

**JEFFERSON COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA REQUEST**

**TO:** Board of Commissioners  
**FROM:** Frank Gifford, Central Services Director *FG*  
**DATE:** October 14, 2013  
**RE:** Resolution – In the Matter of Finding and Determination to Declare  
Certain Personal Property as Surplus and Authorize Disposal

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**STATEMENT OF ISSUE:**

The Central Services Department needs Commissioner approval to dispose of the worn out, broken, and/or technically obsolete equipment.

**ANALYSIS:**

Not Applicable

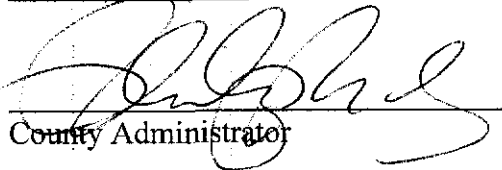
**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Approve and sign the attached resolution authorizing disposal of worn out, broken and/or obsolete equipment.

**REVIEWED BY:**

  
County Administrator

*10/9/13*  
Date

STATE OF WASHINGTON  
County of Jefferson

In the Matter of Finding and determination to }  
Declare Certain Personal Property as Surplus } RESOLUTION NO. \_\_\_\_\_  
And Authorize Disposal }

*WHEREAS*, certain assets belonging to Jefferson County have been identified as no longer required for County purposes because they are broken, worn out, or outdated; and

*WHEREAS*, notice of intention to sell this surplus County property is not required per RCW 36.34.020 because the total value of each item is less than two thousand five hundred dollars (\$2,500.00).

*THEREFORE BE IT RESOLVED*, that the Board of Commissioners hereby declares the property on attached Exhibit "A" to be surplus and directs the Central Services Department to dispose of such items as follows:

- A. Transfer such equipment to any other government that expresses interest
- B. Transfer such equipment to any non-profit corporation
- C. Take such equipment to a recycling center or the Transfer Station for disposal as excess

*APPROVED* this \_\_\_\_ day of \_\_\_\_\_, 2013.

JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

SEAL:

\_\_\_\_\_  
John Austin, Chairman

\_\_\_\_\_  
Phil Johnson, Member

ATTEST:

\_\_\_\_\_  
David Sullivan, Member

\_\_\_\_\_  
Carolyn Avery  
Deputy Clerk of the Board

**EXHIBIT "A"**

Asset ID#	Serial #	Description	Department	TO BE COMPLETED FOLLOWING SURPLUS DECLARATION		
				Disposition (transferred, disposed, recycled)	Employee Signature	If Transferred, Name & Signature of Government Agency/Non-Profit
001769	3630382-0001	MICRON CLTPRO-D 3GHZ WEATHER	IS RETIRED			
001979	40660110001	MICRON 414 ALL-IN-1 PL COMM	IS RETIRED			
002058	4242864	MICRON 424 ALL-IN-ONE LESLIE L	IS RETIRED			
002080	42302790001	MICRON CLTPRO 585 CRT RM FTR	IS RETIRED			
002093	9K7K9C1	DELL D820 O/F RECEPTION	IS RETIRED			
002115	4242861	MICRON CLIENTPRO 424 CASH MACH	IS RETIRED			
002138	43356560001	MICRON CLIENTPRO 424 SCAN STN	IS RETIRED			
002144	43356470001	MICRON CLIENTPRO 424 MICHELLEM	IS RETIRED			
002145	43356550001	MICRON CLIENTPRO 424 NOX WEED	IS RETIRED			
002150	43356620001	MICRON CLIENTPRO 424 LORING B	IS RETIRED			
002151	43356480001	MICRON CLIENTPRO 424 RENEE T	IS RETIRED			
002159	42302780001	MICRON 585TOWER PW ADMIN	IS RETIRED			
002165	43530600001	MICRON CLTPRO 424 O/F WSRC	IS RETIRED			
002205	43572070001	MICRON CLTPRO424 O/F SCAN STN	IS RETIRED			

Asset ID#	Serial #	Description	Department	Disposition (transferred, disposed, recycled)	Employee Signature	If Transferred, Name & Signature of Government Agency/Non-Profit
002211	43453910001	MICRON CLIENTPRO 424 LISA M	IS RETIRED			
002212	43453970001	MICRON CLIENTPRO 424 RUSS L	IS RETIRED			
002213	43453890001	MICRON CLIENTPRO 424 STEVE R	IS RETIRED			
002218	43453920001	MICRON CLIENTPRO 424 PUBLIC	IS RETIRED			
002224	43454040001	MICRON CLIENTPRO 424 NURSES	IS RETIRED			
002226	43453930001	MICRON CLIENTPRO 424 LINDA A	IS RETIRED			
002228	43454030001	MICRON CLIENTPRO 424 DENIS L	IS RETIRED			
002232	43454020001	MICRON CLTPRO 424 LEAH C	IS RETIRED			
002235	43453860001	MICRON CLIENTPRO 424 WSP ACCESS	IS RETIRED			
002238	43453870001	MICRON CLTPRO 424 IN DISPATCH	IS RETIRED			
002239	43453850001	MICRON CLIENTPRO 424 WSRC	IS RETIRED			
002257	44013480001	MICRON CLTPRO 585b BY GAIL	IS RETIRED			
002271	44269060001	MICRON CLIENTPRO 434 CAROLYNA	IS RETIRED			
002273	44269000001	MICRON CLIENTPRO 434 CORRIE	IS RETIRED			

Asset ID#	Serial #	Description	Department	Disposition (transferred, disposed, recycled)	Employee Signature	If Transferred, Name & Signature of Government Agency/Non-Profit
002276	44269050001	MICRON CLTPRO 434 CONTROLROOM	IS RETIRED-BROKEN			
002277	44269080001	MICRON CLIENTPRO 434 LEANNED	IS RETIRED			
002291	44649240001	MICRON CLIENTPRO 434 SHANNON B	IS RETIRED			
002293	44649360001	MICRON CLIENTPRO 434 CAROL P	IS RETIRED			
002294	44649480001	MICRON CLIENTPRO 434 KURT M	IS RETIRED			
002298	44649510001	MICRON CLIENTPRO 434 KIM H	IS RETIRED			
002301	44649600001	MICRON CLIENTPRO 434 CIVIL	IS RETIRED			
002302	44649370001	MICRON CLIENTPRO 434 CRAD V	IS RETIRED			
002311	44649520001	MICRON CLIENTPRO 434 VAULT	IS RETIRED			
002312	44649260001	MICRON CLIENTPRO 434 PAT T	IS RETIRED			
002313	44649540001	MICRON CLIENTPRO 434 DONNA E	IS RETIRED			
002314	44649470001	MICRON CLIENTPRO 434 O/F VAULT	IS RETIRED			
002315	44649130001	MICRON CLIENTPRO 434 JEFF M	IS RETIRED			
002316	44649610001	MICRON CLIENTPRO 434 DONNA F	IS RETIRED			
002319	44649250001	MICRON CLIENTPRO 434 JACKIE	IS RETIRED			

Asset ID#	Serial #	Description	Department	Disposition (transferred, disposed, recycled)	Employee Signature	If Transferred, Name & Signature of Government Agency/Non-Profit
002320	44649310001	MICRON CLIENTPRO 434 CATHY T	IS RETIRED			
002321	44649330001	MICRON CLIENTPRO 434 DIANNE	IS RETIRED			
002323	44649340001	MICRON CLIENTPRO 434 SARAH M	IS RETIRED			
002325	44649210001	MICRON CLIENTPRO 434 CONTEX	IS RETIRED-W/O STAND			
002327	44649570001	MICRON CLIENTPRO 434 BLDG	IS RETIRED			
002328	44649170001	MICRON CLIENTPRO 434 CONF RM	IS RETIRED			
002329	44649430001	MICRON CLIENTPRO 434 SHANNONG	IS RETIRED			
002330	44649560001	MICRON CLIENTPRO 434 FRONT	IS RETIRED			
002336	44649550001	MICRON CLIENTPRO 434 ANDY P	IS RETIRED			
002337	44649350001	MICRON CLTPRO 434 VOLUNTEERS	IS RETIRED			
002376	J9TC0G1	DELL OPTIPILEX 755 VICKY L	IS RETIRED			
002377	2B1C0G1	DELL OPTIPILEX 755 SOPHIE N	IS RETIRED			
002404	46425820001	MICRON CLNTPRO 434 JPUD ADMIN	IS RETIRED			
002405	46425760001	MICRON CLIENTPRO 434 JULIA D	IS RETIRED			
002406	46425650001	MICRON CLIENTPRO 434 D & D	IS RETIRED			

Asset ID#	Serial #	Description	Department	Disposition (transferred, disposed, recycled)	Employee Signature	If Transferred, Name & Signature of Government Agency/Non-Profit
002411	46425920001	MICRON CLIENTPRO 434 JILL L	IS RETIRED-BROKEN			
002414	46425610001	MICRON CLIENTPRO 434 MARK A	IS RETIRED			
002416	46425700001	MICRON CLIENTPRO 434 FRONTDSK	IS RETIRED			
002418	46425950001	MICRON CLIENTPRO 434 TERRY L	IS RETIRED			
002422	46425830001	MICRON CLIENTPRO 434 KAREN C	IS RETIRED			
002423	46426010001	MICRON CLIENTPRO 434 JAIL SGT	IS RETIRED			
002427	46425990001	MICRON CLIENTPRO 434 PRINTRM	IS RETIRED			
002431	46425730001	MICRON CLIENTPRO 434 ADMIN	IS RETIRED			
002432	46425970001	MICRON CLIENTPRO 434 JODI A	IS RETIRED			
002435	46425690001	MICRON CLIENTPRO 434 JWATSON	IS RETIRED			
002438	46425910001	MICRON CLIENTPRO 434 RAINA R	IS RETIRED			
002439	46425790001	MICRON CLIENTPRO 434 KARI B	IS RETIRED			
002440	46425900001	MICRON CLIENTPRO 434 CHERYL P	IS RETIRED			
002441	46425560001	MICRON CLIENTPRO 434 GORDON R	IS RETIRED			
002445	46425800001	MICRON CLIENTPRO 434 MINA K	IS RETIRED			

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002446	46425630001	MICRON CLIENTPRO 434 PUBLIC	IS RETIRED			
002447	46425960001	MICRON CLIENTPRO 434 TERRY D	IS RETIRED			
002501	BK4FDK1	DELL OPTIPLX 760 LORIB	IS RETIRED			
002502	BK4NDK1	DELL OPTIPLX 760 PATTY M	IS RETIRED			
002503	BK4MDK1	DELL OPTIPLX 760 RUTH G	IS RETIRED			
001919	DB300562	CANON DR7080C O/F BY GAILG	IS RETIRED			
002110	DL333618	CANON DR-2050C O/F TRACIE W	IS RETIRED			
001813	189WZ41	DELL LAT D800 1GIG LOANER	IS RETIRED			
001818	2DT0551	DELL D600 LAPTOP I.S. SPARE	IS RETIRED			
001851	45NST51	DELL D505 LAPTOP O/F SARA HOME	IS RETIRED-BROKEN			
001861	87NST51	DELL D505 LAPTOP O/F IS LOANR	IS RETIRED			
002024	54HZX91	DELL D620 LAPTOP PAUL W	IS RETIRED			
002113	CNF7BC1	DELL LAT D820 BLUE-CHECKOUT	IS RETIRED			
002161	3S3JMC1	DELL LAT D620 O/F ICE CART	IS RETIRED			
002163	LV-B5167	IBM THINKPAD X60 O/F MINA	IS RETIRED			



Asset ID#	Serial #	Description	Department	Disposition (transferred, disposed, recycled)	Employee Signature	If Transferred, Name & Signature of Government Agency/Non-Profit
002164	LV-B5169	IBM THINKPAD X60 O/F PINKY	IS RETIRED			
002206	DMDLXC1	DELL LATITUDE D820 RICK R	IS RETIRED			
002207	JMDLXC1	DELL LATITUDE D820 SARAH K	IS RETIRED			
002250	3W6T4D1	DELL LAT D820 O/F SCANNING	IS RETIRED			
002390	1WDFFG1	DELL D630 O/F SUSAN O	IS RETIRED			
002393	DT00GG1	DELL PRECSN M4300 O/F MIKE D	IS RETIRED			
002455	2P1WCH1	DELL D630 O/F SCHOOL CLINIC	IS RETIRED			
002459	5H4QHH1	DELL LAT E5400 I S LOANER	IS RETIRED-BROKEN			
002505	GNYJ1L1	DELL E6400 J AVERY	IS RETIRED			
002611	5MRK1P1	DELL LAT E6410 K DENNEY	DEPR'D			
002802	DXPMFV1	DELL LAT E6420 O/F TIM O	DEPR'D			
001913	310A1002726	OKIDATA C9300 COLOR	IS RETIRED-BROKEN			
002049	CNGXG18200	HP LJ4250TN JANET H	IS RETIRED			
002052	CNGXF20430	HP LJ4250TN ENV HEALTH	IS RETIRED-BROKEN			
002363	CNRXY34795	HP LJ4250N ACCTG/GEMS	IS RETIRED			

Asset ID#	Serial #	Description	Department	Disposition (transferred, disposed, recycled)	Employee Signature	If Transferred, Name & Signature of Government Agency/Non-Profit
002467	CNCC9150JH	HP COLOR CP1518NI O/F CRAD V	IS RETIRED-BROKEN			
001701	3367691-0001	NETFRAME 2600 JCSOAPP	IS RETIRED			
002125	3NCKKC1	DELL POWEREDGE SC1435 WEBSERV2	IS RETIRED			
002127	744PLC1	DELL POWEREDGE SC1435 UNUSED	IS RETIRED-BROKEN			
002262	44215430001	MICRON NETFRAME 1640 TS2	IS RETIRED			
002338	278NJF1	DELL POWEREDGE 1950 SHRIFFSVR2	IS RETIRED			
002383	70RB7G1	DELL POWEREDGE 2950 ETRUST	IS RETIRED			
	1C02685N003E9	NETGEAR GS724T V2 SWITCH				
	1C05855300948	NETGEAR GS724T V2 SWITCH	BROKEN			
	1C026B5R00803	NETGEAR GS724T V2 SWITCH				
	1DS3713P00078	NETGEAR GS716T	BROKEN			
	1DS3793T002B5	NETGEAR GS716T				
	TW31200471	HP PROCURVE 2124				
	7XWV04BF3D	3COM SUPER STACK II				
	TW31200303	HP PROCURVE 2124				

Asset ID#	Serial #	Description	Department	Disposition (transferred, disposed, recycled)	Employee Signature	If Transferred, Name & Signature of Government Agency/Non-Profit
	1MB17532001FA	NETGEAR GS748T V2				
	SG01061156	HP PROCURVE 4000M				
		(2) HP PAPER TRAYS	BROKEN			
		(2) HP PAPER TRAYS				
		(7) DELL DOCKING STATIONS				
	USHN093668	HP LASERJET 1100				
		MISC CABLES,CORDS,BRACKETS, RAM				
		SURGE PROTECTORS, RACK ACCESSORIES				
		USED MICE, KEYBOARDS				
		(2) MONITORS	BROKEN			
		(7) MONITORS				
	FK1HB001139	LUMIX PANASONIC DCM-TS3	BROKEN			
	6422336489	CANON POWERSHOT A590 IS				
	DF315437	CANON DR3080C II				
	1GB259440014C	NETGEAR GS724T 24 PORT SWITCH				

Asset ID#	Serial #	Description	Department	Disposition (transferred, disposed, recycled)	Employee Signature	If Transferred, Name & Signature of Government Agency/Non-Profit
	GST744CDA00700	NETGEAR GS724T 24 PORT SWITCH				
	1RB1793T0048A	NETGEAR GS748T 48 PORT SWITCH				
002443	46425870001	MICRON CLIENTPRO 434 LAB	IS RETIRED			
002331	44649120001	MICRON CLIENTPRO 434 CHECKOUT	IS RETIRED			
002407	46425930001	MICRON CLTPRO 434 ROADS LEAD	IS RETIRED			
002434	46425620001	MICRON CLIENTPRO 434 WSRC	IS RETIRED			
002403	46425710001	MICRON CLIENTPRO 434 KELLY V	IS RETIRED			
002322	44649220001	MICRON CLIENTPRO 434 MRW	IS RETIRED			
002401	46425570001	MICRON CLIENTPRO 434 SUSAN PO	IS RETIRED			
002160	9R3JMC1	DELL LATITUDE D620 O/F COURTRM	IS RETIRED			
002487	H063LK1	DELL LAT E6400 O/F BRETT A	IS RETIRED			
002477	7ZJN4J1	DELL OPTIPLEX 760 RANDY M	IS RETIRED			
002365	CNRXY34900	HP LJ4250N BY COPIER	IS RETIRED			