


Jefferson County
Board of Commissioners
Agenda Request

To: Board of Commissioners
Philip Morley, County Administrator

From: Monte Reinders, Public Works Director/ County Engineer 

Agenda Date: October 7, 2013

Subject: Quilcene Shop Development Project
Execution of Standard Consultant Agreement
County Project No.: 180 543 1868

Statement of Issue:

Execution of a Supplement to the Contract for septic design services with Ericson Design, Inc. of Port Townsend, WA, for the Quilcene Shop Development Project. This Contract will provide supplemental septic planning and design for this project.

Analysis/Strategic Goals/Pro's & Con's:

This septic analysis and design work is needed for the design, documentation, permitting and construction of this Project.

Fiscal Impact/Cost Benefit Analysis:

This project is funded through local funds. With this \$1,800.00 Supplement, the not to exceed contract value is \$5,965.00.


Recommendation:

Please sign the three (3) original contracts provided and return two (2) to Public Works for further processing.

Department Contact: Gordon D. Ramstrom, 385-9380

Reviewed By:


Philip Morley, County Administrator


Date

Supplemental Agreement Number <u>1</u>		Organization and Address	
Agreement Number 180 543 1868		Ericsen Design Inc. ATTN: Bernt P. Ericson 293 Pinecrest Dr. Port Townsend, WA, 98368	
Project Number 180 543 1868		Execution Date	Completion Date December 31, 2014
Project Title Quilcene Replacement Shop		New Maximum Amount Payable \$5,925.00	
Description of Work: Additional septic design services for the above referenced project.			

The Local Agency of Jefferson County Public Works desires to supplement the agreement entered into with Bernt P. Ericson of Ericson Design, and executed on July 2, 2012 and identified with the Project Title: Quilcene Replacement Shop

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 2, SCOPE OF SERVICES, is hereby changed to read:

The Scope of work is increased as shown on Exhibit 'AA'; attached hereto and by reference made part of this agreement.

II

Section 3, TIME FOR PERFORMANCE, is amended to change the number of calendar days for completion of the work to read: This agreement to remain in effect until December 31, 2014.

III

Section 4, PAYMENT, shall be amended as follows:

4a. Contract amount not to exceed \$5,925.00 set forth in the attached Exhibit 'AA', and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

Bernt P. Ericson
Consultant

Bernt Ericson
Consultant's Signature

9-17-13
Date

COUNTY OF JEFFERSON
BOARD OF COMMISSIONERS

John Austin, Chair

Phil Johnson, Member

David W. Sullivan, Member

Approved as to form only: 9/11/13
David Alvarez
David Alvarez Deputy Prosecuting Attorney Date

Monte Reinders 9.17.13
Monte Reinders, P.E. Date
Public Works Director/County Engineer

Exhibit AA

SCOPE AND FEE –TASK TABLE SUPPLEMENTAL		
TASK	ADD HOURS TO ORIGINAL SCOPE	COST
1. Site visit and evaluation; locate test pit locations	5	\$375
2. Test pits evaluation. Excavation by JCPW Shops	3	\$225
3. Coordination with JC Environmental Health	5	\$375
4. Design documents and specs	12	\$900
4a. Water consulting	4	\$300
Total fee supplement		\$1800
Original contract maximum		\$4125
Contract maximum with supplement		\$5925

NOTE:

1. **COST:** The cost will be for actual hours work only, based on the Rate Schedule in Exhibit B of the original contract.
2. **SCHEDULE:**
 - A. Design work is to be completed from item #1 through item #4 above, within three calendar weeks of the written Notice to Proceed.
 - B. Following the review of the Design Documents (item #4 above), review comments and notice to proceed will be provided prior to proceeding.
3. All permitting fees to be paid directly to Jefferson County Environmental Health Department by Jefferson County Public Works.