



District No. 1 Commissioner: Phil Johnson
District No. 2 Commissioner: David W. Sullivan
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley
Clerk of the Board: Erin Lundgren



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MINUTES
Week of May 6, 2013



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Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

PUBLIC COMMENT PERIOD: The following is a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- A citizen commented on upcoming community events in the Quilcene area; Brinnon Shrimp Fest, Linger Longer music fundraisers; and the Garden Club will be holding a plant sale Memorial Day;
- A citizen stated: 1) The Metropolitan Park District (MPD) proposal isn't going to work; 2) The County should take aggressive actions towards pesticides; 3) Kenworth Trucking is named after Quilcene resident Ken Worthington; and 4) The County should recruit high end manufacturing companies;
- A citizen voiced his concern regarding the County's plan to put a free parking lot in the State park;
- A citizen requested that the Noxious Weed Control Board advertise and hold a public meeting before spraying chemicals; and
- A citizen stated he believes there is a discrepancy with available records, and is unhappy with the response to his records request.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: Commissioner Johnson moved to approve all the items on the Consent Agenda as presented. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

1. **RESOLUTION NO. 18-13** re: Creating a County Project Designated as Center Road Overlay Phase 5, MP 0.00 - MP 2.26, County Project No. 18019270
2. **RESOLUTION NO. 19-13** re: Creating a County Project Designated as Center Road Overlay Phase 6, MP 4.39 - MP 6.86, County Project No. 18019280
3. **AGREEMENT** re: Alder Creek Tributary Culvert Replacement, Upper Hoh Road MP 2.15, Project No. XO1781, Federal Aid No. ER-0801(025) and Spruce Creek Culvert Replacement, Upper Hoh Road MP 9.70, Project No. XO1821, Federal Aid No. ER-0902(340); In the Amount of \$20,455; Jefferson County Public Works; Tetra Tech, Inc.
4. **AGREEMENT NO. 1163-30917, Amendment No. 1** re: Washington State Aggression Replacement Training (WSART); Reduction in Reimbursement Amount of \$2,000; Jefferson County Juvenile Services; Washington State Department of Social and Health Services (DSHS)



5. **AGREEMENT** re: Public Infrastructure Funding (PIF); Fort Worden Building 202 Improvement Project; In the Amount of \$150,000; City of Port Townsend
6. **Advisory Board Appointment** re: Jefferson County Noxious Weed Control Board; Four (4) Year Term Expires May 6, 2017; Noxious Weed Board District 3, Robert Hoyle
7. **Payment of Jefferson County Vouchers/Warrants** Dated April 22, 2013 Totaling \$602,398.85 and Dated April 26, 2013 Totaling \$2,348.54
8. **Payment of Jefferson County Payroll Warrants** Dated April 19, 2013 Totaling \$74,031.65 and A/P Warrants Done by Payroll Dated April 6, 2013 Totaling \$102,728.37 and Dated April 19, 2013 Totaling \$15,753.95

COMMISSIONERS BRIEFING SESSION: The Commissioners each provided updates on the following items:

Chairman Austin

- Reported that he attended a Community Coordinated Response Team (CCRT) meeting where he listened to a presentation on Elder Abuse
- Will be on the canvassing board for recent elections

Commissioner Johnson

- Has been invited to Vancouver, WA by the Washington Trust for Historic Preservation and Archaeology, to speak about the local Rose Theatre
- Will be travelling to Olympia this week to attend an Olympic Region Clean Air Agency (ORCAA) meeting and hopes to be able to speak to Senator Hargrove about a grant for the Worthington House in Quilcene

Commissioner Sullivan

- Commented that the Resource Conservation and Development Council represents Jefferson and Clallam counties and is currently in the process of applying for a grant to make local farm produce available to local schools
- The Peninsula Development District received a proposal for new annual dues

Proclamation re: Declaring the Week of May 13-18, 2013 as National Police Week and Observe May 15, 2013 as Peace Officers' Memorial Day: Chairman Austin read a proclamation for National Police Week (May 13-18, 2013) and Peace Officer's Memorial Day (May 15, 2013). Commissioner Johnson moved to approve the Proclamation. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

Presentation re: Economic Development Council (EDC) of Jefferson County as the Associated Development Organization (ADO) for Jefferson County; Washington State Department of Commerce: Team Jefferson EDC representatives Peter Quinn and Marty Gay handed out the 2013 Strategic Plan and reviewed the objectives of the plan:

- Be the best business friendly community in Washington
- Ensure first class education and training for job and career skills
- Exemplify excellence in community leadership

The EDC started working with a technological company on the importance of non-retail jobs. They are also currently working on an intern program where they take local teachers and students and tour local businesses.

Commissioner Johnson commented that in 1972, Port Townsend was booming with young people and he believes the same is happening again.

Mr. Quinn discussed how his group is carrying out their goals and stated that other organizations are coordinating efforts as well. County Administrator Morley reviewed some of the funding the EDC has received. It was suggested to Commissioner Johnson that he discuss ADO funding while in Olympia.

Commissioner Sullivan commented that he recently toured the Spring Rain Farm and there were a lot of young people there focused on expanding the farm industry. Commissioner Johnson asked if there is a member of the Public Development Authority (PDA) on the EDC Board? Mr. Gay replied yes, Bill James is on the Executive Committee of Team Jefferson.

Commissioner Johnson moved to Authorize the EDC as the Associate Development Organization (ADO) for Jefferson County. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

The meeting was recessed at 10:09 a.m. and reconvened at 1:34 p.m. with Chairman Austin and Commissioner Sullivan present. Commissioner Johnson was absent due to a previously scheduled meeting.

COUNTY ADMINISTRATOR BRIEFING SESSION:

Jefferson County Noxious Weed Control Board (JCNWCB) Briefing: Representatives of JCNWCB, Jill Silver and Eve Dixon, gave a presentation on the draft policy for targeted weed control on Jefferson County roads. Also present was Frank Gifford and Monte Reinders of Public Works. No action was taken.

County Administrator Philip Morley reviewed the following with the Board:

Miscellaneous Issues

- Washington Transportation Commission (WTC) tour and meeting May 22-23, 2013. Staff: Monte Reinders and Frank Gifford, Public Works. Update on tour itinerary and WTC meeting agenda. Commissioner Sullivan will attend May 22, 2013 tour and speak at May 23, 2013 meeting on County and Peninsula Regional Transportation Planning Organization (PRTPO) topics. Public Works will coordinate with Commissioner Sullivan prior to the tour and meeting to prepare speaking points
- Department of Community Development (DCD) staffing and budget. Staff: Carl Smith and Stacie Hoskins. Update on DCD budget and staffing for remainder of 2013, 2014 and 2015. DCD will return to a 40 hr/wk staffing schedule effective July 1, 2013. With expiring grants, and at present permit volumes and staffing levels, budget shortfalls are projected in 2014 and



2015. DCD is reviewing fees for each permit type to ensure full cost recovery. Anne Sears will work with Jodi Adams to confirm 100% cost recovery in permitting/DRD in the aggregate, and to also confirm General Fund is fully funding long range planning and other non-permit expenses

- Port Ludlow Associates Development Agreement Extension schedule. Staff: Carl Smith and Stacie Hoskins, DCD. Tentatively on schedule for the May 13, 2013 Board of County Commissioners meeting
- Shoreline Master Plan (SMP) schedule. Carl Smith and Stacie Hoskins, DCD. Tentative schedule distributed. Potential staff presentation of public comment summary and staff responses on May 28, 2013. Possible ordinance presentation to Board of County Commissioners on June 24, 2013 of July 1, 2013
- Department of Emergency Management (DEM) budget 2014 loss of Homeland Security Grant funding – scaling back from 5 to 4 clerk hires, still leaving projected \$36,436 shortfall in 2014. County Administrator Morley and Anne Sears working with Bob Hamlin to look at funding levels for 2014. Commissioners suggested looking into AmeriCorps for additional staffing help and possible funding. Commissioner Austin reported he had spoken with Jake Beattie of the Northwest Maritime Center about hosting a Jefferson Port Townsend Response Emergency Planning (JPREP) meeting there, and was told there would be no charge. County Administrator Morley will work with Bob Hamlin to schedule a future meeting there
- April Sales Tax report: sales tax revenue ran \$40,000 above budgeted projection in April. Anne Sears and Judi Morris will be doing an analysis to try to determine what one-time construction projects and other one-time events to try to separate one-time bump from any sustainable retail sales trend

Calendar Coordination

- **SPECIAL MEETING:** Brinnon Community Input meeting on May 9, 2013. George Sickie, OlyCAP bulletin board and Brinnon Crier
- Commissioner Johnson is tentatively attending the Salmon Recovery Conference in British Columbia on May 14-16, 2013
- Commissioner Sullivan is meeting with the Port Townsend Anglers on May 14, 2013. There will be a discussion on net pens
- Chairman Austin will be attending the Hood Canal Coordinating Council (HCCC) on May 15, 2013
- Board of Health meeting on May 16, 2013
- Rhody Parade on May 18, 2013
- Strategic Planning meeting from 9:00 a.m. – 11.00 a.m. on May 21, 2013
- **SPECIAL MEETING:** Port Townsend Community Input Workshop on May 21, 2013
- Washington Transportation Commission is in Port Townsend May 21-22, 2013
- Chairman Austin and County Administrator Morley will be attending a JeffCom meeting on May 23, 2013
- Memorial Day is on May 27, 2013
- Board of County Commissioner meeting is on May 28, 2013 Developmental Disabilities Board (DDB) starts 3:15 so early end
- Commissioner Johnson will be attending a JPREP meeting on May 31, 2013
- Chairman Austin will be out of the office from May 29, 2013 to June 2, 2013



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Legislative Session:

- Special 30 day Session begins May 13, 2013

Future Agenda Items: Strategic Planning

NOTICE OF ADJOURNMENT: Commissioner Sullivan moved to adjourn the meeting at 3:51 p.m. until the next regular meeting or special meeting as properly noticed. Chairman Austin seconded the motion. The motion carried.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Carolyn Avery
Deputy Clerk of the Board

David Sullivan, Member



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County Administrator: Philip Morley
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MINUTES
Week of May 13, 2013

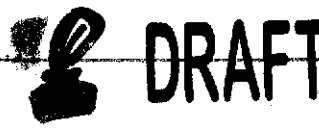
Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

PUBLIC COMMENT PERIOD: The following is a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- A citizen commented that relocating animals to other areas is not beneficial to the animals;
- A citizen stated that Jefferson County Department of Community Development staff did a well researched report;
- A citizen voiced his concern about the Commissioners' use of personal cell phones for County Business. He previously stated that he submitted a public records request because he believed they are making decisions without going through the proper steps; and
- A citizen commented on the previous public comment stating their allegations were based on speculation and they needed to review the records already provided to them.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: Commissioner Johnson moved to approve all the items on the Consent Agenda as presented. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

1. **AGREEMENT NO. G1400003** re: Jefferson County Toxic Cyanobacteria Project; In the Amount of \$20,000; Jefferson County Public Health; Washington State Department of Ecology (DOE)
2. **AGREEMENT NO. 1163-27310, Amendment No. 4** re: Substance Abuse Prevention; Amount Reduced by \$625 for a total of \$77,805; Jefferson County Public Health; Washington State Department of Social and Health Services (DSHS), Division of Behavioral Health and Recovery
3. **AGREEMENT** re: Memorial Field Drainage Improvements; In the Amount of \$8,645; Jefferson County Public Works; Seton Construction
4. **AGREEMENT NO. G1200268** re: Coordinated Prevention Grant Program for Solid Waste Management Plans and Programs; In the Amount of \$131,563 (State Share) and \$43,853.33 (Local Match); Jefferson County Public Works; Washington State Department of Ecology (DOE)
5. **Advisory Board Appointment:** Climate Action Committee (CAC); Citizen at Large Representative; Cynthia Jayne
6. **Advisory Board Reappointment:** Jefferson County Developmental Disabilities (DD) Advisory Board; Three (3) Year Term Expires May 10, 2016; Kim Rafferty



7. **Payment of Jefferson County Vouchers/Warrants** Dated May 1, 2013 Totaling \$55,923.16
8. **Payment of Jefferson County Payroll Warrants Dated** May 3, 2013 Totaling \$772,095.90 and A/P Warrants Done by Payroll Dated May 3, 2013 Totaling \$674,041.42

COMMISSIONERS BRIEFING SESSION: The Commissioners each provided updates on the following items:

Chairman Austin

- Attended the Hargrove Committee Meeting and was impressed with the speakers
- Attended a Community Input Meeting in Brinnon

Commissioner Johnson

- Attended an Olympic Regional Clean Air Agency (ORCAA) Committee meeting
- Spoke with Senator Hargrove regarding the needs of Jefferson County
- Will be attending a LEOFF 1 Board meeting this week
- Will attend the Public Health Board meeting this week
- Attended a Community Input Meeting in Brinnon

Commissioner Sullivan

- Attended a Community Input Meeting in Brinnon

DISCUSSION re: Proposed Amendment to the Port Ludlow Development Agreement:

The Commissioners listened to a presentation by the (DCD) staff regarding the proposed amendments to the Port Ludlow Development Agreement and Memorandum of Understanding.

Associate Planner David Wayne Johnson recapped the progress of amending the Port Ludlow Development Agreement which resulted in the need for extending the plat approval. He stated that all of the public comments his office received, agreed with the extension, however, there were some that addressed concerns regarding contaminated soil at the Port Ludlow Golf Course, and a well at another location. He has been in touch with Chris Matthews of the Washington State Department of Ecology (DOE) regarding the two main sites of concern. The DOE ranked the Golf Course site a #3 and the well site a #2. According to their ranking system, ratings of 2 and 3 are to be handled by the site owner, but DOE can assist.

The Port Ludlow Associates (PLA) and the Olympic Water and Sewer, Inc (OWSI) need to come to an agreement to get the site with the drinking water issues, cleaned up. Associate Planner Johnson also requested permission from the Commissioners to draft a letter to the DOE to seek cleanup assistance as well.

As a result of speaking with Teresa Walker with the State Department of Health (DOH), Associate Planner Johnson confirmed that the number of connections approved are consistent with the MERU counts. He also spoke with Marie Peters with DOE and she confirmed that Port Ludlow's water rights are consistent with the Water Plan through 2025. There would be a need to apply for more water rights after that time, but actual use would need to be demonstrated to receive certificate. After in-depth



after that time, but actual use would need to be demonstrated to receive certificate. After in-depth research of the issues and confirming with both the DOE and DOH that there is adequate water and water rights for Port Ludlow, Associate Planner Johnson requested approval of the documents presented.

Commissioner Sullivan moved to approve **RESOLUTION NO. 20-13** re: To amend a development agreement with land owned by Port Ludlow Associates per Section 4.6, Exhibit A of the Port Ludlow Development Agreement Resolution No. 42-00 and to approve the two Agreements amending the Port Ludlow Development Agreement. Commissioner Johnson seconded the motion which carried by unanimous vote.

Commissioner Johnson moved to direct the DCD staff to draft a letter to the Washington State Department of Ecology requesting assistance in the cleanup of contaminated soil in Port Ludlow. Commissioner Sullivan seconded the motion which carried by unanimous vote.

The meeting was recessed at 10:07 a.m. and reconvened at 1:31 p.m. with all three Commissioners present.

COUNTY ADMINISTRATOR BRIEFING SESSION:

Update re: Port Hadlock Wastewater Treatment System: Joel Peterson, Associate Planner and Frank Gifford, Public Works Director were present to discuss State and Federal grant/loan timing cycles along with a potential Local Improvement District (LID) organization in 2014. The amount the project is presently drawing on the Public Works Trust Fund Loan that will trigger annual repayment costs of around \$70,000 a year starting in 2017. Additional draws from the loan would increase this amount.

Presentation re: Organization of an Emergency Preparation Picnic: Judith Alexander, Local 20/20 stated an Emergency Preparation picnic will be held on July 14, 2013 at HJ Carroll Park. She is seeking co-sponsorship of Department of Emergency Management (DEM) and potential contribution by the County for a newspaper advertisement. The organizing meeting will be held on May 30, 2013. County Administrator Morley will look into insurance requirements for the event and how County sponsorship may affect this. Ms. Alexander also noted a June 26, 2013 meeting of Citizens for Local Foods to discuss a potential Food Policy Council.

County Administrator Philip Morley reviewed the following with the Board:

Calendar Coordination

- JeffCom's May meeting has been moved to May 31, 2013. Chairman Austin will be out of the office; County Administrator Morley will attend
- Commissioner Sullivan will attend a Food Panel discussion on May 17, 2013
- Commissioner Johnson will be attending the Hood Canal Coordinating Committee (HCCC) on May 14, 2013
- Rhody Parade is on May 18, 2013
- SPECIAL MEETING: Community Input meeting at the Port Townsend Community Center on

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May 21, 2013

- Commissioner Sullivan will be meeting with the Washington Transportation Commission (WTC) on May 21-22, 2013
- Chairman Austin will be attending a Washington State Association of Local Public Health Officials (WSALPHO) meeting on June 11, 2013

NOTICE OF ADJOURNMENT: Commissioner Sullivan moved to adjourn the meeting at 2:46 p.m. until the next regular meeting or special meeting as properly noticed. Commissioner Johnson seconded the motion which carried by unanimous vote.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Carolyn Avery
Deputy Clerk of the Board

David Sullivan, Member



District No. 1 Commissioner: Phil Johnson
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District No. 3 Commissioner: John Austin

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Clerk of the Board: Erin Lundgren



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MINUTES

Week of May 20, 2013



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Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

PUBLIC COMMENT PERIOD: The following is a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- A citizen commented on upcoming community events in Jefferson County; Brinnon Shrimp Fest, Garden Club plant sale Memorial Day Weekend, Pancake Breakfast in Brinnon, 7th Annual Art Festival, Scholars for Dollars donated to High School graduates
- A citizen voiced his concern regarding public comment period at last week's meeting and his ability to speak. He asked the Commissioners about using their personal cell phones for County business

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: Commissioner Johnson moved to approve all the items on the Consent Agenda as presented. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

1. **CALL FOR BIDS** re: Run-Off-Road and Intersection Safety Project, Various County Roads, County Project No. X01886, Federal Aid Project No. HSIP-000S(259); Bids will be Accepted Until 9:30 a.m. on Monday, June 17, 2013 and Opened and Read Publicly at 10:00 a.m. in the Commissioner's Chambers, Jefferson County Courthouse
2. **AGREEMENT** re: Rural Arterial Program (RAP) Grant Project for Construction Proposal, Center Road Asphalt Overlay Phase V, MP 0.00-2.26; In the Amount of \$839,700; Jefferson County Public Works; Washington State County Road Administration Board (CRAB)
3. **AGREEMENT NO. 1609-02, Amendment No. 1** re: Rural Arterial Program (RAP) Grant Project for Construction Proposal, Paradise Bay Road, Phase II, MP 0.37-1.53; Additional Amount of \$119,400; Jefferson County Public Works; Washington State County Road Administration Board (CRAB)
4. **AGREEMENT NO. 1607-1, Amendment No. 1** re: Rural Arterial Program (RAP) Grant Project for Construction Proposal, South Discovery Road, MP 3.62-4.00, Phase II; Retain Funds in the Amount of \$34,800; Jefferson County Public Works; Washington State County Road Administration Board (CRAB)
5. **AGREEMENT NO. C16887, Amendment No. 8** re: Consolidated Contract; Additional Amount of \$145,530 for a total of \$1,084,804; Jefferson County Public Health; Washington State Department of Health (DOH)
6. **Disbursement of Funds** re: Public Works Trust Fund Loan PC12-951-052, Request No. 2; Port Hadlock Wastewater Facility Project; In the Amount of \$714,960.37; Jefferson County Public



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- Works; Washington State Department of Commerce
7. **Request to Convene** for the Purpose of Hearing Property Tax Appeals for the Year 2013; Jefferson County Board of Equalization
 8. **Payment of Jefferson County Vouchers/Warrants** Dated May 13, 2013 Totaling \$1,580,150.21
 9. **Payment of Jefferson County Payroll Warrants** Dated May 4, 2013 Totaling \$122,209.72

Approval of Minutes: Commissioner Johnson moved to approve the regular meeting minutes of March 11, 2013 and March 18, 2013 as presented. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

Letter of Appreciation: Chairman Austin presented a letter of appreciation to Quilcene School teacher, Larry McKeen for his many years of service at the Quilcene School. Commissioner Johnson moved to approve the letter. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

AGREEMENT and MOU for the Washington Counties Select Retrospective Rating Program: The Commissioners discussed continuing membership in the Washington Counties Retro Pool. Commissioner Johnson moved to approve the Memorandum of Understanding (MOU) and Membership Agreement. Commissioner Sullivan seconded the motion. Commissioners voted in favor of the motion. Chairman Austin voted against the motion.

COMMISSIONERS BRIEFING SESSION: The Commissioners each provided updates on the following items:

Chairman Austin

- Met with the Eco-System Recovery Network (ERN) last week regarding response and protection from oil spills.
- Will be attending the Strategic Planning meeting this week.

Commissioner Johnson

- Will be attending the Strategic Planning meeting this week.
- Will be attending the Metropolitan Park District (MPD) meeting this week.

Commissioner Sullivan

- Will be attending the Strategic Planning meeting this week.
- Attended a meeting at WSU Extension last week regarding a Broadband Extension grant.
- Attended a Resource Conservation and Development (RC&D) presentation last week.
- Will be participating in a Washington Transportation Commission (WTC) presentation this week.

The meeting was recessed at 9:32 a.m. and reconvened at 1:34 p.m. with all three Commissioners present.



COUNTY ADMINISTRATOR BRIEFING SESSION: County Administrator Philip Morley reviewed the following with the Board.

Calendar Coordination

- Strategic Planning meeting on May 21, 2013
- SPECIAL MEETING: Community Input Workshop at the Port Townsend Community Center
- Washington State Transportation Commission (WSTC) in Jefferson County on May 21-22, 2013
- Commissioner Johnson will be attending a Metropolitan Park District (MPD) on May 22, 2013
- Brinnon ShrimpFest is May 24-26, 2013
- Memorial Day is on May 27, 2013
- Board of County Commissioner meeting is on Tuesday May 28, 2013
- Commissioner Sullivan will be attending a town hall meeting on May 28, 2013
- Chairman Austin will be out of the office from May 29 through June 2, 2013
- JeffCom meeting on May 30, 2013
- Commissioner Johnson will be attending a Jefferson-Port Townsend Response Emergency Planning (JPREP) meeting on May 31, 2013
- Commissioner Sullivan will be out of the office from June 12-13, 2013
- Chairman Austin will be attending meetings of the State Board of Health and Washington State Association of Local Public Health Officials (WASALPHO) from June 11-14, 2013
- Commissioner Johnson will be out of the office from July 22-28, 2013

Miscellaneous Issues

- Chairman Austin will be attending a Jefferson County Energy lunch on Tuesday May 21, 2013
- There is an invitation to attend Washington State Association of Counties (WSAC) professional development forum in Yakima on June 6-7, 2013. Commissioner Johnson will research further to recommend whether or not he and Chairman Austin will attend
- Commissioner Johnson may attend a Joint land use study for Naval Base Bremerton Office of Economic Adjustment. The meeting is scheduled for May 23, 2013 1-2:30. Technical staff will meet at 2:30. County Administrator Morley will forward information to the Department of Community Development (DCD)
- Potential Timber Counties meeting with Commissioner of Public Lands, Peter Goldmark. Laura Merrill from WSAC has asked for availability on May 28-30, 2013. Commissioner Johnson will respond that Jefferson County is not available on May 28, 2013
- No shooting in zones: Coyle and Tala Shores – County Administrator Morley will bring Coyle map to the Board of County Commissioner’s meeting on May 28, 2013
- Pit to Pier applicant clarification
- Strategic Planning Session on May 21, 2013 ideas discussed: Offices for Superior Court Administrator and Clerk; Capacity; Preparing for the transition of positions; keep core of what we do functional; help empower community to take on new initiatives rather than expect the County to do it; maintain morale



NOTICE OF ADJOURNMENT: Commissioner Johnson moved to adjourn the meeting at 3:18 p.m. until the next regular meeting or special meeting as properly noticed. Commissioner Sullivan seconded the motion which carried by unanimous vote.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Carolyn Avery
Deputy Clerk of the Board

David Sullivan, Member



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District No. 3 Commissioner: John Austin

County Administrator: Philip Morley
Clerk of the Board: Erin Lundgren

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MINUTES
Special Meeting
Week of May 9, 2013

Chairman John Austin called the meeting to order at approximately 7:00 p.m. at the Brinnon Community Center in the presence of Commissioner David Sullivan, Commissioner Phil Johnson, Treasurer Judi Morris, Superior Clerk Ruth Gordon, Prosecutor Scott Rosecrans and County Administrator Philip Morley. Also in attendance was Public Utility District (PUD) #1 Commissioner Wayne King.

County Administrator Philip Morley served as meeting facilitator and welcomed everyone. He introduced the Elected Officials who each gave a report on their roles.

After introductions and review of the format for the participatory exercise, the following citizen questions and comments were discussed:

CRIMINAL JUSTICE

- Prosecutor, what are you doing about hard core drug dealing/usage ie; meth and heroine?

PUBLIC UTILITY DISTRICT #1 (PUD) AND INTERNET TECHNOLOGY

- When do you anticipate getting high speed internet improvements?
- What is the plan to bring high speed internet to Brinnon and timing?

ECONOMIC DEVELOPMENT

- What are you doing to support or encourage economic development in Brinnon?

PUBLIC SERVICES

- How would you like the Brinnon Park District to work with you and what would you suggest a new commission focus on?
- Brinnon has a lot of Seniors. When can we get more support for this area?

LAW ENFORCEMENT

- Is there any plan to have law enforcement representation IN Brinnon?

PERMITS AND REGULATIONS

- What has the County done with the thousands of dollars collected on the Pleasant Harbor Marina and Golf Resort? The golf resort has no income on that land. We need our share!
- Permit process is still way too slow. It is a joke.
- Septic inspection is another waste of resources.
- Why are the fees for services increasing at the rate they are? And why are there more regulations being instituted that don't seem to have a basis for these regulations?
- As new members of the community trying to restore a home that was in foreclosure, we have been overwhelmed by the Public Health Department's requirements for septic tank inspection.



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Our most troubling problem is the lack of records kept by the County for the system we are on. Why do we have to be penalized (we've been here shy of 2 years) for what is in the past? (These septic designers are very expensive!)

BRINNON MOTEL

- What is the County going to do about removing the asbestos from the motel and renovating the building so it can become an active motel again? (Community Center at Brinnon)
- We need a new roof on this Community Center.

ROADS AND TRANSPORTATION

- Why aren't we cutting back on Public Works employees and equipment (new) and taking bids on the projects?
- What are the chances of opening the Dosewallips River Road to the National Park?
- How does Brinnon seek economic support for Public Works projects?
- Why spend big dollars chip sealing Duckabush Road? Waste.
- Need to remove hazard trees along first half of Duckabush Road.

ENVIRONMENT

- The pollution in Chimacum Creek – Ecoli – comes from the ducks, etc. this will happen in quite a few creeks.

MISCELLANEOUS

- What is the status of sewer system in Brinnon are to hook up to?

NOTICE OF ADJOURNMENT: Commissioner Sullivan moved to adjourn the meeting at 9:13 p.m. until the next regular meeting or special meeting as properly noticed. Chairman Austin seconded the motion which carried by a unanimous vote.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Carolyn Avery
Deputy Clerk of the Board

David Sullivan, Member



District No. 1 Commissioner: Phil Johnson
District No. 2 Commissioner: David W. Sullivan
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley
Clerk of the Board: Erin Lundgren

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MINUTES
Special Meeting
May 21, 2013

Chairman John Austin called the meeting to order at approximately 7:02 p.m. at the Port Townsend Community Center. Commissioner David Sullivan and Commissioner Phil Johnson were present as well as the following Jefferson County Elected Officials and staff: Prosecutor Scott Rosekrans, Sheriff Tony Hernandez and County Administrator Philip Morley. Also attending from Public Utility District (PUD) #1 was Commissioner Barney Burke.

County Administrator Philip Morley served as meeting facilitator and welcomed everyone. He introduced the Elected/Appointed Officials who each gave a report on current activities they are involved in.

After introductions and review of the format for the participatory exercise, the following citizen questions and comments were discussed:

PUBLIC UTILITY DISTRICT (PUD) #1

- Is PUD responsible for Port Hadlock wastewater system?

LAW AND JUSTICE/COURTS

- Is 70% jail inmate population with mental health and substance abuse issues a typical demographic?
- Does the Sheriff Office have volunteers that also drive Sheriff cars?

MISCELLANEOUS

- Transit does not have availability for remote areas, especially where there is an aging population that is no longer driving. Can there be periodic bus service in these un-served areas?
- Dial-A-Ride requires too long in advance arrangements.
- Suggestion to do a better job of publicizing the Community Workshops to citizens.



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NOTICE OF ADJOURNMENT: Commissioner Johnson moved to adjourn the meeting at 8:22 p.m. until the next regular meeting or special meeting as properly noticed. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Carolyn Avery
Deputy Clerk of the Board

David Sullivan, Member