



Agenda

Special Meeting – December 16, 2013

Cotton Building
607 Water Street, Port Townsend

MONDAY

9:00 a.m. Meeting Called to Order by Chairman

9:01 a.m. **PUBLIC COMMENT PERIOD - Up to 30 Minutes**

This is an optional time period dedicated to listening to the public. We want to hear your ideas or concerns. To ensure equal opportunity for the public to comment, all comments shall be limited to three minutes per person and each person may address the Board one time during the public comment period. When the green light is on it means proceed to speak; the yellow light will go on when the speaker has 30 seconds remaining; the red light illuminated means stop. Please start by stating your name and address.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: (Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **RESOLUTION NO.** _____ re: Finding and Determination to Declare Certain Personal Property as Surplus and Authorize Disposal
2. **HEARING NOTICE** re: Proposed Ordinance Amending Jefferson County Code (JCC) Chapter 3.08 to revise the definition of ‘Open Space Land’ and the Meeting frequency of the Conservation Futures Citizens Oversight Committee; Hearing Scheduled for Monday, January 6, 2014 at 10:30 a.m. in the Commissioners’ Chambers
3. **HEARING NOTICE** re: Emergency Supplemental 2013 Budget Appropriation/Extension for the Prosecuting Attorney’s Office Fund; Hearing Scheduled for Monday, January 6, 2014 at 11:00 a.m. in the Commissioners’ Chambers
4. **BID AWARD** re: 2014 Supply of Liquid Asphalt Products; Jefferson County Public Works; Albina Asphalt
5. **AGREEMENT** re: Snow and Ice Control on Undie Road, County Road No. 150009; In the Amount of \$10,000 over Five (5) Years; Jefferson County Public Works; Clallam County

**THE COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS
NOT LISTED ON THIS AGENDA.**

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request

APPROVAL AND ADOPTION OF THE CONSENT AGENDA – Continued:

6. **AGREEMENT, Change Order No. 1** re: Run-Off-Road and Intersection Safety Project, County Project No. CR1886, Federal Aid Project No. HSIP-000S(259); In the Amount of \$27,784.56; Jefferson County Public Works; Petersen Brothers, Inc.
7. **AGREEMENT NO. DTFH70-12-E-00018, Amendment No. 1** re: Duckabush Road Preservation Project WA PFHh 201(1); De-Obligate the Balance of the Grant and Close the Project; Amending the Amount from \$182,615 to \$119,105.98; Jefferson County Public Works; Federal Highway Administration
8. **AGREEMENT** re: Equipment Purchase, Yard Truck; In the Amount of \$130,515.51; Jefferson County Central Services; Northwest Forklift, Inc.
9. **AGREEMENT** re: Alcohol and Substance Abuse Treatment Services; In the Amount of \$114,500; Jefferson County Public Health; Safe Harbor Recovery Center
10. **AGREEMENT, Amendment No. 1** re: Breast, Cervical and Colon Health Program Services; Additional Amount of \$8,125 for a Total Amount of \$13,328; Jefferson County Public Health; Public Health of Seattle and King County
11. **AGREEMENT** re: Mental Health Services; In the Amount of \$30,000; Jefferson County Public Health; Jumping Mouse Children’s Center
12. **AGREEMENT** re: Conservation Futures Project for Winona Basin - Bloedel II for the Acquisition and Protection of Approximately 3.8 acres (36 parcels) within the Quimper Wildlife Corridor; In the Amount of \$80,000; Jefferson County Public Health; Jefferson Land Trust
13. **AGREEMENT** re: Bill and Collect for Clinic Services Provided to Washington Medicaid Beneficiaries; In the Amount of Fee for Services; Jefferson County Public Health; Amerigroup Washington, Inc.
14. **AGREEMENT** re: Planning Commission Meeting Minutes Services; In the Amount of \$2,499; Jefferson County Department of Community Development; Peninsula Legal Secretarial Services, LLC. (Cammy Brown)

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APPROVAL AND ADOPTION OF THE CONSENT AGENDA – Continued:

15. [Advisory Board Resignations \(2\)](#) re: Jefferson County Parks and Recreation Advisory Board; 1) Lily Martin, District #2 Representative; and 2) Mary Schmidt, District #3 Representative
16. [Approval of Jefferson County Public Official Position Schedule Bond #68681811](#) Issued by Western Surety Company for the Treasurer, Clerk, Sheriff, Auditor, Prosecuting Attorney, Engineer, Commissioners #1, #2 and #3, Judge and Assessor
17. [Payment of Jefferson County Vouchers/Warrants](#) Dated December 9, 2013 Totaling \$899,258.60 and Dated December 10, 2013 Totaling \$1,513.11 (Records of all claims submitted for payment along with vouchers approved and signed by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)
18. [Payment of Jefferson County Payroll Warrants](#) Dated December 5, 2013 Totaling \$780,301.02 and A/P Warrants Done by Payroll Dated December 5, 2013 Totaling \$684,444.52 and Dated December 12, 2013 Totaling \$120,352.98 (Records of all claims submitted for payment along with A/P Warrants approved by the Payroll Services Manager are retained in the Jefferson County Auditor's Office.)

COMMISSIONERS BRIEFING SESSION

- [Approval of Minutes](#): September 16 and 23, 2013 and October 7, 14, 21 and 28, 2013

REGULAR AGENDA:

10:00 a.m. [HEARING re: 4th Quarter 2013 Budget Appropriations/Extensions; Various County Departments](#)

Philip Morley, County Administrator
Erin Lundgren, Clerk of the Board

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10:30 a.m.

DISCUSSION AND POSSIBLE ACTION re: Adoption of the Shoreline Master Program (SMP) Finfish SMO Aquaculture (SMP)

ORDINANCE re: Creating an Updated Shoreline Master Program to Repeal and Replace Chapter 18.25 JCC, Shoreline Master Program

RESOLUTION re: Adoption of Technical Supplements Prepared in Support of the Shoreline Master Program Comprehensive Update: Shoreline Inventory and Characterization Report; Shoreline Restoration Plan; and Cumulative Impacts Analysis

Carl Smith, Community Development Director
Stacie Hoskins, Planning Manager
Michelle McConnell, Associate Planner

- **DISCUSSION AND POSSIBLE ACTION re: Corrected Ordinance for Amending the Jefferson County Code Fees Appendix for Community Development Fees**

Carl Smith, Community Development Director

LUNCH

AFTERNOON SESSION RESUMED AT COURTHOUSE

1:30 p.m. County Administrator Briefing Session Chambers

- Calendar Coordination
- Miscellaneous Items
 - Review Commissioner Committee Assignments in Preparation for 2014
 - Other Miscellaneous Items
- Future Agenda Items

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NOTICE OF ADJOURNMENT

CORRESPONDENCE:

See Attached [Correspondence Log](#)

COMMISSIONERS MEETING SCHEDULE			
Week of December 16, 2013			
<u>Monday – December 16, 2013</u>			
	See Agenda		
Noon	Board	Jefferson County Chamber of Commerce Meeting	Elks Lodge
1:30 p.m.	Board	County Administrator Briefing Session	BOCC Chambers
<u>Tuesday – December 17, 2013</u>			
Noon	David	Energy Lunch Meeting	Port Townsend Community Center
1:30 p.m.	Board	Jefferson Transit Board Meeting	Port Townsend Fire Station
6:00 p.m.	Board	Parks & Rec. Outreach Meeting	Cotton Bldg, Downtown Port Townsend
<u>Wednesday – December 18, 2013</u>			
9:30 a.m.	David	Appointment	Courthouse
10:30 a.m.	John	Appointment	Courthouse
12:30 a.m.	Phil	Appointment	Courthouse
5:30 p.m.	David	Dems Dine Out Event	Timberhouse
<u>Thursday – December 19, 2013</u>			
All Day	David	OPEN	
8:30 a.m.	John	JeffCom (E-911) Board Meeting	Port Ludlow Fire & Rescue
Noon	Phil	Fort Worden Advisory Committee Meeting	Fort Worden
2:30 p.m.	Board	Jefferson County Health Board Meeting	Jefferson County Public Health
<u>Friday – December 20, 2013</u>			
Noon	Board	Karen Cartmel’s Retirement Party	Courthouse

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