

Consent Agenda

Regular Agenda

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

**TO: Board of Commissioners
Philip Morley, County Administrator**

FROM: Sheriff Tony Hernandez

DATE: February 18, 2014

**RE: Contract for State Department of Ecology Community Litter
Cleanup Program Funds**

STATEMENT OF ISSUE:

State Department of Ecology provides funds to counties to support community litter cleanup within their jurisdiction. Jefferson County Sheriff's Department has participated in this program for the past several years under a directly funding mechanism. For the funding period July 1 2013 through June 30, 2015, the State changed to grant funding. In February 2013, we submitted a grant application. It was approved and awarded in November 2013. The grant application on file with DOE is signed by the Sheriff, but does not have the signature of John Austin, Commissioner, who was identified on the application as the applicant. The Department of Ecology is requesting that the attached copy of the application signed by a County Commissioner in order to validate the grant.

ANALYSIS:

This grant provides funding for services which have been performed for several years. The Sheriff's Office has already incurred expenses against the grant contract.

FISCAL IMPACT:

Failure to sign the application will void the grant and disqualify us from receiving reimbursement.

RECOMMENDATION:

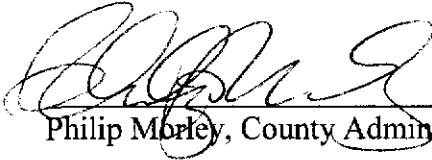
This application should be signed to correct a paperwork oversight.

Consent Agenda

Regular Agenda

DEPARTMENT CONTACT: **Tony Hernandez**

REVIEWED BY:



Philip Morley, County Administrator

 2/19/14

Date



| |
|---|
| FOR ECOLOGY USE ONLY Application # _____ |
|---|

Application for Community Litter Cleanup Program Funds

2013-2015 Submit a single copy of this application to your project officer.

Submit only one application for all projects

Section 1 Applicant Information

The applicant is the county solid waste planning authority.

| | | | |
|--|--|--------|-----|
| Applicant Name Jefferson County | Applicant Address 79 Elkins Rd. Port Hadlock, WA 98339 | | |
| Signature of Applicant: | Date | | |
| Print Name and Title: John Austin-Commissioner | Phone 360-385-9100 | E-Mail | Fax |
| <i>The above Applicant certifies that the information submitted is true and correct to the best of his or her knowledge and that he or she is authorized to submit this application.</i> | | | |

Section 2 Recipient Information

The recipient is the government agency that will actually receive the funds and with whom Ecology will enter into a grant. Complete a separate Section 2 for more than one recipient.

| Federal I.D. Number 91-6001322 | Agency | | |
|---|--|-------------------------------------|---------------------|
| Recipient Name Jefferson County Sheriff Office | Address 79 Elkins Rd. Port Hadlock, WA 98339 | | |
| Preparer's Name and Title Eric Egnew-Work Crew Coordinator | Phone 360-385-3831 | E-Mail eegnew@co.jefferson.wa.us | Fax 360-379-0521 |
| Billing Contact Name Susan Zoya | Phone 360-385-3831 | E-Mail szoya@co.jefferson.wa.us | Fax 360-379-0513 |
| Address Payments Should be Mailed to | | | |
| PROJECT | AMOUNT REQUESTED | | |
| Litter Pickup and Illegal-Dump Cleanup | \$38038 | | |
| Litter Prevention Education/Outreach | \$7250 | | |
| Total | \$44388 | | |
| <i>The undersigned agrees that if a grant is executed on the basis of this application, the recipient will comply with all applicable statutory provisions, and with the applicable terms, conditions, and procedures of the Department of Ecology.</i> | | | |
| Signature of official authorized to obligate recipient's resources | | Date 2/11/2013 | |

Section 3 Project Information

| | | | | | | | | | | | | | | |
|---|--|---------------------------------------|-------------------------------------|---|--|-------------------------------|--|--|---|------------------------------|--|---|------------------------------|--|
| Recipient Name (from Section 2) Jefferson County Sheriff Office | | | | | | | | | | | | | | |
| Amount of Funds Requested \$44388 | Project Start Date 07/01/2013 | Project End Date 06/30/2015 | | | | | | | | | | | | |
| You may attach 1 - 2 additional sheets of paper, if needed, to describe your project. | | | | | | | | | | | | | | |
| <p>GOAL STATEMENT – Describe the general goal you wish to accomplish through this grant. To locate and clean heavily littered roadways, illegal dumpsites within Jefferson County as identified by various sources. As an incentive to become a member of the work crew is to reduce time within the facility for low risk inmates. The work crew is a valuable tool in education as well as a deterrent and gives inmates a sense of accomplishment in making their community a cleaner place to reside.</p> | | | | | | | | | | | | | | |
| <p>PROJECT DESCRIPTION – Identify all partners in the project and the roles they play. Also demonstrate readiness to proceed in detailing how each phase of the project will occur: collection, schedule, transport, disposal, etc. Describe how you will coordinate with other litter control groups (EYC, WSDOT, WDOC). The recipient shall supervise an adult inmate crew housed at the Jefferson County Jail, three days per week during the summer months and 2 days per week during the winter months to clean state, county and city roadways. Litter and illegal dumpsites cleanup shall occur for selected roadways and controlled areas by request and agreement with municipals, state and federal agencies. The crew shall be comprised of up to five (5) inmates and one supervisor. The supervisor shall be responsible for scheduling and coordinating daily activities for the work crew in coordination with the road department, other agency jurisdictions and complaint letters from the general public. The crew shall be responsible for loading and transporting the litter for disposal except in situations of excessive quantities and/or large items. In these situations, the recipient shall coordinate with the roads department for pick up and transport. If possible, litter will be collected by the work crew and disposed of at the Jefferson County Landfill on the same day.</p> | | | | | | | | | | | | | | |
| <p>ELIGIBLE COSTS – Identify what costs you are requesting the CLCP to reimburse. The recipient shall be awarded funds to pay for a portion of the work crew supervisors salary and benefits which is solely dedicated to litter pickup efforts; fuel costs and vehicle and trailer maintenance; contract eligible training; a portion of contract eligible disposal costs; and 10% of administration costs.</p> | | | | | | | | | | | | | | |
| <p>COMMUNITY INVESTMENTS - List all partners committed to the project, including volunteers and other participants, donated goods and services, waived tipping fees, etc. These demonstrate the degree of local cooperation and investment. Community investments include the following: Jefferson County Sheriff Office will provide office space, administration costs, and phone. Jefferson County Health Department will provide liaison for illegal dumpsites, follow-up enforcement. Goodman Sanitation is providing sani-cans for inmate use during pick-up with no charge of rental.</p> | | | | | | | | | | | | | | |
| <p>ESTIMATED/EXPECTED OUTCOMES/IMPACTS - Estimate what the project will accomplish. These are the same measures you will be required to track and report regularly.</p> <p><u>For Litter Pickup and Illegal-Dump Cleanup*:</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><u>350</u> Road miles to be cleaned</td> <td style="width: 33%;"><u>30000</u> Pounds of litter collected</td> <td style="width: 33%;"></td> </tr> <tr> <td><u>40</u> Acres to be cleaned</td> <td><u>25000</u> Pounds of debris from illegal dumps</td> <td></td> </tr> <tr> <td><u>45</u> Illegal dumpsites to be cleaned</td> <td><u>2000</u> Supervisor hours</td> <td></td> </tr> <tr> <td><u>7000</u> Pounds of material recycled</td> <td><u>8000</u> Total crew hours</td> <td></td> </tr> </table> <p><u>For Education and Information:</u> Describe what you will accomplish through educational efforts. For example, a 25 percent decrease in the amount of litter found on roadways or parks or a decrease in the amount of debris illegally dumped. Be sure to pick something you can measure.</p> <p>*Ecology recognizes that at this time you may not be able to estimate the amounts of material you will clean up, but you need to be aware that Ecology will expect you to measure these for your progress reports.</p> | | | <u>350</u> Road miles to be cleaned | <u>30000</u> Pounds of litter collected | | <u>40</u> Acres to be cleaned | <u>25000</u> Pounds of debris from illegal dumps | | <u>45</u> Illegal dumpsites to be cleaned | <u>2000</u> Supervisor hours | | <u>7000</u> Pounds of material recycled | <u>8000</u> Total crew hours | |
| <u>350</u> Road miles to be cleaned | <u>30000</u> Pounds of litter collected | | | | | | | | | | | | | |
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| <u>45</u> Illegal dumpsites to be cleaned | <u>2000</u> Supervisor hours | | | | | | | | | | | | | |
| <u>7000</u> Pounds of material recycled | <u>8000</u> Total crew hours | | | | | | | | | | | | | |

Section 4 Proposed Budget

Recipient Name (from Section 2)

Jefferson County Sheriff Office

Use this section to show your estimated costs and contributions. Show the total value of community investment, the total amount of Ecology funds requested, and the total cost of all projects. Please call your Ecology grant officer if you have questions.

Estimated Costs and Contributions

| Cost Categories | Litter Cleanup Activities | | Illegal-Dump Cleanup Activities | | Education/Outreach | | Totals | |
|---|---------------------------|-------------------------------|---------------------------------|-------------------------------|--------------------|-------------------------------|------------|-------------------------------|
| | Ecology \$ | Value of Community Investment | Ecology \$ | Value of Community Investment | Ecology \$ | Value of Community Investment | Ecology \$ | Value of Community Investment |
| Administration (Ecology share not to exceed 10% of total grant amount) | 2000 | 7500 | 2000 | 7500 | | 7500 | 4000 | 22500 |
| Equipment, Tools, and Supplies (List individually- should not include Tools & Trucks) | 5000 | | 5000 | | | | 10000 | |
| Disposal Costs | 1200 | | 1300 | | | | 2500 | |
| Crew Supervisor Salaries/Benefits | 10319 | 64240 | 10319 | 64240 | | | 20638 | 64240 |
| Paid Crew Salaries/Benefits (cannot include correction crews) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Non-Crew Salaries/Benefits | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Litter Prevention Ed/ Outreach (List individual costs if known) | | | | | 7250 | | 7250 | |
| Other Sani-Can | | 5750 | | 5750 | | | | 5750 |
| TOTALS | Ecology \$ | Value of Community Investment | Ecology \$ | Value of Community Investment | Ecology \$ | Value of Community Investment | Ecology \$ | Value of Community Investment |
| | \$18519 | \$71740 | \$19519 | \$71740 | \$7250 | \$7500 | \$44388 | \$92490 |

If you need this form in an alternate format, please call 360-407-6900. Persons with hearing loss can call 711 for Washington Relay Service. Persons with a speech disability can call 877-833-6341.

Litter Prevention Education/Outreach: 2013-2015

Goal Statement:

The continued education of the public regarding illegal dumpsites, cover your loads, etc with advertising on community transit, local newspaper, and educational materials provided at local transfer stations and community events.

Project Description:

Education of the public using advertising on local transit buses, local newspapers, and community events in regards to state laws on illegal dumping and covering your loads in correlation to state and local laws.

Eligible Costs:

The Recipient shall be awarded funds to pay for material for such educational purposes outlined above such as advertising which will be mounted on local transit, advertising in local newspapers, and educational material to be handed out at local events and fairs. Pens, key chains, brochures, stickers, etc. Prior costs of advertising on transit buses equaled approx. \$250 per week for advertising on 4 buses. Costs of advertising in local newspaper approx. \$200 month. Costs of educational material approx. \$750.

Community Investment:

Jefferson County Sheriff Office will provide booths at local events and fairs as well as distribution of brochures at local transfer stations to promote "cover your load" laws.

Projected Outcome:

Projected outcome for the Education and Outreach portion of the grant would entail the education of illegal dumpsites and litter prevention in Jefferson County. The Education Outreach Program would reduce litter on the roadways and at illegal dumpsites by 20%.