORK**

**North Pacific Coast
Marine Resources Committee (MRC)**

The following are tasks in contract WDFW #13-2200 that require joint actions of both Jefferson and Clallam counties, and for which Clallam County will be compensated in the total amount of \$10,039.00 during 2013-2014.

Jefferson County Allocation (WDFW Contract #13-2200))	<u>Amount</u>
Payroll	\$ 9152.00
Travel	\$ 886.89
Supplies	<u>\$ 00.00</u>
TOTAL:	\$10,038.89.00

Task 1: Two-County Partnership

Deliverable 1(a): Participate in the development of an inter-local agreement (ILA) to formalize the two-county partnership for the NPC MRC.

Deliverable 1(b): When scheduling allows, attend monthly MRC meetings in Forks, the annual Coastal MRC Summit, and any other coastal MRC related meetings or events that may be scheduled.

Deliverable 1(c): Participate in the development and implementation of annual MRC outreach events.

4a
07/31/12



RESOLUTION 53, 2012

AUTHORIZING TRANSFER OF FISCAL ADMINISTRATION OF THE NORTH PACIFIC COAST MARINE RESOURCES COMMITTEE (NPC MRC) TO JEFFERSON COUNTY

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The North Pacific Coast Marine Resources Committee was established by joint resolution in 2009 and continues to address local marine issues, recommend remedial actions to local, state, tribal, and federal authorities; and to build local awareness of the issues and support for remedies consistent with its benchmarks.
2. The fiscal administration of the NPC MRC is shared between the two counties and Clallam County has acted as fiscal agent since its inception.
3. An annual Interlocal Agreement between Clallam and Jefferson Counties formalizes the budget and division of tasks and the current one expired June 30, 2012.
4. On April 17, 2012, the NPC MRC unanimously voted to change the fiscal administration from Clallam County to Jefferson County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. The fiscal administration for the NPC MRC is transferred from Clallam County to Jefferson County for the 2012-2013 fiscal year.
2. A new Interlocal Agreement between the two counties acknowledging this change in status will be drafted and implemented upon approval of a new funding contract with Jefferson County from the Washington State Department of Fish and Wildlife.

PASSED AND ADOPTED this thirty first day of July 2012

BOARD OF CLALLAM COUNTY COMMISSIONERS

Howard V. Doherty, Jr.
Howard V. Doherty, Jr., Chair

Jim McEntire
Jim McEntire

M.C. Chapman
Michael C. Chapman

ATTEST:

Trish Holden
Trish Holden, CMC, Clerk of the Board

**Exhibit A
SCOPE OF WORK**

**North Pacific Coast
Marine Resources Committee (MRC)**

The following are tasks in contract #12-1735 that require joint actions of both Jefferson and Clallam counties, and for which Clallam County will be compensated in the total amount of \$4,500.00 during 2012-2013.

Jefferson County Allocation (WDFW Contract 12-1735)	<u>Amount</u>
Payroll	\$ 3900.00
Travel	\$ 550.00
Supplies	<u>\$ 50.00</u>
TOTAL:	\$4,500.00

Task 1: Two-County Partnership (Cost \$4,500.00).

Deliverable 1(a): Participate in the development of an inter-local agreement (ILA) to formalize the two-county partnership for a "West End" MRC.

Deliverable 1(b): When scheduling allows, attend monthly MRC meetings in Forks, the annual Coastal MRC Summit, and any other coastal MRC related meetings or events that may be scheduled.



**Interlocal Agreement
Regarding Clallam County and Jefferson County
North Pacific Coast MRC Implementation**

WHEREAS, Chapter 36.125 RCW provided authority for the Washington Department of Fish and Wildlife (WDFW) to create a new program to provide support for the development, administration, and coordination of coastal Marine Resources Committees (MRCs) and MRC-sponsored projects that benefit coastal and marine resources; and

WHEREAS, Clallam County and Jefferson County approved a joint resolution on September 15, 2009 to form the North Pacific Coast Marine Resources Committee (NPC MRC) under Chapter 36.125 RCW; and

WHEREAS, Clallam County was designated the lead agency for administration of Chapter 36.125 RCW along the outer coasts of western Jefferson and Clallam counties through June of 2012; and

WHEREAS, the Washington Department of Fish and Wildlife (WDFW) approved a contract with Clallam County (WDFW #09-1514) to implement the North Pacific Coast Marine Resources Committee on November 10, 2009 and had renewed annual contracts for this project every year through State FY 2012; and

WHEREAS, the NPC MRC unanimously voted to change fiscal administration from Clallam County to Jefferson County on April 17, 2012; and

WHEREAS, in Resolution #53, Clallam County transferred fiscal administration to Jefferson County for the 2012-2013 fiscal year on July 31, 2012; and

WHEREAS, the Washington Department of Fish and Wildlife (WDFW) is in the process of contracting with Jefferson County (WDFW #12-1735) to implement the North Pacific Coast Marine Resources Committee; and

WHEREAS, the Interlocal Cooperation Act (Chapter 39.34 RCW) provides authority for governmental entities to exercise their respective powers jointly through intergovernmental agreements;

NOW, THEREFORE, it is mutually agreed that:

As of July 1, 2012, Jefferson County will become the designated lead agency for administration of Ch. 36.125 RCW along the outer coasts of western Jefferson and Clallam counties.

Jefferson County contracts with Clallam County for the purpose of participating with Jefferson County in meetings and educational outreach activities to support the North Pacific Coast Marine

Resources Committee, as outlined in the attached scope of work (Exhibit A), consistent with the grant contract between Jefferson County and the WA Department of Fish and Wildlife (#12-1735), and

Jefferson County will compensate Clallam County up to the sum of \$4,500.00 in fiscal year 2012-2013 for the activities and products detailed in Exhibit A.

This agreement will terminate no later than June 30, 2013. Both parties may terminate this agreement upon 30 days notice to the director of Clallam County Community Development or the director of Jefferson County Public Health for any reason.

This agreement may be amended by the mutual written agreement of both parties. The basis for amending or terminating this agreement may be an increase or decrease in project funding, addition of required tasks not addressed in this agreement, or other items affecting the planning process required under Chapter 36.125 RCW.

The effective date of this agreement shall be July 1, 2012. This document may be executed in counterparts, each of which will have the same force and effect of the original.

SIGNED this 4th day of March, ²⁰¹³2012.

JEFFERSON COUNTY	CLALLAM COUNTY
DATE: <u>2/20/13</u>	DATE: <u>11 February 2012</u>
BY: _____	BY: <u>[Signature]</u>
POSITION: <u>Dir. of Public Health</u>	POSITION: <u>Chair, Board of Commissioners</u>
BY: <u>[Signature]</u>	BY: _____
POSITION: _____	POSITION: _____
BY: _____	BY: _____
POSITION: _____	POSITION: _____
APPROVED AS TO FORM: _____	APPROVED AS TO FORM: _____

Approved as to form only:
[Signature] 2/20/13
 Jefferson Co. Prosecutor Office

Approved as to form only by:
[Signature]
 Brian Wendt
 Deputy Prosecuting Attorney
 Clallam County