




**JEFFERSON COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA REQUEST**

**TO:** Board of County Commissioners  
Philip Morley, County Administrator

**FROM:** Carl Smith, Director   
Stacie Hoskins, Planning Manager   
Donna Frostholt, Associate Planner 

**DATE:** February 24, 2014

**SUBJECT:** Approval of an Agreement Extension to the Professional Services Contract between Hood Canal Coordinating Council and Department of Community Development for In-lieu Fee Grant

**STATEMENT OF ISSUE:**

Jefferson County Department of Community Development (DCD) has been participating as an Interagency Review Team (IRT) member for an In-lieu Fee mitigation (ILF) program since October 2011 and has been working on an ILF grant since July 1, 2012. The Board of County Commissioners (BoCC) authorized DCD to work on this grant on October 1, 2012 and the grant was to end by December 31, 2013. However, Hood Canal Coordinating Council (HCCC), the project consultant, and the member counties were not able to complete all the grant tasks prior to the deadline. Washington Department of Ecology extended the grant deadline for HCCC until April 30, 2014. HCCC is requesting that Jefferson County (and other member counties) sign an Agreement Extension. This grant extension would allow DCD to continue working on the ILF grant until April 30, 2014.

The ILF program provides an applicant with another mitigation option for development conducted near aquatic resources (e.g., shorelines, critical areas, buffers). Applicants now have an opportunity to write a check to cover the cost of mitigation (and HCCC would be responsible for developing and implementing a mitigation project) rather than the applicant being held responsible for preparing and implementing mitigation.

**ANALYSIS/STRATEGIC GOALS/PROS and CONS:**

The benefit of approving the HCCC Agreement Extension is that DCD can continue to work on this grant and complete some of the grant tasks. Work on this grant brings revenue in to DCD. There are no negative ramifications of approving the agreement extension.

The Professional Services Contract was reviewed by David Alvarez and approved as to form prior to BoCC signature on October 1, 2012. The language of the Agreement Extension does not change the Professional Services Contract except for the grant end date (Agreement Extension revises the due date from December 31, 2013 to April 30, 2014).

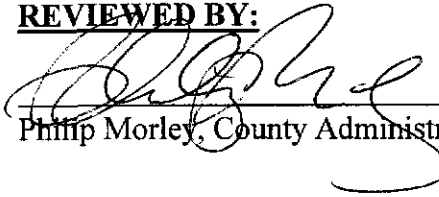
**FISCAL IMPACT/COST-BENEFIT ANALYSIS:**

The budget for this fiscal year is based on DCD bringing in \$10,000 from the ILF grant. The grant match is being paid by HCCC; therefore, no additional funds from the County would be needed to continue working on this grant.

**RECOMMENDATION:**

DCD recommends that the BoCC authorize the Agreement Extension to the Professional Services Contract between HCCC and DCD.

**REVIEWED BY:**

  
\_\_\_\_\_  
Philip Morley, County Administrator

2/19/14  
\_\_\_\_\_  
Date

# **Hood Canal Coordinating Council**

JEFFERSON, KITSAP & MASON COUNTIES  
PORT GAMBLE S'KLALLAM & SKOKOMISH TRIBES  
STATE & FEDERAL AGENCIES

## **AGREEMENT EXTENSION**

**Effective Date: January 1, 2014**

This is an extension to the Agreement between The Hood Canal Coordinating Council and Jefferson County Community Development, originally dated March 1, 2013, for services performed on Implementing Watershed Characterization in Hood Canal (otherwise known as ILF-IWP), to extend the service deliverables date from December 31, 2013 to April 30, 2014.

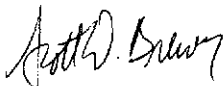
We hereby bind our respective entities with our signatures to the elements in this Agreement.

**Dated:** January 2, 2014

**Dated:**

**For:**  
Hood Canal Coordinating Council

**For:**  
Jefferson County



\_\_\_\_\_  
Scott D. Brewer, Executive Director

\_\_\_\_\_  
David Sullivan

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John Austin

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Phil Johnson