



Agenda

Regular Meeting – December 9, 2013

MONDAY

9:00 a.m. Meeting Called to Order by Chairman

9:01 a.m. PUBLIC COMMENT PERIOD - Up to 30 Minutes

This is an optional time period dedicated to listening to the public. We want to hear your ideas or concerns. To ensure equal opportunity for the public to comment, all comments shall be limited to three minutes per person and each person may address the Board one time during the public comment period. When the green light is on it means proceed to speak; the yellow light will go on when the speaker has 30 seconds remaining; the red light illuminated means stop. Please start by stating your name and address.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: (Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **CALL FOR BIDS** re: Center Road Overlay Phase 6; M.P. 4.39 to 6.86, County Project No. CR1928, Federal Aid Project No. STPR-Q161(009); Bids will be Accepted Until 9:30 a.m. on Monday, January 6, 2014 and Opened and Read Publicly at 10:00 a.m. or shortly thereafter in the Commissioner's Chambers, Jefferson County Courthouse
2. **AGREEMENT, Change Order No. 2** re: Alder Creek Tributary Culvert Replacement, Upper Hoh Road M.P. 2.15, Federal Aid Project No. ER-0801(025), County Project No. XO1781; Additional Amount of \$4,827.63 for a Total of \$512,642.71; Jefferson County Public Works; Seton Construction
3. **AGREEMENT NO. LA7393, Supplement No. 4** re: Queets Bridge Painting, Clearwater Road M.P. 0.06 to M.P. 0.76, Project No. CR1881; Re-Distribute Existing Funds, Total Amount of \$2,969,652 Remains Unchanged; Jefferson County Public Works; Washington State Department of Transportation
4. **AGREEMENT** re: Detention Facilities; In the Amount of \$100 cost-per-bed; Jefferson County Juvenile Services; Kitsap County

THE COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS
NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request

APPROVAL AND ADOPTION OF THE CONSENT AGENDA – Continued:

5. [AGREEMENT NO. E14-108](#) re: Emergency Management Performance Grant (EMPG); In the Amount of \$16,101; Jefferson County Emergency Management; Washington State Military Department, Emergency Management Division

6. [AGREEMENT](#) re: Phone and Internet Services for the Washington State University (WSU) Jefferson County Extension Office; In the Amount of \$240 Non-recurring Charge and \$790/month Plus Tax; Washington State University (WSU) Jefferson County Extension; Jamestown Networks

7. [AGREEMENT](#) re: Associate Development Organization Services; In the Amount of \$12,500 in 2013, \$25,000 in 2014, \$12,500 in 2015; Jefferson County Administrator; Economic Development Council (EDC) Team Jefferson

COMMISSIONERS BRIEFING SESSION

REGULAR AGENDA:

10:00 a.m. [BID OPENING re: Supply of Liquid Asphalt](#) Products for Bituminous Surface Treatment for Calendar Year 2014
Dale Seward, Engineer I, Project Manager

BIDDER

BID AMOUNT

[BID OPENING re: Supply of Aggregate](#) for the 2014 and 2015 Roadway Bituminous Surface Treatment Programs

Dale Seward, Engineer I, Project Manager

BIDDER

BID AMOUNT

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- [UPDATE re: Washington State Department of Natural Resources 3rd Quarter County Income Reports](#)

Sue Trettevik, DNR Regional Manager
Drew Rosanbalm, DNR State Lands Assistant

10:30 a.m.

- [DELIBERATION AND POSSIBLE ACTION re: Adoption of 2014 Jefferson County Budget](#)

RESOLUTION re: Adopting the 2014 Budget for the General Fund and Other Funds, and the 2014 Jefferson County Road Construction Program and 2014 County Capital Improvement Program

RESOLUTION re: Establishing New Salaries for the Elected Officials of Jefferson County

RESOLUTION re: Establishing the Prosecuting Attorney's Salary for 2014

RESOLUTION re: Adopting a Salary Schedule for the FLSA and Union Exempt Management and Professional Employees for 2014

RESOLUTION re: Updating the Working Capital Reserve Recommendations for Each County Fund

Philip Morley, Jefferson County Administrator
Anne Sears, Budget Consultant

LUNCH

1:30 p.m. County Administrator Briefing Session Chambers

- [BRIEFING re: Comprehensive Emergency Management Plan](#)
Bob Hamlin, Jefferson County Emergency Management

- [UPDATE re: Climate Action Committee](#)
Brian Goldstein, Vice Chairman, Climate Action Committee
Cindy Jayne, Chairman, Climate Action Committee

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NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request

- Calendar Coordination
- Miscellaneous Items
- Future Agenda Items

NOTICE OF ADJOURNMENT

CORRESPONDENCE:

See Attached [Correspondence Log](#)

COMMISSIONERS MEETING SCHEDULE			
Week of December 9, 2013			
<u>Monday – December 9, 2013</u>			
	See Agenda		
Noon	Board	Jefferson County Chamber of Commerce Meeting	Elks Lodge
1:30 p.m.	Board	County Administrator Briefing Session	Chambers
<u>Tuesday – December 10, 2013</u>			
11:30 a.m.	John	Meeting with Senator Fraser	Olympia
Noon	Phil	Hood Canal Coordinating Council (HCCC) Briefing	Courthouse
12:30 p.m.	David	OlyCAP Budget Meeting	OlyCAP Office
1:30 p.m.	David	Jefferson Transit Finance Committee Meeting	Port Townsend
3:30 p.m.	John	Substance Abuse Advisory Board (SAAB) Meeting	Chambers
5:30 p.m.	David	Jefferson County Chamber Mixer	Cellar Door, Port Townsend
7:00 p.m.	John	Substance Abuse Advisory Board (SAAB) Interaction	Mason Co. PW
<u>Wednesday – December 11, 2013</u>			
10:00 a.m.	Phil	Olympic Air Pollution Control Authority Board Meeting	Olympia
1:00 p.m.	Board	Hood Canal Coordinating Council (HCCC) Meeting	Mason Co. PW
<u>Thursday – December 12, 2013</u>			
All Day	John & Phil	OPEN	
10:00 a.m.	David	PRTPO TAC	Jefferson County Library
<u>Friday – December 13, 2013</u>			
All Day	David & Phil	OPEN	
1:00 p.m.	John	Out of Office	

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