


JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS

CONSENT AGENDA REQUEST

TO: Jefferson County Board of Commissioners
THROUGH: Philip Morley, County Administrator
FROM: Judi Morris, Treasurer 
DATE: January 30, 2013 for February 11th consent agenda
SUBJECT: Surplus Property to Disposal

STATEMENT OF ISSUE: Certain Assets belonging to the Sheriff's Department (Animal Services) have been identified as no longer needed, are unrepairable, obsolete or outdated and are to be disposed of. These items are not appropriate for sale

ANALYSIS: These items have little value and will be offered to other departments, agencies and non-profits. Failing to dispose of these items to the above stated organizations, they should be authorized for disposal. The overall value is less than \$2500.00 and requires no public notice.

FISCAL IMPACT:

None

RECOMMENDATION:

Authorize disposal options in resolution.

REVIEWED BY:


Philip Morley, County Administrator

2/6/13
Date

STATE OF WASHINGTON
County of Jefferson

In the Matter of Finding and determination to }
Declare Certain Personal Property as Surplus }
And Authorize Disposal }

RESOLUTION NO. _____

WHEREAS, certain assets belonging to Jefferson County have been identified as no longer required for County purposes because they are broken, worn out, or outdated; and

WHEREAS, notice of intention to sell this surplus County property is not required per RCW 36.34.020 because the total value of each item is less than two thousand five hundred dollars (\$2,500.00).

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby declares the equipment on the attached list to be surplus and directs the Sheriff's department and the Central Services Department to dispose of the items by taking such equipment to another department, agency or to the recycling center or the Transfer Station for disposal as excess.

APPROVED this 11th day of February 2013.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chairman

Phil Johnson, Member

ATTEST:

David Sullivan, Member

Raina Randall
Deputy Clerk of the Board

OCN	XNAME	DESCRIPT35	ASSETID	DESCRIPT	SERIALID	ACOCOS	ACQDATE	RE-TIRE DATE
220	ANIMAL CONTROL	COPIERS	002136	CANON IC MF6530 O/F ANIMAL SVC	SLX63592	701.31	3152007	3152011
220	ANIMAL CONTROL	PRINTERS	002536	HP CP2025N O/F ANIMAL SVCS	CNGSB22752	422.53	3222010	3222016
220	ANIMAL CONTROL	COMPUTER	002537	DELL OPTIPEX XE FRONT DESK	JWQPNL1	1209.16	2262010	2262014
220	ANIMAL CONTROL	COMPUTER	002538	DELL OPTIPEX XE FRONT DESK	JWQPNL1	1209.16	2262010	2262014
220	ANIMAL CONTROL	COMPUTER	002240	MICRON CLIENTPRO 424 FRT DSK	43454060001	1737.66	3142007	3142011

TO ANIMAL SERV

DESTRUCTION

AsseTracker 2004 v.2

QUERY

ADD

REPORTS

SELECT ONLY ONE FIELD TO QUERY BY

SERIAL NUMBER:

GO

EQUIPMENT #: 2136

GO

MODIFY RECORD

Serial Number: SLX63592
Equipment Number: 2136
Equipment Type: COPIER
Make: CANON
Model: IMAGECLASS MF6530
CPU:
Memory:
Office Version: N/A
Office CD Key: N/A
Last Name: HERNANDEZ
First Name: TONY
PO Number: 2695
Department: ANIMAL SERVICES -220
Date last updated: 11/30/2012
Status: SURPLUSED
Notes: TRANSFERED TO JCSO -THEY PAID
OFF DEPRECIATION IN 2012

QUERY

ADD

REPORTS

SELECT ONLY ONE FIELD TO QUERY BY

SERIAL NUMBER:

GO

EQUIPMENT #: 2536

GO

MODIFY RECORD

Serial Number: CNGSB22752
Equipment Number: 2536
Equipment Type: PRINTER
Make: HEWLETT PACKARD
Model: CP2025N
CPU: NA
Memory: NA
Office Version: N/A
Office CD Key: NA
Last Name: MINTZ
First Name: ALEX
PO Number: 3128
Department: ANIMAL SERVICES -220
Date last updated: 11/30/2012
Status: SURPLUSED
Notes: TRANSFERED TO JCISO -THEY PAID OFF DEPRECIATION IN 2012

QUERY

ADD

REPORTS

SELECT ONLY ONE FIELD TO QUERY BY

SERIAL NUMBER:

GO

EQUIPMENT #:

2537

GO

MODIFY RECORD

Serial Number: JWQPNL1
Equipment Number: 2537
Equipment Type: PC
Make: DELL
Model: OPTIPLEX XE
CPU: CORE 2 DUO
Memory: 3GB
Office Version: 2007 PRO
Office CD Key:
Last Name: SERVICES
First Name: ANIMAL
PO Number: 3120
Department: ANIMAL SERVICES -220
Date last updated: 11/30/2012
Status: SURPLUSED
Notes: TRANSFERED TO JCSO -THEY PAID OFF DEPRECIATION IN 2012

QUERY

ADD

REPORTS

SELECT ONLY ONE FIELD TO QUERY BY

SERIAL NUMBER:

GO

EQUIPMENT #: 2538

GO

MODIFY RECORD

Serial Number: JWQNPL1
Equipment Number: 2538
Equipment Type: PC
Make: DELL
Model: OPTIPLEX XE
CPU: CORE 2 DUO
Memory: 3GB
Office Version: 2007 PRO
Office CD Key: RPR2C-7RY2G-9W7BJ-FWFJ9-YHWDG
Last Name: SERVICES
First Name: ANIMAL
PO Number: 3120
Department: ANIMAL SERVICES -220
Date last updated: 11/30/2012
Status: SURPLUSED
Notes: TRANSFERED TO JCISO -THEY PAID OFF DEPRECIATION IN 2012

QUERY

ADD

REPORTS

SELECT ONLY ONE FIELD TO QUERY BY

SERIAL NUMBER:

GO

EQUIPMENT #:

2240

GO

MODIFY RECORD

Serial Number: 43454060001
Equipment Number: 2240
Equipment Type: PC
Make: MICRON
Model: CLIENTPRO 424
CPU: 3.4GHZ
Memory: 1 GIG
Office Version: 2003 PRO
Office CD Key:
Last Name: SERVICES
First Name: ANIMAL
PO Number: 2693
Department: ANIMAL SERVICES
Date last updated: 11/30/2012
Status: SURPLUSED
Notes: TRANSFERED TO JCISO -THEY PAID OFF DEPRECIATION IN 2012
