

Jefferson County
Board of Commissioners
Agenda Request

To: Board of Commissioners
Philip Morley, County Administrator

From: Frank Gifford, Public Works Director *FG*

Agenda Date: April 8, 2013

Subject: Public Works Trust Fund Loan Disbursement Request #1

Statement of Issue: On March 5, 2012, Jefferson County Public Works entered into a Public Works Trust Fund (PWTF) loan contract with the State Public Works Board for \$10M as part of the funding and financing plan for the Port Hadlock Wastewater Facility project. The loan disbursement request requires approval and signature from the Board of Commissioners.

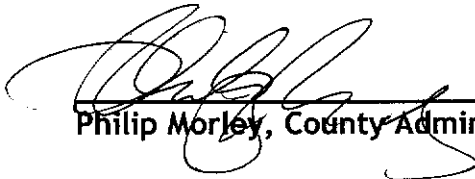
Analysis/Strategic Goals/Pro's & Con's: The PWTF is being used to reimburse the County for its share of matching funds for the facility final design services. The Environmental Protection Agency has also contributed matching funds to this work through a Special Appropriations Act Project Grant to the County.


Fiscal Impact/Cost Benefit Analysis: The Disbursement Request is for County contributions to final design from August 2012 through February 2013, in the amount of \$259,111.73. The loan terms are 35 years (5-year payment deferral + 30-year payment schedule including interest accrued during deferral period) at 0.5% interest. Payment on loan disbursements begins June 1, 2017.

Recommendation: Jefferson County Public Works recommends that the Board sign the disbursement request provided and return it to the Public Works Department for further processing.

Department Contact: Joel Peterson, 385-9173

Reviewed By:


Philip Morley, County Administrator


Date



**Washington State
Public Works Board**

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PROJECT STATUS REPORT

This form must be completed each time you submit a reimbursement request. Reimbursement requests will not be processed unless accompanied by a current Project Status Report.

Client Name:	Jefferson County
Contract Number:	PC12-951-052
Project Name:	Port Hadlock Wastewater System
Anticipated Project Completion Date:	3/5/2017

Please describe the progress you have made to date on your project's scope of work (see Attachment A in your contract).

Commenced Final Design of facility, influent pipeline and water reuse area on 7/23/2012. Completed value engineering study of 30% design on 10/8/2012. Executed contract with the Membrane Equipment Contractor on 11/26/2012, who is providing process and membrane design services. Sixty percent design benchmark anticipated 3/22/2013 and full design by 12/31/2013. Land acquisition of final parcels anticipated to close on 4/19/2013.

Approximately, what percentage of the project is complete?

20 %

When do you expect the project to be completed (month/day/year)?

03 / 05 / 2017

If the anticipated completion date is different from the one above, what factors led to the change in the completion date?

Administrative services provided by the Washington State Department of Commerce

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www.pwb.wa.gov