



District No. 1 Commissioner: Phil Johnson  
District No. 2 Commissioner: David W. Sullivan  
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley  
Clerk of the Board: Erin Lundgren

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**MINUTES**  
**Week of March 11, 2013**

Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

**PUBLIC COMMENT PERIOD:** The following is a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- A citizen spoke regarding a Substitute Bill presented by Representative Tharinger that would allow a County to approve a tax increase by ordinance and not by a vote of the public; and
- Three citizens spoke regarding the Jefferson County Shoreline Master Program.

**APPROVAL AND ADOPTION OF THE CONSENT AGENDA:** Commissioner Sullivan moved to approve all the items on the Consent Agenda as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

1. **HEARING NOTICE:** Community Development Block Grant (CDBG) for 2013 Public Service Grant Application and Closeout of 2012 Public Services Grant; Olympic Community Action Programs (OlyCAP); Hearing Scheduled for Monday, March 25, 2013 at 10:00 a.m. in the Commissioners' Chambers
2. **AGREEMENT:** Inmate Phone Services System; In the Amount of \$1,500 per Month Revenue; Jefferson County Sheriff; Consolidated Telecom, Inc.
3. **AGREEMENT:** Needs Assessment/Marine Education, North Pacific Coast Marine Resource Committee (NPC MRC); In the Amount of \$12,350; Jefferson County Public Health; Feiro Marine Life Center
4. **AGREEMENT:** Washington Coast Clean Up 2013 – North Pacific Coast Area; In the Amount of \$8,055; Jefferson County Public Health; Discover Your Northwest
5. **AGREEMENT, Interlocal:** Promotion and Funding of Community Health and Fitness; Not to Exceed \$10,000; Jefferson County Public Works; Jefferson County Public Hospital District #2 (Jefferson Healthcare)
6. **AGREEMENT:** Facilitation Services for City of Port Townsend and Jefferson County Park and Recreation Steering and Taskforce Committee; Not to Exceed \$54,694.32; Jefferson County Public Works; Triangle Associates, Inc.
7. **AGREEMENT:** Port Hadlock Wastewater (Sewer) System Local Improvement District (LID) Support Services; In the Amount of \$451,117; Jefferson County Public Works; Tetra Tech, Inc.
8. **AGREEMENT:** Design Services for Watershed Stewardship Resource Center Low Impact Development (LID) Demonstration Garden; In the Amount of \$1,000; Jefferson County Community Development; Gemini Architectural Design LLC
9. **Advisory Board Resignation:** Peninsula Regional Support Network (PRSN) Advisory Board; Cheron Dudley



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- 10. **Advisory Board Reappointments (2):** Jefferson County Parks Advisory Board; Filling Unexpired Terms Expiring 09-13-14 and 10/18/14 Respectively; 1) Roger Hall, District #2; and 2) Michael McFadden, District #3
- 11. **Advisory Board Appointment:** Tourism Coordinating Council (TCC); Port Hadlock/Tri Area/Discovery Bay Representative; Mike Zimmerman
- 12. **Authorization:** Place Jefferson County Logo on Maritime Flyer in Endorsement of the Effort to Expand the Maritime Economy
- 13. **Payment of Jefferson County Payroll Vouchers/Warrants:** Dated March 5, 2013 Totaling \$734,018.52 and A/P Warrants Done by Payroll Dated March 5, 2013 Totaling \$643,274.39

***Proclamation: Washington State Parks and Recreation Commission's Centennial:***

Chairman Austin read the proclamation proclaiming the significance of the Washington State Parks during the centennial anniversary. Fort Worden Advisory Committee Vice Chairman Henry Werch stated the Fort Worden Advisory Committee has seen the evolution and proposals of Fort Worden Park. He spoke regarding financial issues the park is facing and thanked the Board for encouraging representatives in Olympia to work together for funding State parks.

Dave Robison, Fort Worden Life Long Learning Center Public Development Authority (PDA) representative stated State parks attract tourism, provide quality of life benefits and help people stay fit and healthy because of the recreational benefits. He thanked the Board for their support.

Mike Zimmerman, Washington State Parks Ranger stated he has served for the State parks for 40 years and he has seen the challenges the parks have faced. The centennial will be celebrated all year and work continues toward creating park partnerships. He thanked the Board for recognizing Washington State parks and the value they provide.

Tim Lawson, Executive Director of the Port Townsend School of Woodworking thanked the Board for their support of Washington State parks.

Commissioner Johnson moved to approve the proclamation proclaiming the significance of the Washington State Parks during the centennial anniversary. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

***Approval of Minutes:*** Commissioner Sullivan moved to approve the minutes of January 14, 2013 as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

***COMMISSIONERS BRIEFING SESSION:*** The Commissioners each provided updates on the following items:

Chairman Austin will attend a Washington Tourism Authority event this week.

Commissioner Sullivan attended an event regarding the Nordland Post Office and spoke about federal funding for Olympic Area Agency on Aging (O3A).

Commissioner Johnson is scheduled to attend an Olympic Regional Clean Air Agency (ORCAA) meeting, Hood Canal Coordinating Council (HCCC) meeting and a meeting regarding the planning of a Metropolitan Park District (MPD).

The meeting was recessed at 9:40 a.m. and reconvened at 10:01 a.m. with all three Commissioners present.

***BID OPENING: Publications of County Legal Notices:*** Clerk of the Board Erin Lundgren opened and read the following two bids:

<u>BIDDER</u>	<u>BID AMOUNT</u>
<i>Peninsula Daily News</i>	\$6 per column inch Helvetica 7.2 Font
Cost of Sample Ad -	No Fee Beyond Rate Per Inch Published 6 Days a week, Sunday – Friday
<i>Port Townsend/Jefferson County Leader</i>	\$7.75 per column inch Helvetica 7.0 Font
Cost of Sample Ad -	\$23.25 Published Weekly

Staff will review the bids and submit a recommendation for bid award to the Board at a future date.

***Shoreline Master Program (SMP) Finfish Aquaculture Provisions:*** Associate Planner Michelle McConnell reviewed two definitions: 1) critical habitat; and 2) habitat of special significance. Staff added the word “*cumulative*” when referring to impacts regarding finfish aquaculture. She provided the Commissioners with the “*SMP Article 2.C.26, Critical Habitat*” and the “*1986 Interim Guidelines for Salmon Net Pen Culture in Puget Sound Habitats of Special Significance.*” Staff proposes to cross reference the two definitions of critical habitat as a way to keep with the intent of the 1986 Interim Guidelines.

Stacie Hoskins, Planning Manager stated that all net pens located in water would be subject to SEPA review thus including cumulative impacts.

Page 1 of 6, D. Regulations-Finfish, (1) last sentence states: “*Upon availability of any other subsequently state-approved guidance, the more current requirements shall prevail.*” Chairman Austin is concerned that the wording “. . . *the more current requirements shall prevail*” may allow a requirement that is less protective than Jefferson County’s requirement.

Associate Planner McConnell responded that there is wording in other sections that may address Chairman Austin’s concern. She recommended, and the Commissioners concurred, to add the following language, “*Upon availability of any other subsequently state-approved guidance, the more ~~current~~ protective requirements shall prevail.*”

Looking at the map of Mats Mats Bay, Chairman Austin asked for clarification of the setbacks for net pens.



Associate Planner McConnell replied that the intent of the maps is to illustrate the geographic areas of allowance based on the shoreline designations. Proposals would also have to meet all the conditional use permit performances. She then summarized the maps of siting locations. Based on the Shoreline designations, the Port Hadlock area has been removed from the possible geographic locations.

At the last discussion of the SMP, Commissioner Johnson had questions regarding the Puget Sound salinity and Photic Zone. Associate Planner McConnell provided information on this issue and asked if there were any questions regarding this information?

County Administrator Morley asked what is the definition of a Photic Zone?

Associate Planner McConnell responded that the Photic Zone is depth to which light penetrates through water.

Regarding HB1599, Associate Planner McConnell informed the Board that this bill did not make it out of Committee and is no longer being considered. The next step would be for the Board to provide direction to staff on any final edits to the proposed CUP criteria or the full in-water finfish aquaculture packet for public review.

The Board directed staff to prepare a draft hearing notice and schedule a public comment period to be reviewed at a future meeting. The Board appreciates all the hard work staff has done in preparing materials for the Shoreline Master Program (SMP).

The meeting was recessed at 10:46 a.m. and reconvened at 1:34 p.m. with all three Commissioners present.

**COUNTY ADMINISTRATOR BRIEFING SESSION:** County Administrator Philip Morley reviewed the following with the Board.

- Calendar Coordination:
  - Commissioner Johnson will attend an Olympic Regional Clean Air Agency meeting March 14, 2013 in Olympia
  - An opening ceremony for the Mountain View Pool will be held on March 15, 2013 at 3:00 p.m.
  - Chairman Austin and Commissioner Johnson will attend a Hood Canal Coordinating Council (HCCC) meeting on March 20, 2013 at 1:00 p.m. in Port Ludlow
  - A Conservation District Dinner will be held on March 20, 2013 at 5:00 p.m. at the Timber House Restaurant in Quilcene
  - Commissioner Johnson will attend a Legislative Steering Committee (LGC) meeting on March 21, 2013 in Olympia
  - Chairman Austin and Commissioner Sullivan will attend a Jefferson County Health Board meeting on March 21, 2013 at the Health Department
  - County Administrator Philip Morley will attend the JeffCOM meeting on March 28, 2013 at the Port Ludlow Fire Station

- Chairman Austin and Commissioner Sullivan will attend the Indian Island Change of Command Ceremony on March 28, 2013
- The Brinnon Loyalty Day Parade is scheduled for April 26, 2013 at 1:00 p.m.
- Legislative Session:
  - Capital Budget and WEC and Conservation Works priority
  - SB 5013 – Washington State Association of Counties opposed to reform on City annexation procedures
  - SB 5296 - Local Toxic Control Account being cut
  - SB 5805 - projects of statewide significance still alive – Steve Hobbs – County Administrator Morley will talk to Dave Somers
  - HB 1253 - Tourism
  - HB 1287 - Leasehold tax for businesses on tribal lands instead of property tax
  - HB 1401 - allowing applications for grants if appealing Growth Management Act (GMA) decision
  - HB 1512 - Fire hydrants
  - HB 1627 - Payment for psychiatric inpatient waiting period by Washington State Department of Social and Health Services (DSHS)
  - HB 1809 - SEPA categorically exempt projects
  - HB 1911 - Health care costs in-patient set at medicare rates
  - HB 1953 and HB 1959 - Transportation funding
  - Voluntary planning under GMA for counties under 20K
  - Derelict vessel legislation
- Miscellaneous Items
  - CenturyLink letter on Internet
  - Letter on Model Toxics
  - Staffing recruitment
  - Public Infrastructure Fund (PIF) Agreement
  - Community Input meeting schedule
  - Tri-Area food bank space needs – Phil Flynn
  - Library timing and coordination with City of Port Townsend
  - Courthouse security exercise
- Future Agenda Items (Not Discussed)

**Letter of Request to Provide Internet Service in South Jefferson County;**

**Washington State Utilities and Transportation Commission:** Commissioner Sullivan moved to approve a letter to be sent to the Washington State Utilities and Transportation Commission requesting the provision of internet service to the residents of South Jefferson County. Commissioner Johnson seconded the motion which carried by a unanimous vote.

**Letter re: SSB 5296 Continued Funding for Local Toxics Control Account Senator**

**Jim Hargrove:** Commissioner Johnson moved to approve a letter to be sent to Senator Hargrove regarding SSB 5296 requesting continued funding for the Local Toxic Account. Commissioner Sullivan seconded the motion which carried by a unanimous vote.



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**NOTICE OF ADJOURNMENT:** Commissioner Johnson moved to adjourn the meeting at 3:12 p.m. until the next regular meeting or special meeting as properly noticed. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Erin Lundgren  
Clerk of the Board

David Sullivan, Member



District No. 1 Commissioner: Phil Johnson  
District No. 2 Commissioner: David W. Sullivan  
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley  
Clerk of the Board: Erin Lundgren



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**MINUTES**  
**Week of March 18, 2013**

Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

**PUBLIC COMMENT PERIOD:** The following is a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- A citizen stated the County Administrator claims there is no money for the YMCA but he continues to allocate money for other entities;
- A citizen reported on Quilcene Community activities and the Metropolitan Park District (MPD) Steering Committee future meeting;
- A citizen commented on thinning forest land and wolves;
- Two citizens stated the County should not put its money in the hands of Bank of America but use a local banking institution instead;
- A citizen commented on Lodging Tax funding and asked that the Board not let the contract funding lag behind schedule;
- A citizen stated more recognition is needed for Tim Caldwell's service to the community;
- A citizen made a verbal public records request and stated he is still waiting for a response from the County Administrator regarding a public records request response.

**APPROVAL AND ADOPTION OF CONSENT AGENDA:** Commissioner Sullivan moved to approve all the items on the Consent Agenda as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

1. **AGREEMENTS (5)** re: 2013 Community Services Grant Funding; 1) In the Amount of \$12,500, Port Townsend Senior Association; 2) In the Amount of \$4,500, Jefferson County Fair Association; 3) In the Amount of \$126,500, Olympic Community Action Programs (OlyCAP); 4) In the Amount of \$51,595, Jefferson County Historical Society; and 5) In the Amount of \$55,725, Jefferson County Historical Society – Gateway Visitor Center
2. **AGREEMENT** re: Facilitate and Coordinate Activities of the North Pacific Coast Marine Resources Committee (NPC MRC); In the Amount of \$19,670; Jefferson County Public Health; University of Washington
3. **AGREEMENT** re: Create Marine Mammal Brochure for North Pacific Coast Marine Resource Committee (NPC MRC); In the Amount of \$3,000; Jefferson County Public Health; The Whale Trail
4. **Organizational Chart** re: 2013; Central Services Department



5. **Advisory Board Resignation** re: Ferry Advisory Committee; Tim Caldwell
6. **Advisory Board Appointment** re: Conservation Futures Citizen Oversight Committee; Four Year Term Expires March 18, 2017; Natural Habitat Representative, Raven
7. Payment of Jefferson County Vouchers/Warrants Dated March 11, 2013 Totaling \$669,092.51

**Approval of Minutes:** Commissioner Sullivan moved to approve the minutes of January 22 and 28 and February 4, 2013 as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

**COMMISSIONERS BRIEFING SESSION:** The Commissioners each provided updates on the following items:

Chairman Austin attended a Washington Tourism Alliance event and a Washington State Board of Health meeting last week. He will be attending a Hood Canal Coordinating Council (HCCC) meeting and a Jefferson County Health Board meeting this week.

Commissioner Johnson attended an Olympic Regional Clean Air Agency (ORCAA) meeting. He will be attending a Legislative Steering Committee (LSC) meeting, Hood Canal Coordinating Council (HCCC) meeting, Conservation District Dinner and a Jefferson County Parks and Recreation Advisory Board meeting this week.

Commissioner Sullivan toured the Black Point (Brinnon Master Plan Resort/Pleasant Harbor Resort) project last week. He will be attending a Conservation District Dinner and a Jefferson County Board of Health meeting this week.

**Recommendation for Bid Award; Official County Newspaper; Port**

**Townsend/Jefferson County Leader:** Clerk of the Board Erin Lundgren stated that a call for bids was published on January 30 and February 6, 2013 which resulted in the submission of two bids: 1) Port Townsend/Jefferson County Leader; and 2) Peninsula Daily News. The bids were received and opened during the regular meeting of the Board of County Commissioners of March 11, 2013. The bids were compared using a formula that takes into account the bid amount as well as the square inch rate. The formula equated the Port Townsend/Jefferson County Leader's cost to be \$4.77 per square inch and the Peninsula Daily News' rate to be \$6.00 per square inch. In addition, the Port Townsend/Jefferson County Leader has a greater circulation in Jefferson County than the Peninsula Daily News. Based on these comparisons it is recommended that the designation of the official County newspaper be awarded to the Port Townsend/Jefferson County Leader.

Commissioner Johnson moved to award the bid for the official County newspaper to the Port Townsend/Jefferson County Leader. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

The meeting was recessed at 9:53 a.m. and reconvened at 1:29 p.m. with all three Commissioners present.





**COUNTY ADMINISTRATOR BRIEFING SESSION:** County Administrator Philip Morley reviewed the following with the Board.

- Calendar Coordination:
  - All three Board Members will be attending the Jefferson County Conservation District dinner to Celebrate the service of John Bolton on March 20, 2013
  - Commissioner Johnson and Chairman Austin plan on attending the Hood Canal Coordinating Council (HCCC) meeting on March 20, 2013
  - Commissioner Johnson will be attending the Legislative Steering Committee meeting in Olympia on March 21, 2013
  - Chairman Austin and Commissioner Sullivan will attend the Jefferson County Board of Health meeting on March 21, 2013
  - The ERN Strait meeting scheduled for March 26, 2013 has been cancelled
  - Chairman Austin is unable to attend the JeffCom meeting scheduled for March 28, 2013 – County Administrator Morley will attend as an alternate
  - Chairman Austin and Commissioner Sullivan plan to attend the change of command ceremony at Indian Island on March 28, 2013
  - County Administrator Morley will be attending the Washington Counties Risk Pool Spring Conference on March 28 and 29, 2013
  - SPECIAL MEETING: Community Input Meeting at the Tri Area Community Center on April 4, 2013
  - Commissioner Johnson has been invited to speak at a Whale Trail meeting on April 18, 2013
  - All three Board members plan on attending the Brinnon Loyalty Day Parade on April 26, 2013
- Legislative Session:
  - SB 5805 - Projects of Statewide Significance (died)
  - HB 1512 - Fire Hydrants (alive)
  - SB 5603 - Marine Oversight Council (alive)
  - SB 5802 - Climate change (alive)
  - HB 1194 - limit landowner liability for habitat conservation projects (alive)
  - HB 1277- authorizing Tribes to hold conservation easements (died)
  - HB 1253 - Tourism Lodging Tax revenue (alive)
  - HB 1128 - Public records limitation (died)
  - HB 1648 - State loans for infrastructure for economic development (alive)
  - Chairman Austin met with the Governor's Assistant Paul Berendt to discuss sewer project
  - SB 5702 - water craft and invasive species (alive)
  - Derelict vessels (alive)
- Miscellaneous Items:
  - Accident involving two Sheriff's vehicles
  - Sheriff budget
  - Community Input Workshops



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- Potential issues to discuss: update on Metropolitan Park District, sewer project, Irondale Beach, Nurse Family Partnership, vaccinations, monitoring and the Port Townsend Paper mill; and banking
- Interrorem Guard Station located on the Duckabush Road is on historic register
- Appreciation of Tim Caldwell's service on the Ferry Advisory Committee
- Future Agenda Items (Not Discussed)

**EXECUTIVE SESSION:** An Executive Session was scheduled from 3:00 p.m. to 3:20 p.m. with the County Administrator, Associate Planner, Community Development Director and Deputy Prosecuting Attorney regarding Attorney-Client Privilege, potential litigation under exemption RCW 42.30.140(1)(i) as outlined in the Open Public Meetings Act. The actual period of time the Board met in Executive Session on this topic was from 3:04 p.m. to 4:00 p.m. At the conclusion of the Executive Session no action was taken and the Board resumed the regular meeting.

**Letter of Appreciation for Past Service on the Ferry Advisory Committee; Tim Caldwell:** Commissioner Johnson moved to approve a revised letter of appreciation to Tim Caldwell for his past service on the Ferry Advisory Committee. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

**Letter re: State Shared Revenues; Senator Jim Hargrove, Representative Kevin Van de Wege, and Representative Steve Tharinger:** Commissioner Sullivan moved to direct the County Administrator to draft a letter regarding State Shared Revenues to be signed by Jefferson County Elected Officials and be sent to Senator Jim Hargrove, Representative Kevin Van de Wege and Representative Steve Tharinger. Commissioner Johnson seconded the motion which carried by a unanimous vote.

**NOTICE OF ADJOURNMENT:** Commissioner Sullivan moved to adjourn the meeting at 4:05 p.m. until the next regular meeting or special meeting as properly noticed. Commissioner Johnson seconded the motion which carried by a unanimous vote.

JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Erin Lundgren  
Clerk of the Board

David Sullivan, Member