

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of County Commissioners
Philip Morley, County Administrator

FROM: Leslie Locke, Deputy Clerk of the Board

DATE: July 1, 2013

SUBJECT: RESOLUTION NO. re: Establishing the Date for 2014 Budget Submissions, Review Hearings and Final Adoption

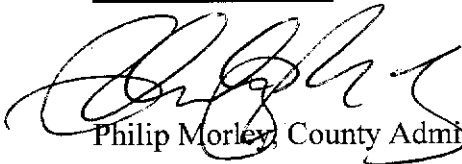
STATEMENT OF ISSUE:

The schedule for the 2014 budget adoption process has been reviewed and recommended for adoption by the Budget Committee.

RECOMMENDATION:

Approve resolution as presented.

REVIEWED BY:


Philip Morley, County Administrator

6/26/13
Date

**JEFFERSON COUNTY
STATE OF WASHINGTON**

IN THE MATTER OF ESTABLISHING }
THE DATE FOR 2014 BUDGET }
SUBMISSIONS, REVIEW HEARINGS }
AND FINAL ADOPTION }

RESOLUTION NO. _____

WHEREAS, pursuant to RCW 36.40.071, the Jefferson County Board of Commissioners has selected the alternate date of the first week in December to hold budget hearings for the purpose of adoption of the Jefferson County budget for 2014; and

WHEREAS, pursuant to RCW 36.40.071, the Jefferson County Board of Commissioners has also selected to set other dates relating to the budget process, including but not limited to the dates set in RCW 36.40.010 and RCW 36.40.050 to conform to the alternate date for the budget hearing; and

NOW, THEREFORE, BE IT RESOLVED, that pursuant to RCW 36.40.010, the Jefferson County Auditor shall notify, in writing, each elected or appointed County official to file with her on or before the 3rd day of September 2013, an estimated budget for the ensuing year; and

BE IT FURTHER RESOLVED, that pursuant to RCW 36.40.050, the Jefferson County Auditor shall submit the budget to the County Administrator by September 20, 2013; and

BE IT FINALLY RESOLVED, that pursuant to RCW 36.40.070 and RCW 36.40.071 the Jefferson County Board of Commissioners will hold a public budget hearing on December 2, 2013 the first Monday in December, that said hearing may be continued from day to day until concluded but not to exceed a total of five (5) days, and that the Jefferson County Budget for 2014 shall be deliberated upon and adopted thereafter.

APPROVED this day of July, 2013.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chairman

Phil Johnson, Member

ATTEST:

David Sullivan, Member

Carolyn Avery
Deputy Clerk of the Board

CALENDAR FOR 2014 BUDGET

	June	September	November
17	Deadline Q2-2013 Supplemental Appropriations to BOCC	3 PRELIM BUDGETS DUE TO AUDITOR	18 Deadline Q4-2013 Supplemental Appropriations to BOCC
19	Budget Committee Meeting	9 Deadline Q3-2013 Supplemental Appropriations to BOCC	20 1ST PUBLIC NOTICE PUBLISHED
17	Budget Committee Meeting	18 Budget Committee Meeting	Budget Committee Meeting
22	Budget Goals Adopted - Present Prelim Financial Projections	20 AUDITOR BUDGET TO BOCC/CA	CA PRELIMINARY BUDGET AVAILABLE
26	CENTRAL SERVICES COST ALLOCATION FINALIZED	2 REVENUE PROJECTION (REVENUE SUBCOMMITTEE)	27 2ND PUBLIC NOTICE PUBLISHED
	Salary Schedule to Depts	8 Meet with Depts to identify Departmental Issues	2 BUDGET HEARINGS OPEN TO PUBLIC
1	AUDITORS BUDGET CALL TO ALL DEPTS	9 Meet with Depts to identify Departmental Issues	9 ADOPTION OF BUDGET (12/16)
21	Budget Committee Meeting	10 Meet with Depts to identify Departmental Issues	18 Budget Committee Meeting
27	CAPITAL OUTLAY REQUESTS DUE TO CENTRAL SERVICES	11 Meet with Depts to identify Departmental Issues	
		16 Budget Committee Meeting	

Jan 2013

S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Feb 2013

S	M	T	W	T	F	S
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Mar 2013

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31						

Apr 2013

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May 2013

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Jun 2013

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Jul 2013

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Aug 2013

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Sep 2013

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Oct 2013

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Nov 2013

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17	18	19	20	21	22	23
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Dec 2013

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29	30	31				