

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of Commissioners
FROM: Frank Gifford, Central Services Director *FG*
DATE: October 7, 2013
RE: MOU for JNet Broadband – Jamestown S’Klallam Tribe Economic Development Authority DBA Jamestown Networks

STATEMENT OF ISSUE:

The Memorandum of Understanding (MOU) will allow the County to purchase broadband services based on a three tier system provided by JNet.

ANALYSIS:

RCW 39.34 permits local public agencies to enter into agreements for the purpose of cooperating for mutual advantage. The Jamestown S’Klallam Tribe is recognized by the Federal Government and therefore meets the definition of a public agency as defined by RCW 39.34.020. Entering into the MOU will give the County the opportunity to purchase high capacity internet service for the Courthouse, Sheriff’s Office and Castle Hill. This will allow Information Services to provide better internet service to our users at a reduced cost.

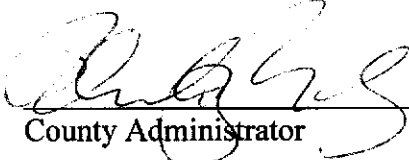
FISCAL IMPACT:

Cost is within the current Information Services Budget.

RECOMMENDATION:

Approve and sign the Memorandum of Understanding with Jamestown S’Klallam Tribe Economic Development Authority DBA Jamestown Networks for Jefferson County broadband services.

REVIEWED BY:



County Administrator

10/21/13

Date

MEMORANDUM OF UNDERSTANDING

Between

The Jamestown S'Klallam Tribe Economic Development Authority

DBA Jamestown Networks

and

Jefferson County of Washington State

This Memorandum of Understanding ("MOU") is between the Jamestown S'Klallam Tribe Economic Development Authority ("EDA") DBA Jamestown Networks ("JNet"), located at 1033 Old Blyn Hwy, Sequim, WA 98382 and **Jefferson County ("County")**, located at 1820 Jefferson Street Port Townsend, WA 98368.

RECITALS

WHEREAS, JNet broadband capabilities include provisioning broadband services to governmental and related community entities; and

WHEREAS, certain Jefferson County governmental, and related organizations, have united for the purpose of developing a purchasing consortium; and

WHEREAS, the purchasing consortium consists of Cooperative Organizations as defined and listed in EXHIBIT A attached to and made a part of this MOU; and

WHEREAS, the purchasing consortium of Jefferson County Cooperative Organizations wants to purchase individual broadband services from JNet; and

WHEREAS, JNet is willing to provide broadband services to the consortium's Cooperative Organizations; and

NOW, THEREFORE, the parties hereby agree to the following understandings;

1. County will purchase and JNet will provide broadband services based on a three tier system, each tier designated by type of services, number of sites, and pricing,
2. **THREE TIER SERVICES AND PRICING:**
Tier 1: Small community, single site with internet service only at \$50.00 per month;
Tier 2: Single site entity with high capacity internet service only at \$150.00 per month; and
Tier 3: Multiple site entity with high capacity internet service and intra-county connectivity at \$300.00 per month per site,
3. County is a Tier 3 organization,
4. **SERVICE SITES:** See EXHIBIT B
5. **START of SERVICES DATE:**

This will be the date indicated as the Start of Services in the Firm Order Confirmation ("FOC") form.

6. BILLING:

- a. If service starts in mid-month, the billing will be prorated from the Start of Services date through the end of that month. This billing will be made at the time JNet receives the signed Service Order Acceptance ("SOA") form, or five calendar days from the date of the SOA form, if the signed form has not been returned within five days, thereafter
- b. Billing is Net 30 on the first of the month for the current month.

7. TERM: This MOU is in effect from the date signed until replaced by an Inter-Agency Local Agreement.

The above terms and conditions are considered ratified by the respective parties by their undersigned representatives as of the dates indicated.

For: Jamestown Networks

For: Jefferson County

Douglas Sellon,
Executive Director

_____, 2013

COUNTY OF JEFFERSON
BOARD OF COMMISSIONERS

John Austin, Chair

Phil Johnson, Member

David W. Sullivan, Member

Approved as to form only:

David Alvarez

David Alvarez
Deputy Prosecuting Attorney

9/20/13

Date

EXHIBIT A

**JEFFERSON COUNTY
COOPERATIVE ORGANIZATIONS
AND TIER ASSIGNMENTS**

COOPERATIVE ORGANITIONS DEFINITION: Anchor Institutions as defined in the BTOP Grant, and related community service organizations serving Jefferson County residents.

Jefferson Community Project Site			
Tier	Site Name	Address	City
2	Discovery Bay Fire	12 Bentley Pl.	Blyn
1	Brinnon Community Center	306144 US Hwy 101	Brinnon
3	Brinnon Fire 4-1	272 Schoolhouse Rd.	Brinnon
1	Gardiner Comm Center	980 Old Gardiner Rd.	Gardiner
3	PSE Jefferson Cty Offices	310 Four Corners Rd.	Port Hadlock
3	Hospice -Jeff Health	2500 W. Sims Way 3rd fl	Port Townsend
3	E JeffCo Fire 1-4	3850 Cape George Rd.	Port Townsend
2	Comm Action Headstart	1610 Blaine St.	Port Townsend
1	Neighborhood Sch House	620 Tyler St.	Port Townsend
3	Boat Haven	2601 Washington St.	Port Townsend
2	Swan School	2345 Kuhn St.	Port Townsend
3	Grant St Elementary	1637 Grant St.	Port Townsend
3	Port Townsend High School	1500 Van Ness	Port Townsend
3	Blue Herron Middle School	3939 San Juan Ave.	Port Townsend
3	Mountain View Elementary	1919 Blaine St.	Port Townsend
2	WSU	380 Jefferson St.	Port Townsend
3	City Water treatment	5300 Kuhn St.	Port Townsend
1	Quilcene Transfer Station	295312 US Hwy 101	Quilcene
3	S County Clinic	294843 US Hwy 101	Quilcene
1	Quilcene Comm Center	294592 US Hwy 101	Quilcene
3	Chimacum Fire Hall	9193 Rhody Drive	Chimacum
3	Chimacum High School	91 West Valley Rd	Chimacum
3	Jefferson PUD Office	230 Chimacum Road	Port Hadlock
3	Chimicum Creek Primary School	313 Ness Corner Road	Port Hadlock
3	Jefferson County Rural Library	620 Cedar Avenue	Port Hadlock
3	Jefferson County Sheriff's Office	79 Elkins Road	Port Hadlock

2	Peninsula - Port Hadlock - WSU Extension and Tri-Area Chamber of Commerce	201 W. Patison St.	Port Hadlock
2	Port Hadlock Medical Care	121 Oak Rd Bay Rd	Port Hadlock
3	City of Port Townsend Administration - City Hall	250 Madison St	Port Townsend
3	City of Port Townsend Police Department	1925 Blaine Street, Suite 100	Port Townsend
3	Community Services Offices - Medical Offices	915 Sheridan	Port Townsend
3	East Jefferson Fire	706 Harrison	Port Townsend
3	Glenn Business Park	191 Otto St	Port Townsend
3	Jefferson County Community Development - Castlehill DCD	621 Sheridan Street	Port Townsend
3	Jefferson County Courthouse	1820 Jefferson St	Port Townsend
3	Jefferson County Hospital Main Campus	834 Sheridan	Port Townsend
1	Key City Public Theatre	1128 Lawrence Street	Port Townsend
1	Marine Science Center	532 Battery Way	Port Townsend
2	Northwest Maritime Center	431 Water Street	Port Townsend
2	Peninsula - Port Townsend - Washington State University Annex - Federal Offices	Ancestral Spirits Gallery 701 Water Street Port Townsend WA -- not sure what Peninsula - Port Townsend is.	Port Townsend
3	Point Hudson Admin Office	375 Hudson Street	Port Townsend
3	Pope Marine Building	100 Madison Street	Port Townsend
3	Port Townsend Public Library	1220 Lawrence Street	Port Townsend
3	Port Townsend Public Works - City Shop	1818 Beech Street	Port Townsend
2	Centrum Center		Port Townsend

EXHIBIT B

**SITE LOCATIONS AND SERVICES
FOR Jefferson County**

1. County courthouse, 1820 Jefferson St., Port Townsend, WA
Price: \$300.00 monthly on 60-month term

2. Sheriff's office, 79 Elkins Rd, Port Hadlock, WA
Price: \$300.00 monthly on a 60-month term

3. Community Development, 621 Sheridan St., Port Townsend, WA
Price: \$300.00 monthly on a 60-month term

4. Quilcene Transfer Station, 295312 US Hwy 101, Quilcene, WA
Price: \$50.00 monthly on a 60-month term *

5. Recreation Center, 620 Tyler Street, Port Townsend, WA
Price: 50.00 monthly on a 60-month term *

6.
Price: _____

Total Price: \$1,000.00 monthly on a 60-month term. Rate will not change during the initial term of contract.

* The Rec Center at 620 Tyler Street in Port Townsend and the Quilcene Transfer Station at 295312 US Hwy 101 in Quilcene will not have Ethernet connectivity. Each will receive up to 10Mb Internet only as a Tier 1 site.