



District No. 1 Commissioner: Phil Johnson
District No. 2 Commissioner: David W. Sullivan
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley
Clerk of the Board: Erin Lundgren

MINUTES
Week of November 26, 2012



Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

PUBLIC COMMENT PERIOD: The following is a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- A citizen commented on the recent election and the Republican party;
- A citizen commented on the Shoreline Master Program (SMP);
- A citizen asked the County Administrator for a response regarding a Public Records Request response from the Department of Community Development; and
- A citizen expressed enthusiasm for a football team.

APPROVAL AND ADOPTION OF CONSENT AGENDA: Commissioner Sullivan moved to approve all the items on the Consent Agenda as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

1. **RESOLUTION NO. 68-12:** Declaration of Emergency Due to Heavy Rainfall, Soil Erosion and Unstable Slopes (Beginning November 15, 2012)
2. **AGREEMENT:** 2013 Public Defense Funding; In the Amount of \$36,539; Washington State Office of Public Defense
3. **AGREEMENT:** Membrane Bioreactor Equipment and Services (Port Hadlock Wastewater / Sewer); In the Amount of \$1,677,431; Jefferson County Public Works; Ovivo, USA LLC
4. **Advisory Board Resignations (2):** Jefferson County Solid Waste Advisory Committee (SWAC); 1) Michael Mullin, District #2 Representative; and 2) Robert Burns, District #3 Representative
5. **Advisory Board Appointment:** Gardiner Community Center Board; Alternate Board Member, Term Expires November 26, 2015; George Woodruff
6. **Payment of Jefferson County Vouchers/Warrants:** Dated November 19, 2012 Totaling \$1,053,575.63
7. **Payment of Jefferson County Payroll Warrants:** Dated November 20, 2012 Totaling \$76,240.62 and A/P Warrants Done by Payroll Dated November 6, 2012 Totaling \$124,731.37 and Dated November 20, 2012 Totaling \$14,282.28

Approval of Minutes: Chairman Austin suggested to add the location of the special meeting that was held at the Cotton Building to the special meeting minutes of October 8, 2012. Commissioner Johnson moved to approve the special meeting minutes of October 8, 2012 as corrected. Commissioner Sullivan seconded the motion which carried by a unanimous vote.



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Chairman Austin noted a correction to the minutes of October 22, 2012, page 4, second line, which states "...February 6, 2012" and shall state "...February 6, 2013". Commissioner Johnson moved to approve the minutes of October 22, 2012 as corrected. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

Commissioner Sullivan moved to approve the meeting minutes of October 15, 2012 and November 5, 2012 as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

COMMISSIONERS BRIEFING SESSION: The Commissioners each provided updates on the following items:

Chairman Austin will certify the 2012 General Election and Quilcene election recall and will attend a webinar regarding the new marijuana law this week.

Commissioner Sullivan will be attending legislative meetings regarding State transportation issues, and participate in the joint Regional Transportation Planning Organization and Metropolitan Transportation Planning Organization conference call and Olympic Community Action interviews this week.

Commissioner Johnson will be attending a joint City of Port Townsend and Jefferson County meeting regarding Parks and Recreation this week.

The meeting was recessed at 9:31 a.m. and reconvened at 9:41 a.m. with all three Commissioners present.

Mental Health/Substance Abuse Sales Tax Oversight Committee's Allocation

Recommendation for 2013: Public Health Director Jean Baldwin reviewed the creation and history of the Mental Health/Substance Abuse Sales Tax Advisory Board. The 2012 budget has had reductions of funds due to a decrease in sales tax revenue and the carry over of fund balance has decreased and is being decreased for 2013 by 18%. The committee does not recommend any new allocations for 2013. The following is recommended for 2013 services:

- Mental Health Co-Occurring Disorder Treatment Plan: \$80,204
- SafeHarbor: \$93,000
- Jail Substance Abuse Assessment and Mental Health \$32,995
- Therapeutic Court and Case Management: \$2,000
- School Mental Health Providers: \$65,000
- Jumping Mouse: \$24,000
- Nurse Family Partnership: \$25,000 (Grant Match Funds)
- Community Assessment and Service Evaluation: \$11,715
- 5% Billing and Administration: \$15,080
- 10% Reserve and Cash Fund Reserve (No Dollar Amount Provided)

Commissioner Sullivan moved to accept the Mental Health/Substance Abuse Sales Tax Oversight Committee's allocation recommendation for 2013. Commissioner Johnson seconded the motion which carried by a unanimous vote.



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Commissioner Sullivan moved to direct Ms. Baldwin to draft letters of appreciation to the Mental Health/Substance Abuse Sales Tax Oversight Committee members for approval at a future Board meeting. Commissioner Johnson seconded the motion which carried by a unanimous vote.

The meeting was recessed at 10:16 a.m. and reconvened at 1:35 p.m with Chairman Austin and Commissioner Sullivan present. Commissioner Johnson arrived shortly thereafter.

COUNTY ADMINISTRATOR BRIEFING SESSION: County Administrator Philip Morley reviewed the following with the Board.

- Calendar Coordination:
 - Chairman Austin and County Administrator Morley will attend a Lodging Tax Advisory Committee meeting on November 28, 2012
 - Chairman Austin and County Administrator Morley will attend a Jeffcom Retreat on November 29, 2012
 - Commissioner Johnson will participate in a Hood Canal Coordinating Council Conference Call on November 29, 2012
 - Senator Murray staff Alex Fastle will be meeting with the Board individually on November 29, 2012
 - Commissioner Johnson and County Administrator Morley will attend a YMCA Parks meeting on November 30, 2012
 - November 30, 2012 is a scheduled JPREP meeting - the Board and County Administrator have a conflict, possibly invite Clerk of the Board Erin Lundgren to attend in their absence
 - Chairman Austin has an appointment with Representative Tharinger on December 5, 2012
 - The Board concurs to close at noon on December 24, 2012
 - Chairman Austin will be an instructor in a Washington State Association of Counties (WSAC) new commissioner training event
 - Commissioner Johnson will be out of the office December 20, 2012 through January 2, 2013
 - Possible cancellation of December 24, 2012 Board meeting
- Budget Update
- Miscellaneous Items:
 - Facilities Maintenance Foreman
 - Shoreline Master Program
 - Community Forest Land Trust
 - Marine Resources Committee
 - Jeffcom
 - Parks and Recreation
 - Lodging Tax Advisory Committee
- Future Agenda Items (Not Discussed)



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EXECUTIVE SESSION: An Executive Session was scheduled from 4:25 p.m. to 4:30 p.m. with the County Administrator and the Clerk of the Board regarding a Labor Management Matter under exemption RCW 42.30.140(4) as outlined in the Open Public Meetings Act. The actual period of time the Board met in Executive Session on this topic was from 4:25 p.m. to 4:30 p.m. At the conclusion of the Executive Session the Board resumed the regular meeting and no action was taken.

NOTICE OF ADJOURNMENT: Commissioner Sullivan moved to adjourn the meeting at 4:32 p.m. until the next regular meeting or special meeting as properly noticed. Commissioner Johnson seconded the motion which carried by a unanimous vote.

MEETING ADJOURNED

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Raina Randall
Deputy Clerk of the Board

David Sullivan, Member