

**JEFFERSON COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**CAB AGENDA REQUEST**

**TO:** Board of County Commissioners

**FROM:** Philip Morley, County Administrator

**DATE:** September 3, 2013

**RE:** **REVIEW AND POSSIBLE ADJUSTMENT** of County Commissioner Boards and Commissions Assignments



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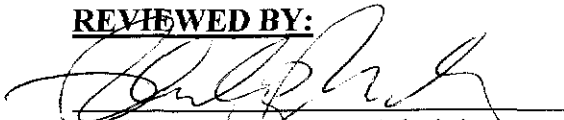
**STATEMENT OF ISSUE:** Commissioners have asked for an opportunity to review and possibly adjust the County Commissioner Boards and Commissions Assignments

**ANALYSIS:** The current list of Boards and Commissions Assignments was adopted in January 2013, and is attached for reference.

**FISCAL IMPACT:** None.

**RECOMMENDATION:** Review the attached list, and revise as and if appropriate.

**REVIEWED BY:**

  
Philip Morley, County Administrator

8/6/13  
Date

**2013 RECURRING MEETINGS**

<b>GROUP/ORGANIZATION</b>	<b>BOARD REPRESENTATION</b>	<b>C.A. ATTEND</b>	<b>FREQUENCY OF MEETING</b>
Budget Committee	John, Lead/Board	X	3 <sup>rd</sup> Wednesday @ 8:00-9:30 a.m.
Climate Action Committee	John		Quarterly, as scheduled
Jefferson County Clean Water District	David		As Scheduled
Developmental Disability Advisory Board (DD)	John		4 <sup>th</sup> Tuesday @ 3:00-5:00 p.m.
East Jefferson Watershed Council (Formerly WRIA 17)	David		As Scheduled
Elected Official/Department Head Lunch	Board	X	Quarterly (4 <sup>th</sup> Monday) @ Noon
Finance Committee	John	X	Quarterly (Last Tuesday) @ 8:30 a.m.
Fort Worden Advisory Committee	Phil		3 <sup>rd</sup> Thursday @ Noon-1 p.m.
Fort Worden PDA Liaison	Phil		As Scheduled
Health Board	Board, Phil Chair	X*	3 <sup>rd</sup> Thursday @ 2:30-4:30 p.m.
Hood Canal Coordinating Council (HCCC)	Phil, Lead/Board		3 <sup>rd</sup> Wednesday @ 12:30-3:30 p.m.
Housing Action Plan Network (HAPN)	David (Phil Alternate)		As Scheduled
JC Disability Board (LEOFF 1)	Phil		2 <sup>nd</sup> Tuesday in April/October or as needed
JeffCom	John (Philip Alternate)	X	4 <sup>th</sup> Thursday @ 8:30 a.m.
Jefferson-Peninsula Regional Emergency Planning Comm.(JPREP)	John, Lead/Board (Philip Alternate)	X	Last Friday every other mo. 9-11 am
Jefferson Transit Authority Board	Board		3 <sup>rd</sup> Tuesday @ 1:30-3:30 p.m.
Jefferson Transit Authority Finance Committee	David		1 <sup>st</sup> Tuesday every month 1:00 – 2:00 p.m.
Joint Economic Development Planning Committee	David	X	As Scheduled
Law & Justice Council - Inactive	John	X	As Scheduled
Lodging Tax Advisory Committee (LTAC)	John	X	As Scheduled

<b>GROUP/ORGANIZATION</b>	<b>BOARD REPRESENTATION</b>	<b>C.A. ATTEND</b>	<b>FREQUENCY OF MEETING</b>
Marine Resource Committee (MRC)	Phil		1 <sup>st</sup> Tuesday 6:00 p.m.
Mental Health Sales Tax Oversight Committee (Hargrove Fund)	John (David Alternate)	X*	1 <sup>st</sup> Tuesday @ 3:30 p.m.
National Association of Counties (NACo)	John, Public Lands		As Scheduled
National Association of Counties (NACo)	Phil, Land Use/Environment		As Scheduled
North Olympic Peninsula Res. Cons. & Devp't (also see PDD)	David - Vice Chair (Philip Alternate)		4 <sup>th</sup> Thursday 2:30-4:00 p.m.
Olympic Area Agency on Aging (O3A)	David (Phil Alternate)		1 <sup>st</sup> Thursday @ 10:00-Noon
Olympic Coastal Sanctuary	Phil		Quarterly
Olympic Community Action Program (OlyCAP) Board	David		1 <sup>st</sup> & 3 <sup>rd</sup> Wednesday @ 5:00 p.m.
Olympic Community Action Program (OlyCAP) Finance Comm.	David		1 <sup>st</sup> & 3 <sup>rd</sup> Wednesday @ 4:00 p.m.
Olympic Consortium Board (OCB) (Also See PRSN)	John (Phil, Alternate)		Quarterly on a Friday 9:00 a.m.
Olympic Peninsula Resource Adv. Com. USFS (RAC)	Phil		Annually
Olympic Region Clean Air Agency (ORCAA)	Phil, Chair		2 <sup>nd</sup> Wednesday @ 10:00 a.m.-Noon
Parks Advisory Board (PAB)	Phil		1 <sup>st</sup> Wednesday @ 12:00-2:00 p.m.
Peninsula Regional Support Network (PRSN) (Also See OCB)	John (Phil, Alternate)		Quarterly on a Friday @ 9:00 a.m.
Peninsula Development District (PDD) (also see NOPRC&D)	David (Philip Alternate)		4 <sup>th</sup> Thursday 1:00-2:30 p.m.
Peninsula Regional Transportation Planning Organization (PRTPO)	David, Chair (Josh Peters Alternate)		Every other Mo. On a Friday 10 a.m
Port Ludlow Village Council (PLVC)	John	X*	1 <sup>st</sup> Thursday @ 3:00 p.m.
Port Townsend Chamber of Commerce	Board	X*	Mondays @ Noon
Public Infrastructure Fund Board (PIF)	David	X	As needed
Puget Sound Partnership Strait Action Area – Ecosystem Regional Network	John, Vice Chair		As Scheduled
Regional Parks & Recreation Committee	Phil	X*	As Scheduled
School of Fine Woodworking & Preservation Tech. Board	Phil		As Scheduled

<b>GROUP/ORGANIZATION</b>	<b>BOARD REPRESENTATION</b>	<b>C.A. ATTEND</b>	<b>FREQUENCY OF MEETING</b>
Solid Waste Advisory Board (SWAC)	John		4 <sup>th</sup> Thursday 3:00-5:00 p.m.
Substance Abuse Advisory Board (SAAB)	John		2 <sup>nd</sup> Tuesday @ 3:30-5:00 p.m.
Tourism Coordinating Council (TCC)	John	X*	2 <sup>nd</sup> Tuesday @ 10:00 a.m.
Washington State Board of Health	John, Chair		2 <sup>nd</sup> Wednesday 9:00 a.m.-5:00 p.m.
Washington State DNR Liaison	John		As Needed
WSAC Coastal Counties Sub-Committee	Phil, Chair		As Needed
WSAC Exempt Well Sub-Committee	David		As Scheduled
WSAC Legislative Steering Committee	Phil (John, David Alternates)		1 <sup>st</sup> & 3 <sup>rd</sup> Thurs @ 9:00-Noon in Sess.
WSAC Natural Resources	Phil (John Alternate)		As Scheduled
WSAC Timber Counties Sub-Committee	Phil (David, John Alternates)		Monthly
WSAC Transportation	David		As Scheduled
Water Utility Coordinating Council (WUCC)	David, Chair	X	As needed
Water Resource Inventory Area Board (WRIA 16)	David(Tami Pokorny Alternate)		As Scheduled
Water Resource Inventory Area Board (WRIA 18 and 20)	David (Tami Pokorny Alternate)		As Scheduled
Water Team	David	X*	As Scheduled

\* = As appropriate