

**Jefferson County
Board of County Commissioners**

Agenda Request

To: Board of County Commissioners
Philip Morley, County Administrator

From: Barbara Carr, Juvenile Court Administrator

Date: September 10, 2012

Subject: Amendment to County Program Agreement #1263-43173
Consolidated Contract

Statement of Issue:

The attached document is an amendment to the consolidated contract with DSHS/JRA that supports supervision for moderate/high risk offenders, CJAA programs, CDDA, and SSODA. This amendment addresses the information sharing process that is required when a youth is committed to a State JRA Institution. This reflects our local policies also with regard to the exchange of information on a committable youth.

Analysis:

N/A

Alternatives:

N/A

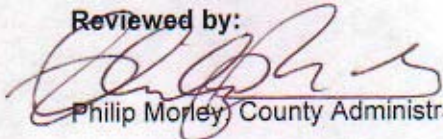
Fiscal Impact:

None – no additional fees attached to this amendment

Recommendation:

That the BOCC sign three original Contract Amendments as presented.

Reviewed by:


Philip Morley, County Administrator

9/5/12



COUNTY PROGRAM AGREEMENT

Consolidated Contract FY12-13

DSHS Agreement Number
1263-43173

This Program Agreement is by and between the State of Washington Department of Social and Health Services (DSHS) and the County identified below, and is issued in conjunction with a County and DSHS Agreement On General Terms and Conditions, which is incorporated by reference.

Administration or Division Agreement Number
County Agreement Number

DSHS ADMINISTRATION Juvenile Rehabilitation	DSHS DIVISION Division of Community Programs	DSHS INDEX NUMBER 1223	CCS CONTRACT CODE 5024CS-63
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DSHS CONTACT NAME AND TITLE Barbara Kraemer FA5	DSHS CONTACT ADDRESS OB 2 P.O. Box 45720 Olympia, WA 985045720
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DSHS CONTACT TELEPHONE (360)902-0765	DSHS CONTACT FAX (360)902-8108	DSHS CONTACT E-MAIL kraembj@dshs.wa.gov
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COUNTY NAME Jefferson County	COUNTY DBA	COUNTY ADDRESS PO Box 1220 615 Sheridan St Port Townsend, WA 98368
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COUNTY UNIFORM BUSINESS IDENTIFIER (UBI) 161-001-169	COUNTY CONTACT NAME Barbara Carr	COUNTY CONTACT E-MAIL bcarr@co.jefferson.wa.us
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COUNTY CONTACT TELEPHONE (360) 385-9190	COUNTY CONTACT FAX (360) 385-9191	COUNTY CONTACT E-MAIL bcarr@co.jefferson.wa.us
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IS THE COUNTY A SUBRECIPIENT FOR PURPOSES OF THIS PROGRAM AGREEMENT? N	CFDA NUMBERS
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PROGRAM AGREEMENT START DATE 01/01/2012	PROGRAM AGREEMENT END DATE 06/30/2013	MAXIMUM PROGRAM AGREEMENT AMOUNT See Exhibits
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EXHIBITS. When the box below is marked with an X, the following Exhibits are attached and are incorporated into this County Program Agreement by reference:

Exhibits (specify): Exhibit A: Consolidated Contract-Block Grant; Exhibit B: E3SHB 3900 Funds

The terms and conditions of this Contract are an integration and representation of the final, entire and exclusive understanding between the parties superseding and merging all previous agreements, writings, and communications, oral or otherwise, regarding the subject matter of this Contract. The parties signing below represent that they have read and understand this Contract, and have the authority to execute this Contract. This Contract shall be binding on DSHS only upon signature by DSHS.

COUNTY SIGNATURE (S) 	PRINTED NAME (S) AND TITLE (S) John Austin Chairman	DATE (S) SIGNED 12/19/11
DSHS SIGNATURE 	PRINTED NAME AND TITLE Del R. Hontanosas Grants and Contracts Manager	DATE SIGNED 12/27/11

Approved as to form only:

12/9/2011
Jefferson Co. Prosecutor's Office



CONTRACT AMENDMENT Juvenile Court Documents

DSHS CONTRACT NUMBER:
1263-43173

Amendment No. 01

This Contract Amendment is between the State of Washington Department of Social and Health Services (DSHS) and the Contractor identified below.

Program Contract Number

Contractor Contract Number

CONTRACTOR NAME Jefferson County		CONTRACTOR doing business as (DBA)	
CONTRACTOR ADDRESS PO Box 1220 615 Sheridan St Port Townsend, WA 98368		WASHINGTON UNIFORM BUSINESS IDENTIFIER (UBI) 161-001-169	DSHS INDEX NUMBER 1223
CONTRACTOR CONTACT Barbara Carr	CONTRACTOR TELEPHONE (360) 385-9190	CONTRACTOR FAX (360) 385-9191	CONTRACTOR E-MAIL ADDRESS bcarr@co.jefferson.wa.us
DSHS ADMINISTRATION Juvenile Rehabilitation		DSHS DIVISION Division of Community Programs	DSHS CONTRACT CODE 5024CS-63
DSHS CONTACT NAME AND TITLE Barbara Kraemer FA5		DSHS CONTACT ADDRESS OB 2 P.O. Box 45720 Olympia, WA 985045720	
DSHS CONTACT TELEPHONE (360)902-0765	DSHS CONTACT FAX (360)902-8108	DSHS CONTACT E-MAIL ADDRESS kraembj@dshs.wa.gov	
IS THE CONTRACTOR A SUBRECIPIENT FOR PURPOSES OF THIS CONTRACT? No		CFDA NUMBERS	
AMENDMENT START DATE 08/01/2012	CONTRACT END DATE 06/30/2013		
PRIOR MAXIMUM CONTRACT AMOUNT \$0.00	AMOUNT OF INCREASE OR DECREASE \$0.00	TOTAL MAXIMUM CONTRACT AMOUNT \$0.00	
REASON FOR AMENDMENT; CHANGE OR CORRECT CONTRACT TERMS OR SOW, SEE PAGE TWO			
ATTACHMENTS. When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract Amendment by reference: <input checked="" type="checkbox"/> Additional Exhibits (specify): Exhibit C: Juvenile Court Documents			
This Contract Amendment, including all Exhibits and other documents incorporated by reference, contains all of the terms and conditions agreed upon by the parties as changes to the original Contract. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract Amendment shall be deemed to exist or bind the parties. All other terms and conditions of the original Contract remain in full force and effect. The parties signing below warrant that they have read and understand this Contract Amendment, and have authority to enter into this Contract Amendment.			
CONTRACTOR SIGNATURE	PRINTED NAME AND TITLE		DATE SIGNED
DSHS SIGNATURE	PRINTED NAME AND TITLE Del Hontanosas Grants & Contracts Manager		DATE SIGNED

Approved as to form only:

David Albany 8/28/12
Jefferson Co. Prosecutor's Office

This Contract between the State of Washington Department of Social and Health Services (DSHS) and the Contractor is hereby amended as follows:

The purpose of this amendment is to delete detention services and add requirements to provide JRA with the necessary juvenile court documents for youths committed to JRA.

Effective August 1, 2012, add Exhibit C: Juvenile Court Documents; attached and incorporated by reference herein.

All other terms and conditions of this Contract remain in full force and effect.

All other terms and conditions of this Contract remain in full force and effect.

Jefferson County

STATEMENT OF WORK

Juvenile Court Documents

1. Purpose

Provide JRA with the necessary juvenile court documents for youths committed to JRA.

2. Contractor Obligations

A. Upon a youth being committed to the State, the Contractor shall:

- (1) Make direct contact with the JRA designated staff of commitment; and
- (2) Provide JRA with the following information for each youth committed to JRA:
 - (a) Court Order
 - (b) Complete Sentencing Worksheet
 - (c) Contact Information for Youth's Parents/Guardian
- (3) Make available the following information for each youth committed to JRA:
 - (a) Information to the Court on the Offense
 - (b) Police Reports on the Offense
 - (c) Victim Witness Interviews (when completed for sex offenders)
 - (d) Previous Reports to the Court (if available)
 - (e) Incidents Reports from Current Detention Stays (if applicable)
 - (f) Other Social File Materials (e.g., mental health reports, school information, etc.)