



District No. 1 Commissioner: Phil Johnson  
District No. 2 Commissioner: David W. Sullivan  
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley  
Clerk of the Board: Erin Lundgren

**DRAFT**

**MINUTES**  
**Week of January 14, 2013**

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Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

**PUBLIC COMMENT PERIOD:** The following is a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- A citizen stated that the interest rates for loans will increase which will make the housing market tumble;
- A citizen urged the Board to review the correspondence that is not listed in the correspondence log;
- A citizen requested the Board allow expansion of non-conforming businesses and stated gun control starts with family values and society; and
- A citizen stated Jefferson County has a good jail, although the food and cots could be improved.

**APPROVAL AND ADOPTION OF CONSENT AGENDA:** Commissioner Johnson moved to approve all the items on the Consent Agenda as presented. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

1. **HEARING NOTICE:** Granting a Nonexclusive Franchise for Cable TV and Telecommunications with WaveDivision I, LLC; Hearing scheduled for Monday, February 4, 2013 at 10:15 a.m. in the Commissioners Chambers
2. **RESOLUTION NO. 03-13:** Approving an Administrative Settlement for the Purchase of Property Required for the Port Hadlock Wastewater Treatment Project
3. **AGREEMENT:** Thousand Trails Road Emergency Culvert Repair M.P. .099; County Project No. XO1921; In the Amount of \$12,000; Jefferson County Public Works; Reeves Excavating and Land Clearing, Inc.
4. **BID AWARD:** 2013 Supply of Liquid Asphalt Products; In the Amount of \$418,000; Jefferson County Public Works, Albina Asphalt
5. Transfer of Funds within Clerk's Budget for Superior Court Office Space Project; In the Amount of \$5,514
6. **Payment of Jefferson County Vouchers/Warrants:** Dated December 25, 2012 Totaling \$1,439.97 and Dated December 26, 2012 Totaling \$540.50 and Dated December 27, 2012 Totaling \$167,186.09
7. **Payment of Jefferson County Payroll Warrants:** Dated December 29, 2012 Totaling \$866.50 and Dated January 4, 2013 Totaling \$764,200.34 and A/P Warrants Done by Payroll Dated December 31, 2012 Totaling \$666,626.45

**Approval of Minutes:** Commissioner Sullivan moved to approve the minutes of December 10, 2012. Commissioner Johnson seconded the motion which carried by a unanimous vote.

**COMMISSIONERS BRIEFING SESSION:** The Commissioners each provided updates on the following items:  
Chairman Austin attended a Legislative Steering Committee meeting last week.  
Commissioner Sullivan will be attending a Planning Commission meeting, a Jefferson County Park and Rec District No. 2 meeting and a Hood Canal Coordinating Council meeting this week.  
Commissioner Johnson attended an Olympic Regional Clean Air Agency meeting and a Hood Canal Coordinating Council meeting last week and will be attending a joint City of Port Townsend and County staff meeting regarding Parks & Recreation this week.

The meeting was recessed at 9:39 a.m. and reconvened at 10:00 a.m. with all three Commissioners present.

**HEARING: Emergency Supplemental 2012 Budget Appropriation for the Sheriff's Office Fund:** Sheriff Anthony Hernandez explained he is requesting an emergency appropriation in the amount of \$68,000 for the Sheriff's Office 2012 budget. Medical expenses for the incarcerated are \$35,000 over budget. Overtime costs for correction officers in the jail are \$33,000 over budget due to inadequate staffing. The 2013 budget includes an additional corrections officer position, a supervisor position and a community services officer position to lower the costs of overtime for corrections.

Commissioner Johnson asked what was budgeted for the anticipated medical costs for 2012? County Administrator Morley answered approximately \$57,000. Medical costs are budgeted by an average amount but there will be years that the costs are high or low. Sheriff Hernandez stated he will work with Budget Consultant Anne Sears and County Administrator Morley to improve forecasting tools to identify when a budget appropriation or extension is needed.

Auditor Donna Eldridge stated the month of August has the same amount of hours as December for payroll, but it is difficult for the Sheriff's Office to forecast what the overtime costs will be for December due to holidays leave taken in December. Sheriff Hernandez stated because of mandatory staffing needed in the Sheriff's Office, he is hoping to have different cost centers for contractual overtime pay regarding holiday pay vs. regular overtime pay.

Chairman Austin opened the hearing for public testimony.

Joe D'Amico: This County is lucky to have Tony as our Sheriff. I operate all over and I deal with Sheriffs Boyer and Benedict and a lot of different agencies. I hear over and over how great a Sheriff Tony is, and he is. In the 25 years I have provided security services in this County, Tony is the best Sheriff we have had. He is honest and if he said he needs something, he needs it. I don't know if this high profile case, I don't know if he is in our jail, but I saw something that he will be retried here and that we will need more money for more security and more stuff. The County needs to be prepared for that. In regard to overtime, I have to pay my employees a little bit more and have found that I have less



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turn over and less overtime. Tony may want to look at what other Counties pay and raise the starting pay or the base line pay to retain employees resulting in less overtime. I do that with my dispatchers, I pay one of them \$17 per hour so I don't have to worry about her leaving.

Hearing no further testimony, the public hearing was closed.

Commissioner Johnson stated it is difficult to plan the budget for the medical costs for the jail. Chairman Austin asked if the Affordable Care Act may have a solution for those medical costs? Sheriff Hernandez answered he does not know about the Affordable Care Act, but the Sheriff's Office has negotiated with Jefferson Healthcare that the County will pay half of what the actual bill is.

Commissioner Sullivan moved to approve **RESOLUTION NO. 04-13** re: emergency supplemental 2012 budget appropriation for the Sheriff's Office Fund in the amount of \$68,000. Commissioner Johnson seconded the motion which carried by a unanimous vote.

The meeting was recessed at 10:14 a.m. and reconvened at 1:36 p.m. with all three Commissioners present.

**Letter of Support:** Commissioner Sullivan moved to approve a letter to the Federal Farm and Ranch Lands Protection Program supporting the Short Family Farm Preservation. Commissioner Johnson seconded the motion which carried by a unanimous vote.

**Discussion: Petition to Establish a No Shoot Zone in Port Ludlow (Tala Shores):** County Administrator Morley stated a petition was received to add property to the existing Port Ludlow no shooting zone. The Auditor has evaluated the petition and verified the required number of signatures has been collected. Pursuant to County Ordinance No.02-0416-07, the Board can schedule a public hearing on the proposal or refer it to a review committee and then hold a public hearing.

Commissioner Sullivan stated the proposed Hadlock No Shooting Zone has been on hold because of budget reasons. Department of Community Development (DCD) has recently had a reduction of hours and the General Fund is financially challenged. Chairman Austin stated the Tri Area No Shooting Zone had a review committee and DCD staff had to spend a considerable amount of time on it. Commissioner Sullivan stated if there is a consensus on the boundaries for this proposed no shooting zone in Port Ludlow, the process may not be as time consuming. Chairman Austin asked the citizens in the audience if they lived or had any contact with those that live on East River Road and if they are interested in this expansion? A citizen in the audience answered they did not know. Discussion ensued regarding different boundary possibilities.



Chairman Austin instructed County Administrator Morley to consult with DCD regarding the amount of resources staff have available for this proposed no shooting zone. Sheriff Hernandez should also be consulted, as his deputies will be responding to the calls to enforce the no shooting zone. County Administrator Morley stated other property owners need to be involved with the setting of boundaries and he asked if Port Ludlow citizens would be willing to get feedback from other residents and report back to him? Citizens in the audience answered yes. County Administrator Morley stated he would wait for the feedback from citizens before moving forward.

**COUNTY ADMINISTRATOR BRIEFING SESSION:** County Administrator Philip Morley reviewed the following with the Board.

- Calendar Coordination:

- Commissioner Johnson and County Administrator Morley will attend a Port Townsend City Council Workshop January 14, 2013
- Commissioner Johnson will attend a meeting with Jefferson Transit General Manager Tammy Rupert January 15, 2013
- Chairman Austin will travel to Olympia with Peter Bahls to attend a meeting regarding Tarboo Bay
- Commissioner Johnson and Commissioner Sullivan will attend and Chairman Austin is tentatively scheduled to attend a Hood Canal Coordinating Council (HCCC) meeting January 16, 2013
- Commissioner Sullivan and Commissioner Johnson are tentatively scheduled to attend a Jefferson County Park and Rec District No. 2 meeting January 16, 2013
- Commissioner Sullivan is tentatively scheduled to attend a Planning Commission meeting January 16, 2013
- The Board will attend the Jefferson County Health Board meeting January 17, 2013
- County administrative offices will be closed Monday, January 21, 2013 in observance of Martin Luther King Jr. Holiday and the Board will meet the following day
- A Jefferson County Finance Committee meeting is scheduled for January 22, 2013
- A Jeffcom Board meeting is scheduled for January 24, 2013
- Chairman Austin, Commissioner Johnson and County Administrator Morley will attend the Irondale Beach Park Dedication Ceremony January 24, 2013
- Commissioner Sullivan will attend a Peninsula Development District (PDD) meeting January 24, 2013
- A Quarterly Elected Official / Directors meeting is scheduled for January 28, 2013
- Chairman Austin will be out of the office from January 30 through February 10, 2013 and a Chairman will need to be appointed for the January 28, 2013 County Commissioners meeting
- County administrative offices will be closed Monday, February 18, 2013 in observance of Presidents Day and the Board will meet the following day



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- Chairman Austin and Commissioner Johnson may attend the National Association of Counties (NACo) Conference in Washington DC resulting in the cancellation of the March 4, 2013 County Commissioners meeting
- Legislative Session:
  - Extraordinary Justice & Resources from Inexperienced Counties
- Miscellaneous Items:
  - Letter from the Department of Interior re: Suquamish Tribe Owned land
  - Budget re: Preliminary figures show the 2012 year-end fund balance to be accurate according to Budget Consultant Anne Sears' projection
  - Regional Parks and Coordination with the City Council
  - Rights of Way and Memorials
  - Community Input Workshops
  - Commissioner Johnson will speak at the Irondale Beach Park Ceremony
  - Shoreline Master Program and Net Pens
- Future Agenda Items:
  - Port Ludlow No Shooting Zone

***Cancellation of March 4, 2013 Meeting:*** Commissioner Johnson moved to cancel the March 4, 2013 Board of County Commissioners meeting due to a lack of quorum. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

***NOTICE OF ADJOURNMENT:*** Commissioner Sullivan moved to adjourn the meeting at 3:31 p.m. until the next regular meeting or special meeting as properly noticed. Commissioner Johnson seconded the motion which carried by a unanimous vote.

JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Raina Randall  
Deputy Clerk of the Board

David Sullivan, Member