



District No. 1 Commissioner: Phil Johnson  
District No. 2 Commissioner: David W. Sullivan  
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley  
Clerk of the Board: Erin Lundgren



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MINUTES

Week of May 28, 2013

Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

**PUBLIC COMMENT PERIOD:** The following is a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- A citizen thanked the United States Navy for their plan to develop a conservation easement along the Hood Canal.

**APPROVAL AND ADOPTION OF THE CONSENT AGENDA:** Commissioner Johnson moved to approve all the items on the Consent Agenda as presented. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

1. **AGREEMENT** re: Dowans Creek Road Relocation, County Project No. XO1799, FEMA Disaster No. 1734-DR-WA; In the Amount of \$15,575; Jefferson County Public Works; Johnston Land Surveying  
**Advisory Board Reappointment** re: Jefferson County Board of Equalization; Three (3) Year Term Expiring May 11, 2016; Dave Garing
2. **Payment of Jefferson County Vouchers/Warrants** Dated May 16, 2013 Totaling \$1,898.96 and Dated May 20, 2013 Totaling \$499,390.
3. **Payment of Jefferson County Payroll Warrants** Dated May 20, 2013 Totaling \$74,324.11 and A/P Warrants Done by Payroll Dated May 20, 2013 Totaling \$15,885.37

**Approval of Minutes:** The Board reviewed the minutes for March 25, 2013, April 1, 2013, Special Meeting April 4, 2013, April 8, 2013 and Special Meeting April 9, 2013. Chairman Austin noted that the March 25, 2013 minutes, on Page 5, under Calendar Coordination, the 7<sup>th</sup> bullet 'The Commissioners will be conducting a poll at the Community Input meeting...' should read 'The Commissioners will be conducting a Community Input meeting...'. Chairman Austin noted that on that same page, the 3<sup>rd</sup> bullet 'Commissioner Johnson and Commissioner Sullivan...' should read 'Chairman Austin and Commissioner Sullivan...'. Commissioner Sullivan noted that on the same page, under Legislative Session, the 4<sup>th</sup> bullet "'fat' should read 'flat'." Chairman Austin noted that on the March 25, 2013 minutes, on Page 6, first bullet 'The Port Ludlow Association (PLA) development agreement extension brought up the question: Trade space with the Judge? Chairman Austin will speak with Judge Harper regarding the PLA's question...' should read 'The Port Ludlow Association (PLA) development agreement extension brought up the question of needing accommodations: Trade space with Superior Court? Chairman Austin will speak with Judge Harper regarding this.' Chairman Austin noted a spelling error on the April 1, 2013 minutes on Page 4, fourth line "'feed' should read 'feet'."



Commissioner Sullivan noted that on the same minutes, Page 5, last paragraph, last line *'It was discussed that the new Water System Plan (WSP) is due by December 2013 and there will be a public meeting in approximately 3 weeks regarding the WSP'* should read *'It was discussed that the new Water System Plan (WSP) is due by December 2013. There will be a public meeting in approximately 3 weeks regarding the development agreement.'* Chairman Austin noted that on the Special Meeting minutes of April 4, 2013 on Page 2, at the bottom of the page, the *'excused absence'* should be moved next to Phil Johnson. Commissioner Sullivan moved to approve the meeting minutes of March 25 and April 1 and 4 as corrected, and April 8 and 9 as presented. Commissioner Johnson seconded the motion which carried by unanimous vote.

The meeting was recessed at 9:21 a.m. and reconvened at 9:37 a.m. with all three Commissioners present.

**COMMISSIONERS BRIEFING SESSION:** The Commissioners each provided updates on the following items:

Chairman Austin

- Attended the Brinnon ShrimpFest last weekend.
- Participated in a Solid Waste Advisory Committee meeting and discussed the benefits of not charging citizens to turn in their moderate risk waste.

Commissioner Johnson

- Spoke to the Navy last week regarding their most recent meeting.
- Will be attending a Jefferson-Port Townsend Response Emergency Planning (JPREP) meeting this week.
- Is looking into the date of the next Ham Radio event, and plans to attend.
- Will be attending a Metropolitan Park District (MPD) Stakeholder's meeting and open house this weekend.

Commissioner Sullivan

- Attended the Brinnon ShrimpFest last weekend.
- Met with the Washington State Transportation Commission (WTC) last week.
- Went to a meeting at the Peninsula Development District (PDD) and discussed the Community Economic Development Strategy (CEDS) update.
- Gave an update on the RC&D: They are applying for a Grant that will assist in developing strategic planning for land transfers pertaining to farms. The American Farmland Trust (AFT) will be touring local farms in Jefferson County on June 19<sup>th</sup>.
- Toured the County park land on Indian Island last week for a birding expedition.

**COUNTY ADMINISTRATOR BRIEFING SESSION:** County Administrator Philip Morley reviewed the following with the Board.

**Calendar Coordination**

- All 3 Commissioners will be attending a town hall meeting with Congressman Derek Kilmer on May 28, 2013
- Commissioner Sullivan and Commissioner Johnson will be attending a People for Puget Sound (PPS) meeting on May 29, 2013
- Chairman Austin will be out of the office from May 29 through June 2, 2013
- JeffCom meeting on May 30, 2013. County Administrator Morley will attend
- Commissioner Johnson will be attending a Jefferson-Port Townsend Response Emergency Planning (JPREP) meeting on May 31, 2013
- Commissioner Johnson and County Administrator Morley will be attending a Metropolitan Park District (MPD) public meeting on June 1, 2013
- Commissioner Johnson will be attending a Legislative Steering Committee (LSC) meeting in Yakima on June 5, 2013
- SPECIAL MEETING: Community Input Workshop at the Gardiner Community Center on June 10, 2013
- Commissioner Sullivan will be out of the office from June 12-13, 2013
- June 6, 2013 there will be a MPD Steering Committee meeting at 5:30 p.m. Commissioner Johnson will attend
- Chairman Austin will be attending meetings of the State Board of Health and Washington State Association of Local Public Health Officials (WASALPHO) from June 11-14, 2013
- Chairman Austin will be meeting with Senator Murray's staff regarding ferries on June 18, 2013
- There will be a Hood Canal Coordinating Council (HCCC) meeting on June 19, 2013. Chairman Austin will attend
- Chairman Austin will be in Washington D.C. at a lobby meeting regarding renewable energy on June 25-27, 2013
- Commissioner Johnson will be out of the office from July 22 through July 28, 2013

**Miscellaneous Issues**

- Barking dog ordinance
- Strategic Planning: Legislative responsiveness
- No shooting zones: Coyle and Tala Shores – County Administrator to bring Coyle map to the June 3, 2013 BOCC meeting
- Work Program suggestion



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**NOTICE OF ADJOURNMENT:** Commissioner [redacted] moved to adjourn the meeting at 11:18 a.m. until the next regular meeting or special meeting as properly noticed. Commissioner Johnson seconded the motion which carried by unanimous vote.

JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Carolyn Avery  
Deputy Clerk of the Board

David Sullivan, Member



District No. 1 Commissioner: Phil Johnson  
District No. 2 Commissioner: David W. Sullivan  
District No. 3 Commissioner: John Austin

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**MINUTES**  
**Week of June 3, 2013**

Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

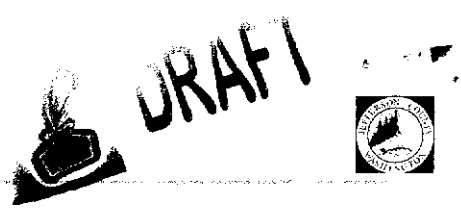
**PUBLIC COMMENT PERIOD:** The following is a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- A citizen stated his concern regarding the staffing levels of the Department of Community Development (DCD). Inspection delays are negatively affecting his business;
- A citizen stated that the Shoreline Master Plan (SMP) is financially taking away resources from other County departments. He wants to see the SMP get completed;
- A citizen commented on upcoming Quilcene events; 1) Jefferson County School Coalition fundraiser dinner this week; and 2) There is a gathering at the Herb Beck Marina Park on the last day of school; and
- A citizen stated: 1) Building inspections need to be done on a timely basis; and 2) Port Townsend will suffer in the event of an earthquake. We need an economic broad based economy so we can survive such a disaster.

**APPROVAL AND ADOPTION OF THE CONSENT AGENDA:** Commissioner Johnson moved to approve all the items on the Consent Agenda as presented. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

1. **HEARING NOTICE** re: 2013 Conservation Futures Funding Program Applications; Hearing Scheduled for June 24, 2013 at 10:00 a.m. in the Commissioners Chambers, Jefferson County Courthouse
2. **RESOLUTION NO. 21-13** re: Temporary Restriction of Traffic for Construction on Embody Road, County Road No. 512809, M.P. 0.3; Jefferson County Public Works
3. **AGREEMENT, Amendment No. 1** re: CDBG Public Service Grant for the Current Period of July, 2012 to June 30, 2013; Jefferson County; Olympic Community Action Program (OlyCAP) **Advisory Board Reappointment** re: Jefferson County Planning Commission; Four (4) Year Term Expires March 17, 2017; District 3 Representative, Richard Hull
4. **Payment of Jefferson County Vouchers/Warrants** Dated May 28, 2013 Totaling \$186,939.67

**Approval of Minutes:** The Board reviewed the regular meeting minutes of April 15, 22, 2013, and special meeting minutes of April 15, 16, 22, 2013. Chairman Austin pointed out that the regular meeting minutes of April 15 on Page 4, the 5<sup>th</sup> bullet should read 'Chairman Austin will be out of the office to June 3<sup>rd</sup>.' On the same page, under Legislative Session, the 6<sup>th</sup> bullet should read 'treatment



*funding is in both house and senate.* Commissioner Sullivan pointed out that the special meeting minutes of April 15, on Page 1, where it says '*Chairman Sullivan opened...*' should read '*Chairman Austin opened...*' Commissioner Johnson pointed out on that same page, the next line down, the correct spelling of *Michael Felber's* name. Commissioner Sullivan moved to approve the regular meeting minutes of April 15, 2013 and special meeting minutes of April 15, 2013 as corrected and the regular meeting minutes of April 22, 2013 and the special meeting minutes of April 16 and 22, 2013 as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

**COMMISSIONERS BRIEFING SESSION:** The Commissioners each provided updates on the following items:

Chairman Austin

- Attended a town meeting last week where he spoke with Congressman Derek Kilmer.
- Will be attending a webinar on lodging tax this week.
- Will be attending a Jefferson Transit meeting this week.

Commissioner Johnson

- Plans on attending an Olympic Region Clean Air Agency (ORCA) meeting next week.
- Will be attending an Olympic Area Agency on Aging (O3A) meeting in Shelton this week.
- Will be attending a Jefferson Transit meeting this week.

Commissioner Sullivan

- Reported that Olympic Community Action Program (OlyCap) passed their audit; all their programs are in the black and they have a new management team and active board members.
- Reported that Jefferson Transit passed their audit.
- Will be attending a Jefferson Transit meeting this week.
- Will be attending an Olympic Area Agency on Aging (O3A) meeting in Shelton this week.

The meeting was recessed at 9:32 a.m. and reconvened at 10:01 a.m. with all three Commissioners present.

**UPDATE re: Washington State Department of Natural Resources (DNR) 1<sup>st</sup> Quarter County Income Reports:** DNR Regional Manager Sue Trettevik and DNR State Lands Assistant Drew Rosanbalm were present to review the 1<sup>st</sup> Quarter County Income reports.

Mr. Rosanbalm stated that the Coyle Retreat sold last week to Sierra Pacific for \$402,000 and that it was the highest sale they've seen in a few years. Sierra Pacific will most likely be building roads and harvesting by this winter. He mentioned that the DNR's fiscal year 2014 begins July of 2013 and the main sources for income will be from the Center 12 Thinning, Penny Water Line and Coyle. He also reported that lumber prices are down around 20%, but that the 4<sup>th</sup> quarter is looking up.

County Administrator Philip Morley questioned DNR staff about the past miscoding of earlier sales which led to overpayment to the County and Junior Taxing Districts. Regional Manager Trettevik stated they are working on this and it will require additional accounting to adjust and track the amounts, however, they are not looking for immediate payback. County Administrator Morley suggested that it



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would be helpful to see figures on the impacts of the Junior Taxing Districts and asked DNR staff if they were confident that there will be no more future miscoding? Mr. Rosanbalm ascertained that they are almost certain this would not happen again in the future due to their staff's new system of checks and balances. Commissioner Sullivan thanked DNR staff for lessening the impact on the tax districts.

***Deliberations re: Establishing the Final Docket for 2013 Comprehensive Plan***

***Amendment Cycle:*** Department of Community Development (DCD) Planning Manager Stacie Hoskins gave a presentation on the three amendment requests: 1) Gary McLuen is requesting property located off of Highway 20 be rezoned rural residential; 2) John Boulton is requesting his property in Quilcene be rezoned from rural forest to agricultural; and 3) The Planning Commission turned in an application to rezone some of their property on the West End of Jefferson County. The Planning Commission decided to put their application on hold. They decided to collect resident feedback in that area and will be possibility resubmitting their application in 2014.

Planning Manager Hoskins asked the board if they had any questions on the remaining two amendment requests? Chairman Austin asked for more information regarding Gary McLuen's property on Highway 20. Planning Manager Hoskins stated that Mr. McLuen's property is split zoned and can be currently subdivided into 3 parcels. The current proposal would allow his property to be subdivided into 4 parcels. Bill Marlow was present at the meeting and stated he was the representative for the applicant and said the site was stable.

Regarding John Boulton's amendment request, he is asking to maintain all of his pasture land for farming. The issue with his property is that his property follows the zoning map, and not the road. The home for the farm is on the West side of the road where it is zoned rural forest. Commissioner Sullivan stated he has spoken with people involved in the Boulton's zoning issue and stated that it is taking a Comprehensive Plan Amendment to make this happen, but it is needed.

Commissioner Sullivan moved to adopt the final docket to include MOA 12-00274 and 13-00045 for the 2013 Comprehensive Plan Amendment Cycle. Commissioner Johnson seconded the motion which carried by a unanimous vote.

***Deliberations re: Shoreline Master Program (SMP) Finfish Aquaculture comments.***

Department of Community Development (DCD) staff reviewed public comments presented at the SMP Hearing on April 15, 2013.

Associate Planner Michelle McConnell gave a presentation on the public comments. She referenced "Summary & Staff Response on Finfish Aquaculture Public Comments: Part 3, 4 and 5" and handed out copies at the meeting. It summarizes some of the key issues and concerns that arose from public comment letters and includes staff recommendations on possible changes. Associate Planner McConnell provided handouts on net pen online permits and monitoring, the overview of State, local and Federal controls for finfish aquaculture and an excerpt from the King County SMP that was recently adopted by the Department of Ecology (DOE). She stated that part one of this process was to make sure that the Board of County Commissioners (BOCC), had received all of the public comments that DCD received,

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and that step had been completed. Part two of the process included a summary of the key issues, which the Board reviewed with Associate Planner McConnell. The following were agreed changes to the SMP:

PUBLIC COMMENT KEY ISSUES	THE BOARD'S DECISION
Article 2.I.17 Definition for 'In-water finfish aquaculture'	Allow time for legal counsel to do some analysis on using 'Definition' vs. 'Regulation; DCD will clarify what qualifies as 'restoration' and the basis for making that distinction.
A.12	The Board decided to make no change.
A.13	Revise Aquaculture Policy #13 to delete 'in-water'. Delete 'net pen' from the last sentence so it reads: "The County should prefer finfish aquaculture use and development that operates with full-contained systems that treat effluent before discharge to local waters over open systems."
A.15	The Board decided to make no change.
D. Regulations – General #5.v - Delete	Allow for a 10' height limit provision. Case studies on 10' net pens will be pulled into policy.
E. Regulations – Finfish #1 – Replace as suggested	The Board decided to keep the first sentence of E. Regulations – Finfish #1 and adding the proposed verbiage taken partially from King County S2 and update correct term instead of "fish net pens" so it reads: The culture of finfish, including net pens as defined in Article 2, may be allowed with a discretionary conditional use approval (C(d)) subject to the policies and regulations of this Program. <i>In-water finfish pens</i> shall meet, at a minimum, State approved administrative guidelines for the management of net pen cultures. In the even there is a conflict in requirements, the more restrictive requirement shall prevail.
Finfish Regulation E.2 Bottom Sediments & Benthos – renumber or revise	DCD stated they have already renumbered and when final policy is drafted, it will be renumbered again. The Board decided not to further revise.
Finfish Regulation E.3 Water Quality – amend	The Board decided to make no change.
Finfish Regulation E.6 Food fish & Shellfish – amend or delete	The Board decided to make no change.
Attachments A – F	DCD staff verified Attachments A – F from Troutlodge were already entered into the record.
No moving nets when full of fish	The Board decided to make no change.

Associate Planner McConnell stated she would update the proposed SMP to reflect the changes the Commissioners agreed upon. Commissioner Sullivan made a motion to direct DCD staff to prepare an ordinance adopting the updated SMP for submittal to the DOE for final review and adoption including the changes the Commissioners agreed upon today. Commissioner Johnson seconded the motion which carried by a unanimous vote.



The meeting was recessed at 12:39 p.m. and reconvened at 1:38 p.m. with all three Commissioners present.

**Letter of Support re: Jefferson Transit maintenance facilities project:** Commissioner Sullivan moved to authorize sending a letter regarding Jefferson Transit maintenance facilities project to Ray LaHood, United States Secretary of Transportation. Commissioner Johnson seconded the motion which carried by a unanimous vote.

**Discussion re: Port Townsend Senior Center:** Chairman Austin received a letter from Sonja Schoenleber who is a board member of the Port Townsend Senior Association. She wants to know if they could hold a work party to update the Senior Center and ask for donations from local businesses. Chairman Austin requested that County Administrator Philip Morley ask Ms. Schoenleber the exact nature of her request. County Administrator Morley stated that Facilities staff needs to communicate with Parks and Recreation staff regarding funding.

**COUNTY ADMINISTRATOR BRIEFING SESSION:** County Administrator Philip Morley reviewed the following with the Board.

#### **Calendar Coordination**

- All three Commissioners will be attending a Special Transit Board meeting on June 7, 2013
- SPECIAL MEETING: Community Input Workshop at the Gardiner Community Center on June 10, 2013
- Commissioner Sullivan will be out of the office from June 12-14, 2013
- June 6, 2013 there will be a MPD Steering Committee meeting at 5:30 p.m. Commissioner Johnson will attend
- Chairman Austin will be attending meetings of the State Board of Health and Washington State Association of Local Public Health Officials (WASALPHO) from June 11-14, 2013
- County Administrator Philip Morley will be out of the office on June 18, 2013
- Chairman Austin will be meeting with Senator Murray's staff regarding ferries on June 18, 2013
- Chairman Austin and Commissioner Johnson will be attending a Hood Canal Coordinating Council (HCCC) meeting on June 19, 2013.
- Chairman Austin will be in Washington D.C. at a lobby meeting regarding renewable energy on June 25-27, 2013
- County Administrator Philip Morley will represent the Board of County Commissioners (BOCC) at a JeffCom Administrative Board meeting on June 27, 2013
- All three Commissioners will be attending a Hood Canal Coordinating Council (HCCC) Retreat on July 10, 2013
- There will be a Director and Elected Officials Quarterly meeting on July 22, 2013

#### **Miscellaneous Issues**

- JeffCom: license; Regional ILA
- Risk Management & Sheriff vehicle
- Courthouse security during Pierce Trial – notices for the public and staff



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- Jefferson Assigned Council (JAC) contract amendments Pierce and extension
- Web page error corrections
- Metropolitan Park District (MPD)

***NOTICE OF ADJOURNMENT:*** Commissioner Sullivan moved to adjourn the meeting at 2:53 p.m. until the next regular meeting or special meeting as properly noticed. Commissioner Johnson seconded the motion which carried by unanimous vote.

JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Carolyn Avery  
Deputy Clerk of the Board

David Sullivan, Member