

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA REQUEST**

TO: Board of County Commissioners
FROM: Philip Morley, County Administrator
Erin Lundgren, Clerk of the Board
DATE: January 6, 2014
SUBJECT: **HEARING** re: Emergency Supplemental 2013 Budget Appropriation/Extension for the
Prosecuting Attorney's Office

STATEMENT OF ISSUE:

The Prosecuting Attorney's office has requested an emergency appropriation/extension to their 2013 Budget. Per RCW 36.40.140, the Board of County Commissioners must hold a public hearing regarding the proposed budget changes.

ANALYSIS:

These budget changes are intended to address necessary expenditures of the requesting department, including wages paid for Special Deputy Prosecuting Attorney services for the Pierce Trial.

FISCAL IMPACT:

See attached department fund request.

RECOMMENDATION:

Approve the resolution for the emergency supplemental 2013 budget appropriation/extension.

REVIEWED BY:


Philip Morley, County Administrator

01/06/14
Date

STATE OF WASHINGTON

Jefferson County

ORDER: EMERGENCY SUPPLEMENTAL 2013 }
BUDGET APPROPRIATION/EXTENSION FOR } RESOLUTION NO. _____
THE PROSECUTING ATTORNEY'S OFFICE }

WHEREAS, the Jefferson County Board of Commissioners did on the 16th day of December, 2013 declare that an emergency existed for the listed expense which is funded by additional sources which were not anticipated at the time of preparing said budgets; and such sources include unanticipated revenue received from fees, or grants from the State and Federal government, or proceeds from the sale of bonds, or budgeted but unexpended monies from the prior budget year; and

WHEREAS, the Jefferson County Board of Commissioners did on the 16th day of December, 2013, set a hearing on said emergency for the 6th day of January, 2014, at the hour of 11:00 a.m. in the County Commissioners' Chamber, Courthouse, Port Townsend, Washington; and

WHEREAS, Jefferson County has published notice of this hearing as provided in RCW 36.40.140 on December 18 and 24, 2013 in the official newspaper of Jefferson County; and,

WHEREAS, this being the time and place set forth for said hearing and no objection or objection interposed.

NOW, THEREFORE, IT IS HEREBY ORDERED, by the Board of County Commissioners, that due to there being sufficient monies available in the General Fund, that the County Auditor is hereby directed to extend the budget of the following fund by the amount listed and per the attached request:

Table with 5 columns: FUND #, FUND NAME, AMOUNT FROM UNENCUMBERED FUND BALANCE, REVENUE, EXPENSE. Row 1: 001-150-000 PROSECUTING ATTORNEY, \$20,890, \$0, \$20,890. Row 2: Total General Fund, \$20,890, \$0, \$20,890.

APPROVED this _____ day of January, 2014.

SEAL:

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

John Austin, Chairman

ATTEST:

Phil Johnson, Member

Carolyn Avery,
Deputy Clerk of the Board

David Sullivan, Member

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request For Emergency Budget Appropriation/Extension and Amendment

Date: 12/11/13

Prosecuting Attorney
 Department/Fund Name

001-150-000
 Fund Number

Commissioners: (check all that apply)

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. After a careful examination of all the expenditures within the department budget with respect to present and future needs, I find that my budget is short. Therefore, I request an emergency appropriation and budget extension in the amount \$ 20,889.37 for this current year for the reason(s) outlined below.

For funds other than Current Expense -- Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure? Yes _____ No _____

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension in the amount of _____ to include this new revenue in the budget this year as outlined below.

BARS # Revenue	Description	Current Budget	Revision	New Budget
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL		\$0.00	\$0.00	\$0.00

BARS # Expenditure	Description	Current Budget	Revision	New Budget
51510.10.0600	Wages & Benefits	\$12,000.00	\$20,889.37	\$32,889.37
				\$0.00
				\$0.00
				\$0.00
TOTAL		\$12,000.00	\$20,889.37	\$32,889.37

Reason for Appropriation/Extension

On December 20, 2012 the Court of Appeals, Division II, remanded a double homicide case to Superior Court for retrial which was originally set to begin May 20, 2013. Between them both attorneys handle all of the felony caseload, but, due to the severity and complexity of the homicide case both Prosecutor Rosekrans and DPA Ashcraft needed to work exclusively on the homicide. Therefore, with approval from the BOCC, a Special DPA was brought in for an estimated 6 weeks to handle all of the felony cases to free up Rosekrans and Ashcraft to work on the homicide during that time. However, when the trial was reset to July 8, 2013 the Special Deputy was kept on while work continued on the homicide. Once the trial was well underway a juror unexpectedly came forward as a possible witness for the State resulting in a mistrial being called. The Special Deputy was released at that time. The cost of the Special Deputy was \$32,889.37 in salary and benefits.

Respectfully submitted,


