


Jefferson County  
Board of Commissioners  
Agenda Request

**To:** Board of Commissioners  
Philip Morley, County Administrator

**From:** Monte Reinders, P.E., Public Works Director/County Engineer 

**Agenda Date:** November 18, 2013

**Subject:** Supplemental Consultant Agreement #1  
with Exeltech Consulting, Inc.  
Queets Bridge Painting, CR1881  
Co. Rd. No. 107508, M.P. 0.60 to M.P. 0.76  
BHOS-16WA(001)

**Statement of Issue:**

The issue is requesting execution of the Supplemental Consultant Agreement #1 with Exeltech Consulting, Inc. of Lacey, WA. for providing additional construction engineering administration support services for the Queets Bridge Painting, CR1881 project.

**Analysis/Strategic Goals/Pro's & Con's:**

This project consists of repainting the steel bridge girders and bracing members of the Queets Bridge. The work includes minor girder web bracing, abrasive blasting, treatment of pack rust, containment of wastes, and repainting with a primer and top coat paint system. Additional construction engineering administration support services are necessary due to project delays.

This supplemental agreement will provide additional construction engineering administration support services by Exeltech Consulting, Inc., through the end of the construction phase.

**Fiscal Impact/Cost Benefit Analysis:**

The maximum amount payable for consultant services under this Supplemental Consultant Agreement #1 is \$42,522.34. These consultant services will be eligible for reimbursement from the Federal Highway Administration, Bridge Rehabilitation Off System funding at the rate of 100%.

**Recommendation:**

The Board is asked to execute the three (3) originals of the Supplemental Consultant Agreement #1 with Exeltech Consulting, Inc., and return two (2) signed originals to Public Works (attn. John Wayand).

**Department Contact:** John Wayand, Project Manager, 385-9377

**Reviewed By:**

  
Philip Morley, County Administrator

  
Date

<b>Supplemental Agreement Number 1</b>	<b>Organization and Address</b> Exeltech Consulting, Inc. 8729 Commerce Place Drive NE, Suite A Lacey, WA. 98516 360-357-8289	
Agreement Number Queets 2013-1	360-357-8289	
Project Number CR1881	Execution Date	Completion Date March 31, 2014
Project Title Queets Bridge Painting, Bridge No. 8W Clearwater Road, M.P. 0.60 to M.P. 0.76	New Maximum Amount Payable \$228,759.67	
Description of Work Provide additional Construction Engineering Administration support services for the Construction Engineering phase of the Queets Bridge Painting project.		

The Local Agency of Jefferson County, Washington desires to supplement the agreement entered into with Exeltech Consulting, Inc. and executed on April 1, 2013 and identified as Agreement No. Queets 2013-1.

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

**I**

Section II, SCOPE OF WORK, is hereby changed to read:  
As specified in Exhibit "B".

**II**

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read:

No Change (March 31, 2014)

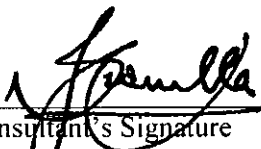
**III**

Section V, PAYMENT, shall be amended as follows:  
Original Agreement: \$186,237.33  
Supplemental Agreement #1: \$42,522.34  
New Agreement Maximum Amount Payable: \$228,759.67

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

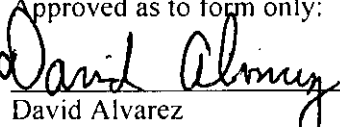
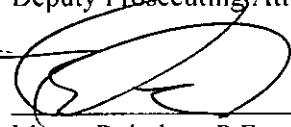
If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

Exeltech Consulting, Inc.  
Consultant

  
\_\_\_\_\_  
Consultant's Signature  
11/13/2013  
\_\_\_\_\_  
Date

COUNTY OF JEFFERSON  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
John Austin, Chair  
\_\_\_\_\_  
Phil Johnson, Member  
\_\_\_\_\_  
David W. Sullivan, Member

Approved as to form only:  
 11/4/13  
\_\_\_\_\_  
David Alvarez Date  
Deputy Prosecuting Attorney  
 11/12/13  
\_\_\_\_\_  
Monte Reinders, P.E. Date  
Public Works Director/County Engineer

**Exhibit "A"**

**Summary of Payments**

	<b>Basic Agreement</b>	<b>Supplement #1</b>	<b>Total</b>
Direct Salary Cost	<u>\$169,787.73</u>	<u>\$40,247.34</u>	<u>\$210,035.07</u>
Direct Non-Salary Costs	<u>\$16,449.60</u>	<u>\$2,275.00</u>	<u>\$18,724.60</u>
Total	<u>\$186,237.33</u>	<u>\$42,522.34</u>	<u>\$228,759.67</u>

## **Exhibit "B"**

### **Scope of Work**

The scope of work for this Supplemental Agreement contains the following additional work:

1. Additional construction engineering administration work beyond the length of work specified in the original consultant agreement scope (103 days). This additional work is due to an extended contractor schedule anticipated to last through December 12.
2. This additional work includes all work as specified in the original consultant agreement: project administration for the construction engineering phase, project management, project meetings and phone conferences, review of contractor schedules, inspection, and construction documentation.

<b>QUEETS BRIDGE PAINTING, CR1881</b>										
Clearwater Road M.P. 0.60 to M.P. 0.76										
JEFFERSON COUNTY PUBLIC WORKS										
PRELIMINARY COST ESTIMATE WORKSHEET										
CONSTRUCTION ENGINEERING ADMINISTRATION										
WITH EXELTECH CONSULTING, INC.										
SUPPLEMENT #1										
CONSTRUCTION ENGINEERING	PROJECT ADMINISTRATION	PROJECT MANAGER (office)	DOCUMENT ENGINEER (office)	QA/QC ENGINEER (office)	CE ADMINISTRATOR (on-site)	CE ADMINISTRATOR (on-site)(O.T.)	CLERICAL (office)	ESTIMATED HOURS	WORK DESCRIPTION	PREPARED BY: J. Wayand
		Roger Horton	Bill Alton	Ron Moeckel	Jerry Schlie	Jerry Schlie				Date: 10/15/2013
		\$156.04	\$107.48	\$111.93	\$119.14	\$178.71	\$84.65			Version: 1
		Per Hour	Per Hour	Per Hour	Per Hour	Per Hour	Per Hour			TOTAL: \$42,522.34
<b>TASKS</b>										
<b>2013</b>										
<b>CONSTRUCTION</b>										
<b>NOVEMBER (5 days/40 hours)</b>										
Construction Engineering Administration, Project Inspection	0	0	0	0	40	10	0	50		
Documentation Engineering	0	40	0	0	0	0	0	40		
QA/QC Engineering	0	0	0	0	0	0	0	0		
Project Management	12	0	0	0	0	0	0	12		
Clerical	0	0	0	0	0	0	5	5		
Travel time	0	0	0	0	0	0	0	0	Travel Time: 0 R.T. x 5 hrs./R.T. = 0 hrs. (Lacey to Queets)	
	12	40	0	0	40	10	5	107	Subtotal Hours	
<b>DECEMBER (9 days/72 hours)</b>										
Construction Engineering Administration, Project Inspection, Project Closeout	0	0	0	0	112	10	0	122		
Documentation Engineering, Project Closeout	0	90	0	0	0	0	0	90		
QA/QC Engineering	0	0	0	0	0	0	0	0		
Project Management	12	0	0	0	0	0	0	12		
Clerical	0	0	0	0	0	0	5	5		
Travel time	0	0	0	0	0	0	0	0	Travel Time: 0 R.T. x 5 hrs./R.T. = 0 hrs. (Lacey to Queets)	
	12	90	0	0	112	10	5	229	Subtotal Hours	
	24	130	0	0	152	20	10	336		
Hours										
Dollars	\$3,744.96	\$13,972.40	\$0.00	\$18,109.28	\$3,574.20	\$846.50	\$40,247.34			
<b>DIRECT NON-SALARY COSTS</b>										
<b>REPRODUCTION, COMMUNICATION &amp; MISC.</b>										
			\$100.00	\$50 X 2 months = \$100						
<b>DAILY TRAVEL STIPEND</b>										
			\$2,175.00	EXELTECH CE ADMINISTRATOR						
				Daily Travel Stipend: \$145 per on-site work day						
				October: 0 regular days + 0 day EFCO Platform move = 0 days						
				November: 5 regular days + 1 day EFCO Platform move = 6 days						
				December: 9 regular days						
				15 work days x \$145 = \$2,175.00						
<b>Sub Total Direct Non-Salary Costs \$2,275.00</b>										
<b>Notes:</b>										
• Hourly rates include overhead and profit										
• Assumed 15 additional on-site working days used for CEA for this estimate (assumes Nov. 1 through Dec. 9)										
• Assumed travel distances and times:										
• 240 miles R.T. = 5 hrs. Lacey to Queets, 200 miles R.T. = 4 hrs. Lacey to P.T.)										
<b>Total \$42,522.34</b>										