

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of Commissioners
FROM: Frank Gifford, Central Services Director *FG*
DATE: November 18, 2013
RE: Lease Agreement – Pitney Bowes

STATEMENT OF ISSUE:

The Lease Agreement will allow the County to continue leasing a mail machine at the Courthouse through the State Contract.

ANALYSIS:

Having a postage machine located in the Courthouse provides both convenience and efficiency to County departments.

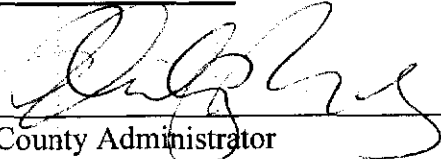
FISCAL IMPACT:

Cost is within the current Information Services Budget.

RECOMMENDATION:

Approve and sign the Lease Agreement with Pitney Bowes for a Courthouse postage machine.

REVIEWED BY:



County Administrator

11/18/13

Date



WSCA/NASPO FMV Lease Option C Agreement

Account # 10

Agreement Number []

Agreement Number

Your Business Information

JEFFERSON CTY INFORMATION SERVICES

Full Legal Name of Customer	DBA Name of Customer	Tax ID # (FEIN/TIN)	
PO BOX 1220	PORT TOWNSEND	WA	98368
Billing Address: Street	City	State	Zip+4
	() _____ ext _____	21525377863	
Billing Contact Name	Billing Contact Phone #	Billing CAN #	
1820 JEFFERSON ST.	PORT TOWNSEND	WA	98368-6951
Installation Address (If different from billing address): Street	City	State	Zip+4
Sara McIntyre	(360) 385 9370 ext _____	15060403886	
Installation Contact Name	Installation Contact Phone #	Installation CAN #	
Fiscal Period (from - to)	Customer PO #	Delivery CAN #	

Your Business Needs

1	Differential Weighing for 2 lb, 5 lb, or 10 lb Scale
1	15lb Scale Platform/Stand
1	Connect+ Energy Star Kit
1	Wireless Keyboard
1	INVIEW TMR with Accounting View
1	INVIEW TMR Connect+ Single Meter
1	INVIEW Subscription
1	INVIEW Training