

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA REQUEST**

TO: Board of County Commissioners
FROM: Philip Morley, County Administrator
Erin Lundgren, Clerk of the Board
DATE: December 16, 2013
SUBJECT: **HEARING NOTICE** re: Emergency Supplemental 2013 Budget Appropriation/Extension
for the Prosecuting Attorney's Office; Hearing Scheduled for Monday, January 6, 2014 at
11:00 a.m. in the Commissioners' Chambers

STATEMENT OF ISSUE:

The Prosecuting Attorney's office has requested an emergency appropriation/extension to their 2013 Budget. Per RCW 36.40.140, the Board of County Commissioners must hold a public hearing regarding the proposed budget changes.

ANALYSIS:

These budget changes are intended to address necessary expenditures of the requesting department, including wages paid for Special Deputy Prosecuting Attorney services for the Pierce Trial.

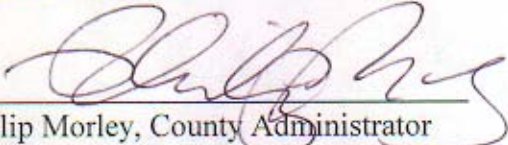
FISCAL IMPACT:

See attached department fund request.

RECOMMENDATION:

Approve the resolution scheduling a hearing on the emergency supplemental 2013 budget appropriation/extension.

REVIEWED BY:


Philip Morley, County Administrator

Date


12/11/13

STATE OF WASHINGTON
Jefferson County

IN THE MATTER OF A HEARING NOTICE }
 FOR AN EMERGENCY SUPPLEMENTAL 2013 }
 BUDGET APPROPRIATION/EXTENSION FOR }
 THE PROSECUTING ATTORNEY'S OFFICE FUND }

RESOLUTION NO. _____

WHEREAS, the Jefferson County Prosecuting Attorney's Office has made a request for a supplemental budget appropriation/extension for their 2013 budget; and

WHEREAS, the increased spending in such requests are funded by additional sources which were not anticipated at the time of preparing said budgets; and such sources include unanticipated revenue received from fees, or grants from the State and Federal government, or proceeds from the sale of bonds, or budgeted but unexpended monies from the prior budget year; and

WHEREAS, it appears to the Board of County Commissioners that a need and emergency exists that was not foreseen or contemplated at the time of preparing the budgets for 2014. The following identified expenditure amount is to be added to the Prosecuting Attorney's Office Fund. Expenditure amounts in excess of revenues shall be appropriated from the unencumbered balances and represent an extension of the Fund budgets listed:

FUND #	FUND NAME	AMOUNT FROM UNENCUMBERED FUND BALANCE	REVENUE	EXPENSE
CURRENT EXPENSE/GENERAL FUND				
001-150-000	PROSECUTING ATTORNEY	\$20,890		\$20,890
	Total General Fund	\$20,890	\$0	\$20,890

NOW, THEREFORE, BE IT RESOLVED, that an emergency is hereby declared, and that a supplemental budget appropriation/extension be made for the above noted fund.

BE IT FURTHER RESOLVED, that a public hearing be held on the said emergency extension and that said hearing be held in the County Commissioners' Chambers, Courthouse, Port Townsend Washington, **on the 6th day of January, 2014, at the hour of 11:00 a.m.**, and that notice of said hearing be published in the official newspaper of Jefferson County, and that at said hearing any interested taxpayer may appear and be heard for or against the extension for such alleged emergency.

APPROVED this _____ day of _____, 2013

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chairman

Phil Johnson, Member

ATTEST:

David Sullivan, Member

Carolyn Avery,
Deputy Clerk of the Board

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request For Emergency Budget Appropriation/Extension and Amendment

Date: 12/11/13

Prosecuting Attorney
 Department/Fund Name

001-150-000
 Fund Number

Commissioners: (check all that apply)

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs. I find that my budget is short. Therefore, I request an emergency appropriation and budget extension in the amount \$ 20,889.37 for this current year for the reason(s) outlined below. *et*

For funds other than Current Expense -- Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure? Yes _____ No _____

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension in the amount of _____ to include this new revenue in the budget this year as outlined below.

BARS # Revenue	Description	Current Budget	Revision	New Budget
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL REVENUE		\$0.00	\$0.00	\$0.00

BARS # Expenditure	Description	Current Budget	Revision	New Budget
51510.10.0600	Wages & Benefits	\$12,000.00	\$20,889.37	\$32,889.37
				\$0.00
				\$0.00
				\$0.00
TOTAL EXPENDITURE		\$12,000.00	\$20,889.37	\$32,889.37

Reason for Appropriation/Extension

On December 20, 2012 the Court of Appeals, Division II, remanded a double homicide case to Superior Court for retrial which was originally set to begin May 20, 2013. Between them both attorneys handle all of the felony caseload, but, due to the severity and complexity of the homicide case both Prosecutor Rosekrans and DPA Ashcraft needed to work exclusively on the homicide. Therefore, with approval from the BOCC, a Special DPA was brought in for an estimated 6 weeks to handle all of the felony cases to free up Rosekrans and Ashcraft to work on the homicide during that time. However, when the trial was reset to July 8, 2013 the Special Deputy was kept on while work continued on the homicide. Once the trial was well underway a juror unexpectedly came forward as a possible witness for the State resulting in a mistrial being called. The Special Deputy was released at that time. The cost of the Special Deputy was \$32,889.37 in salary and benefits.

Respectfully submitted,

