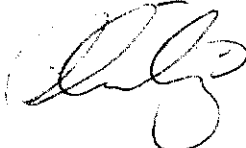


**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

CONSENT AGENDA REQUEST

TO: Board of County Commissioners

FROM: Philip Morley, County Administrator 

DATE: August 19, 2013

RE: Appointment of Frank Gifford as Interim County Administrator August 20 – 24, 2013 during absence of County Administrator

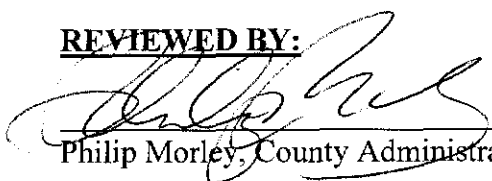
STATEMENT OF ISSUE: Appoint Central Services Director Frank Gifford as Interim County Administrator during the County Administrator's planned vacation, expected to be August 20 – 24, 2013.

ANALYSIS: Occasionally the County Administrator may be away from the office for brief periods of time, and it is appropriate to appoint an Interim County Administrator to fill in as and if needed. Jefferson County Code Section 2.01.060(2) requires that the Board of County Commissioners appoint the Interim County Administrator, and that they do so at a public meeting.

FISCAL IMPACT: None.

RECOMMENDATION: Pass a motion appointing Central Services Director Frank Gifford as Interim County Administrator during the County Administrator's planned vacation in August, expected to be August 20-24, 2013.

REVIEWED BY:


Philip Morley, County Administrator

8/15/13
Date