

**JEFFERSON COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA REQUEST**

**TO:** Board of County Commissioners  
Philip Morley, County Administrator

**FROM:** Leslie Locke, Deputy Clerk of the Board

**DATE:** December 2, 2013

**SUBJECT:** RESOLUTION NO. \_\_\_\_\_ re: Closing County Administrative Offices at Noon  
on Christmas Eve December 24, 2013

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**STATEMENT OF ISSUE:**

Review RESOLUTION re: Closing County Administrative Offices at Noon on Christmas Eve, December 24, 2013

**ANALYSIS:**

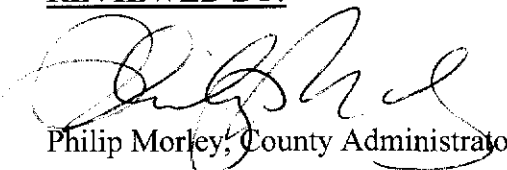
In the past, the Commissioners have approved a Resolution closing the Administrative Offices in Jefferson County at Noon on Christmas Eve (December 24, 2013). Employees are required to take compensatory time, vacation or time without pay.

*choosing to leave at noon*

**RECOMMENDATION:**

Approve Resolution re: Closing County Administrative Offices at Noon on Christmas Eve, December 24, 2013

**REVIEWED BY:**

  
Philip Morley, County Administrator

*11/26/13*  
Date

