


**JEFFERSON COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**CONSENT AGENDA REQUEST**

**TO:** Jefferson County Board of Commissioners  
**THROUGH:** Philip Morley, County Administrator  
**FROM:** Judi Morris, Treasurer   
**DATE:** January 16, 2014 for January 27<sup>th</sup> consent agenda  
**SUBJECT:** Surplus Property to Disposal

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**STATEMENT OF ISSUE:** Certain Assets belonging to the Clerk's Department have been identified as no longer needed, are not repairable, obsolete or outdated and are to be disposed of. These items are not appropriate for sale.

**ANALYSIS:** These items have little value and will be offered to other departments, agencies and non-profits. Failing to dispose of these items to the above stated organizations, they should be authorized for disposal. The overall value is less than \$2500.00 and requires no public notice.

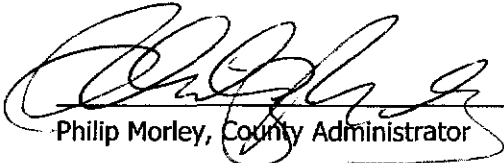
**FISCAL IMPACT:**

None

**RECOMMENDATION:**

Authorize disposal options in resolution.

**REVIEWED BY:**

  
Philip Morley, County Administrator

1/22/14  
Date

STATE OF WASHINGTON  
County of Jefferson

In the Matter of Finding and determination to }  
Declare Certain Personal Property as Surplus }  
And Authorize Disposal }

RESOLUTION NO. \_\_\_\_\_

*WHEREAS*, certain assets belonging to Jefferson County have been identified as no longer required for County purposes because they are broken, worn out, or outdated; and

*WHEREAS*, notice of intention to sell this surplus County property is not required per RCW 36.34.020 because the total value of each item is less than two thousand five hundred dollars (\$2,500.00).

*THEREFORE BE IT RESOLVED*, that the Board of Commissioners hereby declares the equipment on the attached list to be surplus and directs the Central Services Department to dispose of the item by taking such equipment to another department, agency or to the recycling center or the Transfer Station for disposal as excess.

*APPROVED* this 27<sup>th</sup> day of January 2014.

JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

SEAL:

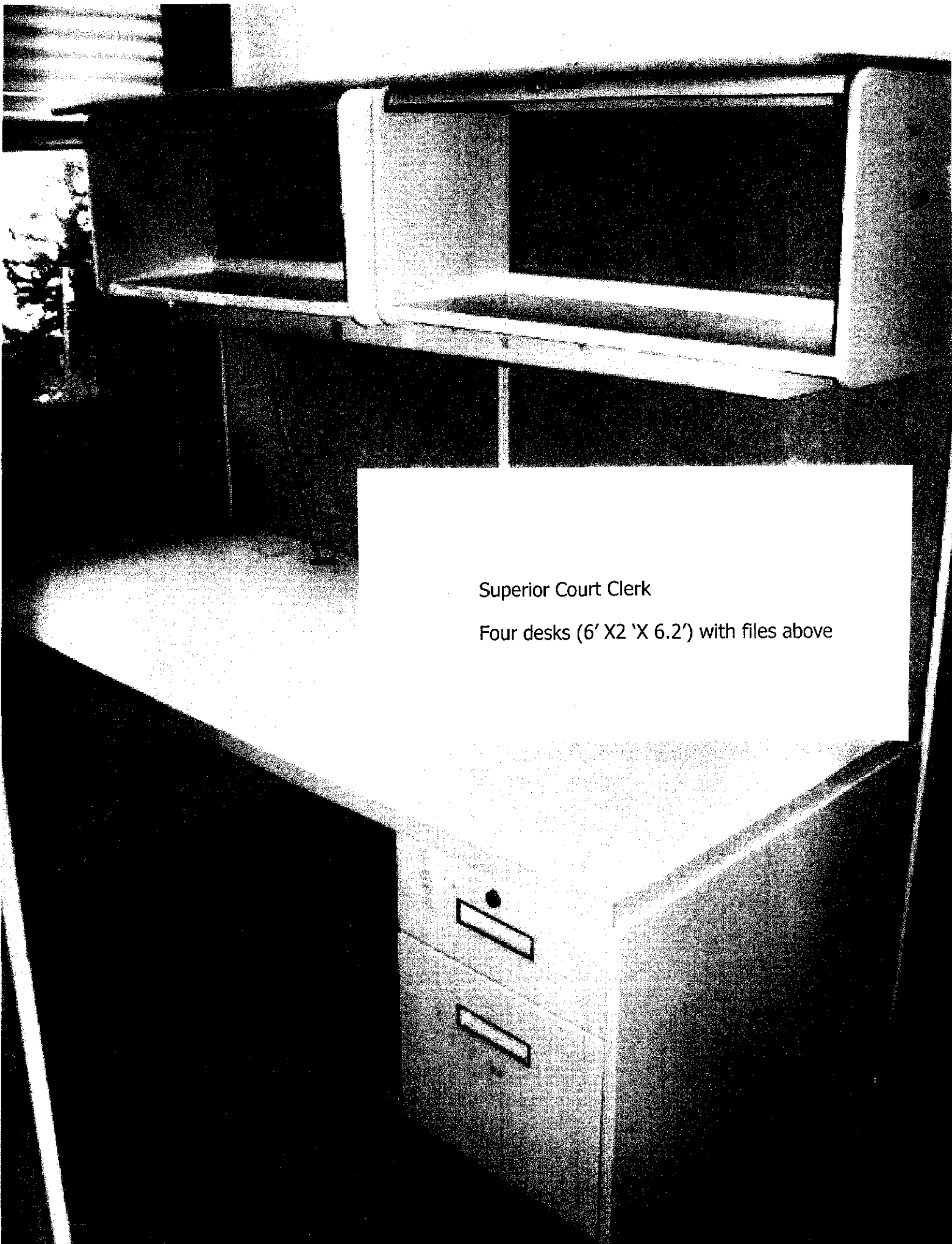
\_\_\_\_\_  
John Austin, Chairman

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Phil Johnson, Member

ATTEST:

\_\_\_\_\_  
David Sullivan, Member

\_\_\_\_\_  
Carolyn Averb  
Deputy Clerk of the Board



Superior Court Clerk

Four desks (6' X2 'X 6.2') with files above