



**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of County Commissioners (BoCC)
Philip Morley, County Administrator

FROM: Carl Smith, Director of Community Development 
Stacie Hoskins, Planning Manager 

DATE: February 24, 2014

SUBJECT: Planning Commission Calendar and Work Plan Briefing

ATTACHED: PC 2014 -2015 Calendar

STATEMENT OF ISSUE: The Department of Community Development and the Jefferson County Planning Commission have drafted a calendar outlining tentative meeting topics for the 2014 PC meetings in order to complete the periodic assessment in preparation of the Growth Management Act mandatory periodic update due by mid-year 2016.

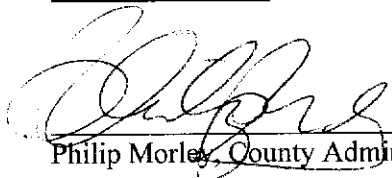
ANALYSIS: DCD staff and the PC members have collaborated and agreed to the tentative schedule. Changes may be necessary to address speaker availability and other project needs and the calendar will be updated as needed.

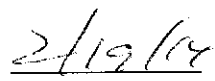
DCD Staff and the Planning Commission Chair, Kevin Coker, will be in attendance for this briefing to the Board.

FISCAL IMPACT/COST BENEFIT ANALYSIS: DCD Staff time and Planning Commission expenses are budgeted as part of the 2014 approved budget.

RECOMMENDATION: Receive the calendar and provide comments as desired. No official Board action is requested.

REVIEWED BY:


Philip Morley, County Administrator


Date

Jan - June 2014

- = Holiday
- = Planning Commission meeting
- = Meeting Cancelled

JANUARY						
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15-Jan Review Periodic Assessment Calendar

5-Feb Continue to work on topics: focus Critical Areas Ordinance and Existing & Ongoing Agriculture
Guests: WSU Extension and Al Latham (as available)

19-Feb Presentation: Heritage Tree Program, Guest: Art James
Presentation: Pleasant Harbor MPR SEIS overview

5-Mar Joint County/City Meeting: Population and Housing Action Plan
Will be held at City of PT Council Chambers 1:30 - 4:30 pm

19-Mar Joint County/City Meeting: Transportation & Climate Change
Will be held at City of PT Council Chambers 1:30 - 4:30 pm

2-Apr Meeting cancelled to accommodate DCD Lean Kaizen

16-Apr Joint County/City Meeting: Economic Development & Education
Will be held at City of PT Council Chambers 1:30 - 4:30 pm

7-May Joint County/City Meeting: Sustainability of Local Food
Will be held at City of PT Council Chambers 1:30 - 4:30 pm

21-May Outreach meeting in Port Ludlow

4-Jun Outreach meeting in Gardiner

18-Jun Outreach meeting in Quilcene

July - Dec 2014

JULY						
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2-Jul Outreach meeting in West End Jeff Co

16-Jul Outreach meeting in Brinnon
Combine with Pleasant Harbor MPR dev regs public hearing?
Guest: Statesman Corp

AUGUST						
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6-Aug Continue to work on topics, refine from outreach meetings

20-Aug Continue to work on topics, review E&O Agriculture/CAO proposal

SEPTEMBER						
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3-Sep Continue to work on topics, review Population and Housing

17-Sep Continue to work on topics, review Transportation & Climate Change

OCTOBER						
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1-Oct Continue to work on topics, review Economic Development & Education

15-Oct Continue to work on topics, review Sustainability of Local Food

NOVEMBER						
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5-Nov Continue to work on topics, review E&O Agriculture/CAO proposal

19-Nov Continue to work on topics, review outstanding issues

DECEMBER						
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3-Dec Continue to work on topics, review outstanding issues

17-Dec Finalize PC language for Periodic Assessment proposal -
UDC and CP amendments proposed

Jan - Dec 2015

Jan - Mar Staff time to perfect the amendment proposal

1-Mar-15 Final CPA and UDC amendments proposed and subitted for annual cycle

13-Mar-15 Staff prepares Preliminary Docket for public review by the end of the second full business week of March of each year.

April-15 DCD Staff Report stating which suggested amendments should be

Planning Commission Hearing on Suggested amendments on preliminary docket

Planning Commission report and recommendation to BoCC on Suggested amendments on preliminary docket

11-May-15 BoCC consider preliminary docket by the second regular BoCC

6-Jul-15 Possible BoCC public hearing

July/August 2015 BoCC adopts Final Docket

Sep-15 DCD review and recommendation of Final Docket, including SEPA review

Sep-15 Planning Commission review of Final Docket & at least one Public Hearing

October-15 Planning Commission recommendation on Final Docket to BoCC

October-15 Optional BoCC workshop to review the Planning Commission recommendation

November-15 Possible BoCC Public Hearing

14-Dec-15 BoCC Decision

February 2016 Possible appeals filed

July 2016 Compliance due