



# Agenda

Regular Meeting – August 5, 2013

## MONDAY

9:00 a.m. Meeting Called to Order by Chairman

9:01 a.m. PUBLIC COMMENT PERIOD - Up to 30 Minutes

*This is an optional time period dedicated to listening to the public. We want to hear your ideas or concerns. To ensure equal opportunity for the public to comment, all comments shall be limited to three minutes per person and each person may address the Board one time during the public comment period. When the green light is on it means proceed to speak; the yellow light will go on when the speaker has 30 seconds remaining; the red light illuminated means stop. Please start by stating your name and address.*

**APPROVAL AND ADOPTION OF THE CONSENT AGENDA:** (Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **RESOLUTION NO. \_\_\_\_\_** re: Create County Project, M.P. 294.5 to M.P. 295.0: Quilcene Complete Streets; Jefferson County Public Works
2. **AGREEMENT** re: Organizational Effectiveness Training; In the Amount of \$4,000; Jefferson County Department of Community Development; FastTrack Communications. Tina Crosby
3. **AGREEMENT, Amendment No. 1** re: Marketing and Facilities Services for Watershed Stewardship Resource Center; Environmental Protection Act Grant #PO-00J08601; In the Amount of \$16,500; Jefferson County Department of Community Development; ISE Consultants
4. **AGREEMENT** re: Birth to Three (3) Years; In the Amount of \$7,750; Jefferson County Public Health; Port Townsend School District

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THE COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS  
NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request

APPROVAL AND ADOPTION OF THE CONSENT AGENDA – Continued:

5. **AGREEMENT** re: Birth to Three (3) Years; In the Amount of \$7,750; Jefferson County Public Health; Chimacum School District
6. **AGREEMENT, Amendment No. 1** re: School Based Health Center; Additional Amount of \$26,000 for a Total \$91,000; Jefferson County Public Health; Jefferson Mental Health Services
7. **AGREEMENT** re: Community Access Services; In the Amount of \$20,196; Jefferson County Public Health; Concerned Citizens
8. **AGREEMENT NO. C1400033, Interagency** re: Local Source Control Assistance to Reduce Pollution to Water Resources; In the Amount of \$175,000; Jefferson County Public Health; Washington State Department of Ecology
9. **AGREEMENT** re: School Nurse Corp Program; In the Amount of \$32,145 plus mileage; Jefferson County Public Health; Olympic Educational Service District 114 (OESD)
10. **AGREEMENT** re: Nurse Home Visitation Services; In the Amount of \$176,740; Jefferson County Public Health; Washington Early Learning Fund, (dba: Thrive by Five Washington)
11. **AGREEMENT** re: Conservation Futures Project, L. Brown Trust II Project; In the Amount of \$24,900; Jefferson County Public Health; Jefferson Land Trust
12. **AGREEMENT** re: Hoh Shop Fuel System; In the Amount of \$47,656.30; Jefferson County Public Works; Pacific Environmental Services Company
13. **AGREEMENT DTFH70-11-E-00039, Amendment No. 2** re: Snow Creek Road Culvert Replacement, M.P. 3.78, Project No. CR1899; Additional Amount of \$452,200 for a Total of \$622,200; Jefferson County Public Works; Federal Highway Administration (FHWA)
14. **AGREEMENT** re: Indian Island County Park Lease; In the Amount of \$0.00; Jefferson County Public Works; Washington State Department of Natural Resources (DNR)

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APPROVAL AND ADOPTION OF THE CONSENT AGENDA – Continued:

15. [Organizational Chart, Amendment](#) re: Prosecuting Attorney's Office
16. [Advisory Board Appointment](#) re: Jefferson County Conservation Futures Oversight Committee; Four (4) Year Term expires August 5, 2017; Representing Climate Change Interest, Craig Schrader
17. [Letter of Appreciation](#) re: Funding Support for Upper Hoh Road Repairs; Senator Patty Murray and Representative Derek Kilmer
18. [Payment of Jefferson County Vouchers/Warrants](#) Dated July 22, 2013 Totaling \$852,409.54 and Dated July 26, 2013 Totaling \$3,882.90 (Records of all claims submitted for payment along with vouchers approved and signed by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)
19. [Payment of Jefferson County Payroll Warrants](#) Dated July 19, 2013 and Totaling \$73,123.05 A/P Warrants Done by Payroll Dated July 6, 2013 Totaling \$120,385.69 and Dated July 19, 2013 Totaling \$15,503.97 (Records of all claims submitted for payment along with A/P Warrants approved by the Payroll Services Manager are retained in the Jefferson County Auditor's Office.)

COMMISSIONERS BRIEFING SESSION

- [APPROVAL OF MINUTES:](#) May 28, 2013 and June 3, 2013
- [DISCUSSION AND POSSIBLE ACTION](#) re: Proposed Resolution Calling for a Special Election on Whether to Choose a Board of Freeholders to Frame a County Charter; and to Choose Freeholders to Draft a Home Rule Charter for Jefferson County and Prescribing the Procedure for the Election of such Freeholders

Philip Morley, County Administrator  
Karen Cartmel, Elections Coordinator

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REGULAR AGENDA:

- 10:00 a.m.      [HEARING re: Proposed Formation of Park & Recreation District; Kala Point](#)  
Philip Morley, County Administrator  
Karen Cartmel, Elections Coordinator
- [DISCUSSION AND POSSIBLE ACTION re: Proposed Formation of Park & Recreation District; Port Ludlow Master Planned Resort](#)  
Philip Morley, County Administrator  
Karen Cartmel, Elections Coordinator
- 11:00 a.m.      [HEARING re: Proposed Six-Year Transportation Improvement Program and Amendments to Existing Program](#)  
Monte Reinders, Public Works Director
- [DISCUSSION AND POSSIBLE EDITS re: Shoreline Master Program \(SMP\)](#)  
Carl Smith, Community Development Director  
Stacie Hoskins, Planning Manager  
Michelle McConnell, Associate Planner

LUNCH

- 1:30 p.m.      County Administrator Briefing Session      Chambers
- Calendar Coordination
- Miscellaneous Items
- Future Agenda Items

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**NOTICE OF ADJOURNMENT**

**CORRESPONDENCE:**

See Attached [Correspondence Log](#)

<b>COMMISSIONERS MEETING SCHEDULE</b>			
<b>Week of August 5, 2013</b>			
<b><u>Monday – August 5, 2013</u></b>			
		<b>See Agenda</b>	
<b>Noon</b>	<b>Board</b>	<b>Jefferson County Chamber of Commerce Meeting</b>	<b>Elks Lodge</b>
<b>1:30 p.m.</b>	<b>Board</b>	<b>County Administrator Briefing Session</b>	<b>Chambers</b>
<b><u>Tuesday – August 6, 2013</u></b>			
<b>All Day</b>	<b>Phil</b>	<b>Out of Town</b>	
<b>1:30 p.m.</b>	<b>David</b>	<b>Transit Finance Committee Meeting</b>	<b>Jefferson Transit</b>
<b>3:30 p.m.</b>	<b>John</b>	<b>Mental Health Sales Tax Committee Meeting</b>	<b>JC Public Health</b>
<b><u>Wednesday – August 7, 2013</u></b>			
<b>8:00 a.m.</b>	<b>Board</b>	<b>Jefferson County Library Breakfast</b>	<b>Jefferson County Library</b>
<b>Noon</b>	<b>Phil</b>	<b>Parks Advisory Board Meeting</b>	<b>First Floor Conf. Room</b>
<b>5:00 p.m.</b>	<b>David</b>	<b>OlyCAP Board Meeting</b>	<b>OlyCAP Office</b>
<b><u>Thursday – August 8, 2013</u></b>			
<b>9:30 a.m.</b>	<b>Phil</b>	<b>IWP Steering Committee Meeting</b>	<b>Chambers</b>
<b>7:00 p.m.</b>	<b>Board</b>	<b>Westend Community Input Meeting</b>	<b>Hoh Tribal Center- Forks</b>
<b><u>Friday – August 9, 2013</u></b>			
<b>All Day</b>	<b>John</b>	<b>Out of Office</b>	<b>West End – Forks</b>
<b>All Day</b>	<b>David</b>	<b>Jefferson County Fair</b>	<b>Port Townsend</b>

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