



District No. 1 Commissioner: Phil Johnson
District No. 2 Commissioner: David W. Sullivan
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley
Clerk of the Board: Erin Lundgren

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MINUTES
Week of March 19, 2012

Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

PUBLIC COMMENT PERIOD: The following are a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- A petition was submitted requesting the Board approve a moratorium to stop the construction and increased operations of biomass incinerators and boilers within Jefferson and Clallam Counties until appropriate steps are taken to protect the citizens of those Counties;
- A citizen asked if a notebook regarding biomass was passed on by the City of Port Townsend staff and requested the biomass issue be put on a future agenda so a group discussion may take place;
- A citizen commented on Fred Hill Materials bankruptcy status;
- Two other citizens asked the Board to pass a moratorium against biomass incinerators;
- A citizen is anxiously awaiting the announcement of who the next DCD director will be; a natural gas line should be installed coming from Kitsap County; and
- A citizen updated the Board on LTAC dollars and asked the Board to reconsider covering the shortfall of funds for visitor centers.

APPROVAL AND ADOPTION OF CONSENT AGENDA: Commissioner Johnson moved to approve all items on the Consent Agenda as presented. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

1. **AGREEMENT:** Enroll Approximately 16.17 Acres into the Open Space Tax Program as Open Space Land, MLA11-00042/CUA11-00001; Chiggers L. Stokes, Applicant
2. **AGREEMENT:** 2012 Lodging Tax Advisory Committee (LTAC) Grant Funding; In the Amount of \$12,455; Jefferson County Chamber of Commerce
3. **AGREEMENT, Amendment No. 2:** 4-H Stewardship Program, Altering Principle Contact To Reflect Administrative Changes Only; WSU Extension; US Forest Service
4. **AGREEMENT:** On-Call Bridge Load Rating, Bridge Inspection, and Miscellaneous Structural Design Services; In the Amount of \$25,000; Jefferson County Public Works; Shearer Design, LLC
5. **AGREEMENT:** Legislative Services for Port Hadlock Wastewater System Project; In the Amount of \$100,000; Jefferson County Public Works; Strategies 360, Inc.
6. **AGREEMENT:** Oak Bay Park Camp Host; No Dollar Amount; Jefferson County Public Works; Stephen J. Austin
7. **AGREEMENT:** Engineering Services; Queets Bridge Painting Project CR1881; In the Amount of \$172,361.22; Jefferson County Public Works; Integrity Structural Engineering, PLLC

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8. **BID AWARD:** Spruce Creek Culvert Replacement; Upper Hoh Road M.P. 9.70; Project No. XO1821; Total Bid Amount of \$397,507.43; Jefferson County Public Works; Seton Construction
9. **Digital Submittal Certification:** Reports for 2011; Jefferson County Public Works; County Road Administration Board (CRAB)
10. **WAIVER:** Tipping Fee in Coalition with Annual All Volunteer Earth Day Cleanup; Jefferson County Public Works
11. **Advisory Board Resignation:** Peninsula Regional Support Network; Nancy O'Neill
12. **Payment of Jefferson County Vouchers/Warrants:** Dated March 7, 2012 Totaling \$9,768.62 and Dated March 12, 2012 Totaling \$682,301.18

Approval of Minutes: Chairman Austin stated there is a spelling error in the October 24, 2011 minutes on the page four, Joe D'Amico's hearing comment states "...process is a waist of time..." and should state "...process is a waste of time...". Commissioner Sullivan moved to approve the minutes of October 17, 2011 as presented and October 24, 2011 as amended, and November 7, and 14, 2011 as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

COMMISSIONERS BRIEFING SESSION: The Commissioners each provided updates on the following items:
Chairman Austin attended a celebration of life for Andy Mackie and a State Board of Health meeting last week.
Commissioner Sullivan attended a memorial service and a Quilcene Conservation meeting last week. He will be attending a public forum regarding immigration this week.
Commissioner Johnson attended a Quilcene Conservation meeting last week and will attend a Hood Canal Coordinating Council meeting, Regional Parks and Recreation meeting and Ribbon Cutting Ceremony this week.

Official County Newspaper Bid Award: Clerk of the Board Erin Lundgren explained that two bids were received last week to be considered for the official County newspaper designation. Staff compared the two bids according to bid amounts, font type, column widths, frequency of publications, total sales and circulation in Jefferson County. The bid from *The Leader* is most advantageous for the County with a lower cost per square inch and greater circulation in Jefferson County. It is recommended that the bid for the official County newspaper be awarded to the *Port Townsend/Jefferson County Leader*.

Commissioner Sullivan added the notification for publication to be sent to *The Leader* is two days and the *Peninsula Daily News* requires three days.

Commissioner Johnson moved to award the bid for the official County newspaper to the *Port Townsend/Jefferson County Leader*. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

County Administrator Morley stated the bid is being awarded today and the contract will be prepared for the Board's approval at a future date.



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COUNTY ADMINISTRATOR BRIEFING SESSION: County Administrator Philip Morley reviewed the following with the Board:

- Calendar Coordination:
 - County Administrator Morley will be attending a Washington Counties Risk Pool Board meeting on Wednesday, April 21st, in Cle Elum
 - Chairman Austin will be attending a Washington State Parks Commission meeting at Fort Worden meeting on March 28th and will attend a conference on April 5th hosted by the Washington Tourism Alliance
 - Commissioner Johnson will be attending a Legislative Steering Committee meeting in Chelan on May 4th and 5th
- Legislative Update:
 - County Administrator Morley stated there is not much clarity at this point in time

The meeting was recessed at 10:04 a.m. and reconvened at 1:32 p.m with all three Commissioners present.

COUNTY ADMINISTRATOR BRIEFING SESSION (Continued): County Administrator Philip Morley reviewed the following with the Board:

- Surplus Information Services Equipment Policy and Procedures Presentation by IT Manager David Shambley

The meeting was recessed at 2:03 p.m. and reconvened at 2:48 p.m with all three Commissioners present.

COUNTY ADMINISTRATOR BRIEFING SESSION (Continued): County Administrator Philip Morley reviewed the following with the Board:

- Non-Motorized Transportation Priorities
 - Public Works staff will prepare a one page summary for the Board
- Miscellaneous Items
 - Fred Hill Materials Invoices
 - Commissioner Sullivan requested the Prosecutor's Office and Public Health Department to Advise if a Moratorium is Legally Possible because of Port Townsend Paper Corporation's Current Application Permitting Status
 - Emergency Management Training May 4th and 5th
 - Olympic Community Action Program's (OlyCap) Winter Shelter Closed for the Season & Transitional Housing Effort
 - Kiwanis Stars of Tomorrow
 - Jeffcom Interlocal Agreement
 - County Administrator Morley will attend the March 20th Exploratory Regional Parks & Recreation Committee Meeting
- Future Agenda Items (Not Discussed)



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NOTICE OF ADJOURNMENT: Commissioner Johnson moved to adjourn the meeting at 4:28 p.m. until the next regular meeting or special meeting as properly noticed. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

MEETING ADJOURNED

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Raina Randall
Deputy Clerk of the Board

David Sullivan, Member



District No. 1 Commissioner: Phil Johnson
District No. 2 Commissioner: David W. Sullivan
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley
Clerk of the Board: Erin Lundgren



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MINUTES
Week of March 26, 2012

Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

PUBLIC COMMENT PERIOD: The following are a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- Volunteers worked on Quilcene's Gateway Gardens over the weekend and will maintain them through the end of the summer; next week a packet will be provided to the Board regarding Worthington Park; Team Jefferson is helping Quilcene develop an economic development plan;
- Volunteers cleaned up Quimper Park last weekend; and
- A speech will be given regarding the effects of Fetal Alcohol Syndrome in children on April 18, 2012.

APPROVAL AND ADOPTION OF CONSENT AGENDA: Commissioner Sullivan moved to approve all items on the Consent Agenda as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

1. **AGREEMENT:** 2012 Lodging Tax Advisory Committee (LTAC) Grant Funding; In the Amount of \$23,320; Forks Chamber of Commerce and Visitor Center
2. **AGREEMENT NO. C16887, Amendment No. 1:** 2012-2014 Consolidated Contract; Additional Amount of \$208,657 for a Total of \$634,016; Jefferson County Public Health; Washington State Department of Health
3. **AGREEMENT NO. 00J52101:** Special Appropriations Act Project (SAAP) Grant; Port Hadlock Wastewater Facility Final Design Services; In the Amount of \$970,000.00; Jefferson County Public Works; US Environmental Protection Agency
4. **Advisory Board Resignation:** Jefferson County Library District Board of Trustees; Thomas Hagen
5. **Advisory Board Reappointment:** Jefferson County Parks Advisory Board; Two (2) Year Term Expiring March 15, 2014; Representing District #1, Richard Stapf
6. **Advisory Board Appointments (2):** Jefferson County Library District Board of Trustees; 1) Unexpired Term Expiring May 3, 2014, Leigh Hearon; and 2) Five Year Term Expiring April 1, 2017, Hal Beattie
7. **Payment of Jefferson County Vouchers/Warrants:** Dated March 19, 2012 Totaling \$339,481.89
8. **Payment of Jefferson County Payroll Warrants:** Dated March 20, 2012 Totaling \$90,568.73 and A/P Warrants Done by Payroll Dated March 8, 2012 Totaling \$114,080.24



PROCLAMATION: Proclaiming April, 2012 as Child Abuse Prevention Month:

Chairman Austin read the proclamation proclaiming April 2012 as Child Abuse Prevention Month. Commissioner Johnson moved to approve the proclamation. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

Public Health Supervisor Julia Danskin summarized activities planned for children for the month of April to celebrate Child Abuse Prevention Month.

Approval of Minutes: Commissioner Johnson moved to approve the minutes of November 21 and 28, 2011 as presented. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

COMMISSIONERS BRIEFING SESSION: The Commissioners each provided updates on the following items:
Chairman Austin will attend a JPREP meeting this Friday and reminded everyone of the Community Input Meeting tonight at the Port Townsend Community Center.
Commissioner Sullivan attended a Peninsula Development Authority meeting where a presentation about the Wild Olympic's proposal was given.
Commissioner Johnson attended a Hood Canal Coordinating Council (HCCC) meeting last week.

Regulating the Licensing of Sexually Oriented Adult Business (SOB) and Regulating the Land Use Permitting and Siting of Sexually Oriented Adult Business (SOB): Associate Planner David W. Johnson presented two ordinances, one for the licensing of SOB's and another for the land use permitting and siting of SOB's.

Commissioner Sullivan noted the proposed land use and siting ordinance states the SOB's will not be permitted in the light industrial area in Quilcene. In addition, no permits will be allowed in close proximity to schools, daycare facilities, off road public trails and paths, libraries, hospitals, public indoor recreation areas, parks & playgrounds, places of worship, community centers, senior centers, cemeteries, residential neighborhoods and master planned resorts.

Commissioner Sullivan moved to approve **ORDINANCE NO. 03-0326-12** re: regulating the land use permitting and siting of sexually oriented adult business. Commissioner Johnson seconded the motion which carried by a unanimous vote.

Commissioner Johnson moved to approve **ORDINANCE NO. 04-0326-12** re: regulating the licensing of sexually oriented adult business. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

Jefferson County Courthouse Phase 1 Stabilization Project Emergency Declaration:

Facilities Maintenance Foreman Loring Bemis stated the Courthouse has been evaluated in the past and a rating has been assigned regarding the structure of the building. The roof is the next phase of work to



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be completed and the project has been divided into several areas of priority. In 2010 it was determined that the chimney needs to be part of the next phase of construction. A project was developed in 2010 and was advertised for bid in 2011. No bids were received. The grant funding received was approximately \$300,000 of the anticipated \$600,000. Another project plan was developed for the two highest priorities, the chimney and dormers, within the budgeted scope of the grant funding. The project was advertised for bid through the small works process and one bid was received. He asked the Board to declare an emergency to allow the County to accept the bid. Because this project is grant funded, the work is required to be completed by June 2012. Time is not available to rebid the project because grant funding will be lost.

Commissioner Johnson asked what is the scope of work for the chimney? Mr. Bemis replied an interior bracing will be installed along with an exterior bracing.

Commissioner Johnson asked if there will be an effort to bring it up to precise measurements again or just to stabilize the chimney? Mr. Bemis answered the plan is to stabilize at this point in time.

Mr. Bemis stated work will be done during untraditional work hours because of noise that will disturb regular business.

County Administrator Morley stated according to JCC 3.55.150 exceptions relating to the competitive bidding process can be made in cases of emergency. The Board is being requested to approve a resolution declaring an emergency which will allow the Board to approve a contract for the emergency work that needs to be done.

Commissioner Johnson moved to approve **RESOLUTION NO. 12-12** declaring an emergency, waiving competitive bid requirements for the Jefferson County Courthouse Phase 1 Stabilization Project. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

Commissioner Sullivan moved to approve an agreement with Nordland Construction for the Jefferson County Courthouse Stabilization Project. Commissioner Johnson seconded the motion which carried with a unanimous vote.

The meeting was recessed at 10:22 a.m. and reconvened at 10:30 a.m. with all three Commissioners present.

Fort Worden Public Development Authority Presentation: Dave Robison, Kate Burke and Tim Caldwell were present representing the Public Development Authority.

The Board and staff of the Public Development Authority discussed economic development opportunities for the Fort Worden State Park. Mr. Robison asked the Board to send a letter of support to the Washington State Parks and Recreation Commission on behalf of the Public Development Authority. The Board concurred to consider the letter of support.



The meeting was recessed at 11:46 a.m. and reconvened at 1:31 p.m. with all three Commissioners present.

COUNTY ADMINISTRATOR BRIEFING SESSION: County Administrator Philip Morley reviewed the following with the Board:

- Calendar Coordination
- Legislative Update
 - Review of Washington State Association of Counties (WSAC) Briefing and Handouts
- Miscellaneous Items
 - Review of Community Input Meetings
 - Jeffcom Interlocal Agreements
 - Equestrian Events Center
 - Community Development Director

EXECUTIVE SESSION: An Executive Session was scheduled from 3:00 p.m. to 3:15 p.m. with the County Administrator regarding personnel, hiring/discipline/performance review under exemption RCW42.30.110(1)(g) as outlined in the Open Public Meetings Act. The Board actually met in Executive Session on this topic from 3:00 p.m. to 3:20 p.m. At the conclusion of the Executive Session the Board resumed the regular meeting and no action was taken.

COUNTY ADMINISTRATOR BRIEFING SESSION: County Administrator Philip Morley continued to review the following with the Board:

- Miscellaneous Items
 - Letter to State Parks Commission
 - Net Pen Tour Logistics
- Future Agenda Items
 - Work Plan for DCD

Letter of Support: Commissioner Johnson moved to direct County Administrator Morley to finalize a letter to the Washington State Parks and Recreation Commission for the Board to sign in support of the Public Development Authority implementing the Life Long Learning Center in Fort Worden State Park. Commissioner Sullivan seconded the motion which carried by a unanimous vote.



NOTICE OF ADJOURNMENT: Commissioner Sullivan moved to adjourn the meeting at 3:54 p.m. until the special meeting scheduled at 7:00 p.m. tonight at the Port Townsend Community Center. Commissioner Johnson seconded the motion which carried by a unanimous vote.

MEETING ADJOURNED

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Raina Randall
Deputy Clerk of the Board

David Sullivan, Member



District No. 1 Commissioner: Phil Johnson
District No. 2 Commissioner: David W. Sullivan
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley
Clerk of the Board: Erin Lundgren

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MINUTES
Week of April 2, 2012

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Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

PUBLIC COMMENT PERIOD: The following are a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- A citizen spoke in favor of the Port Townsend Paper Biomass Project and urged the Board to expedite the process;
- A citizen spoke about the Worthington family and is looking for partnerships to benefit Worthington Park;
- A citizen is thankful for the meeting next Monday with the Board and Department of Commerce regarding the Growth Management Act (GMA) and wastewater management in rural areas; the Quilcene gas station is going to be open 7 days a week;
- A citizen stated it is of utmost importance to control what type of debris will be used in the new biomass project; and
- Decisions the Board may make while in office may not have an effect on the economy until 20 or 30 years later.

APPROVAL AND ADOPTION OF CONSENT AGENDA: Commissioner Johnson moved to approve all items on the Consent Agenda as presented. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

1. **RESOLUTION NO. 13-12:** Notice of Intention to Dispose of Surplus County Equipment
2. **RESOLUTION NO. 14-12:** Updating the Official County Road Log: Lopeman Road, County Road No. 528409
3. **AGREEMENT NO. ER-0902(340):** Spruce Creek Culvert Replacement, Upper Hoh Road M.P. 9.70 County Project No. XO1821; In the Amount of \$397,507.43; Jefferson County Public Works; Seton Construction
4. **AGREEMENT NO. 40516930, Supplement No. 1:** Revised Completion Date, Real Property Acquisition and Relocation Services for Port Hadlock Wastewater Facility; No Change in Dollar Amount; Jefferson County Public Works; Roland Resources, Inc.
5. **AGREEMENT NO. 40516930, Supplement No. 1:** Appraisal Services for Port Hadlock Wastewater Facility; Additional Amount of \$10,000 for a Total of \$45,000; Jefferson County Public Works; Allen Brackett Shedd
6. **AGREEMENT NO. G1200420:** Northwest Straits Project, Marine Resources Committee Administration; In the Amount of \$33,000; Jefferson County WSU Extension; Washington State Department of Ecology

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7. **AGREEMENT:** Designating the Official County Newspaper of Public Record for Legal Notices; Port Townsend/Jefferson County Leader
8. **Payment of Jefferson County Vouchers/Warrants:** Dated March 26, 2012 Totaling \$178,929.58
9. **Payment of Jefferson County Payroll Warrants:** Dated March 20, 2012 Totaling \$16,919.03

Approval of Minutes: Commissioner Sullivan moved to approve the meeting minutes of December 5, and 12, 2011 as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

COMMISSIONERS BRIEFING SESSION: The Commissioners each provided updates on the following items:
Chairman Austin attended a JPREP meeting last week and will be attending a tourism conference and a Puget Sound Partnership meeting this week.
Commissioner Johnson toured Devils Lake in the Natural Resource Conservation Area and attended a Washington State Parks Commission meeting last week and will be attending a Puget Sound Partnership meeting this week.

Department of Community Development Director Interview: County Administrator Morley stated an intensive search has been done to fill this position. Twenty-eight applications were received for this position and six of the applicants were interviewed by an interview panel. A second interview panel consisted of various community members was formed to interview the top two candidates. Carl Smith was chosen as the top candidate and has over ten years of senior level management experience.

Mr. Smith stated he has been a community planner for the past 28 years for the State of Washington, California and Alaska. His strengths include being able to manage multiple projects at a time while also attending to daily details; verbal and written communication skills; and the ability to form and maintain productive relationships in the community.

Commissioner Sullivan asked what will he do to decrease the surprises applicants face from DCD? Mr. Smith stated DCD is crucial and vital to the community because it is the department that oversees that land use development is done according to the County code in a safe and quality manner. The vital natural resources of Jefferson County need to be protected while improving economic growth. Every organization can improve and should seek ways to improve. Upon his first meeting with DCD staff, they will begin to look at ways to improve the department so streamlining can be done as well as delivering quality customer service that is predictable, fair, consistent and time efficient. His goal is for DCD to be known in the community for excellent customer service. He will specifically look for ways to identify issues and alert the applicant as issues come along.

Commissioner Johnson stated there are several distinct communities like Gardner, Tri-Area, Brinnon and Quilcene in the County. He asked Mr. Smith how sees DCD helping economic vitality for each of these areas? Mr. Smith asked if there has been good visioning for Quilcene, Gardiner and other areas? If not, the first step would be to have structured meetings with residents of those areas and bring before



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the Board proposed policies and goals of the residents. Then economic opportunities would be targeted for particular growth.

Chairman Austin asked Mr. Smith how he would deal with institutional inertia? Mr. Smith answered if business has been done that way in the past, it will change. Quality customer service is the highest goal and he has some ideas for customer feedback.

Commissioner Sullivan asked Mr. Smith how he will track new ideas regarding the code and plans brought forward by community members in a transparent way so the public can be aware of the progress made? Mr. Smith replied codes and plans are living documents because they need to be reviewed and updated as issues arise. He will target the issues and bring them forward to the Planning Commission for review and have an open public process including meetings and hearings. Then it will be brought before the Board for finalization.

Commissioner Johnson stated water quality is very important in Jefferson County. He asked Mr. Smith what has been his experience with creating development regulations and expanding the economy, particularly through water quality or storm water management? Mr. Smith answered he has helped the two cities of Woodinville and Fife develop their Shoreline Master Programs. He helped Woodinville with their Critical Area Ordinance. While at the City of Fife he had experience with LID (Low Impact Development) which includes natural methods of storm water run off.

Chairman Austin asked if Mr. Smith has any ideas how to make the process smoother and more integrated for citizens to receive a permit for building a residence than what is already in place? Mr. Smith answered first he would want to talk to DCD staff and Environmental Health before changing any processes.

Commissioner Sullivan asked about the enhanced buffers in a city where he previously worked and if he was able to get the community involved? Mr. Smith answered the developing community was more than willing to work with it. Some people were not happy with it, but he dealt with it because it was supportable with scientific evidence.

The Board concurred that County Administrator Morley bring an employment contract before the Board at the next regularly scheduled meeting employing Carl Smith.

The meeting was recessed at 10:26 a.m. and reconvened at 1:33 p.m with all three Commissioners present.

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COUNTY ADMINISTRATOR BRIEFING SESSION: County Administrator Philip Morley reviewed the following with the Board.

- Calendar Coordination:
 - Washington State Department of Natural Resources Community Forest Meeting Invitations and Scheduling
 - Confirm Net Pen Visit Dates with DCD Staff
 - Brinnon Loyalty Days on April 27, 2012 at Noon
- Legislative Update
- Miscellaneous Items:
 - Straits Ecosystem Coordinating Board:
 - ▶ Chairman Austin is Attending Meeting April 6, 2012
 - ▶ Steve Tharinger is co-chair
 - ▶ \$70,000 for fiscal Agent Staffing Straits Action Area - Jamestown S'Klallam is interim Fiscal Agent and Considering Continuing
 - Consider Support of Heritage Designation for the 120 Acre Douglas Fir/Rhody Association near Devil's Lake Currently in School Trust Designation
 - Community Input Meetings Preparation
 - Jeffcom Interlocal Agreements
 - Equestrian Events Center Update
 - DCD Director Employment
 - Lodging Tax
 - Public Infrastructure Fund
 - LAMIRD Workshop
 - Middle Point Road Trimming Update
- Future Agenda Items
 - Constitutional Amendment Request
 - Plastic Bag Ban
 - Devils Lake Trust Land Transfer Letter of Support Request from Peter Bahls

Hotel / Motel Fund (Fund 125): Commissioner Johnson moved to retain the minimum balance in fund 125 (Hotel/Motel) at the year ending fund balance of the 2008 level or above which was \$482,385. Commissioner Sullivan seconded the motion. Chairman Austin stated his understanding for doing this is to allow capital improvement projects to be done. County Administrator Morley stated Ordinance No. 02-0622-98 has a provision that capital reserve does not exceed annual anticipated revenue but with this motion the Board is acknowledging that the money does not have to be spent at this time, but can be saved for a future date. Chairman Austin called for a vote on the motion which carried unanimously.



Lodging Tax Advisory Committee (LTAC) Recommendations: Commissioner Sullivan moved for the LTAC to make recommendations for budget appropriations in 2012 up to \$18,000. Commissioner Johnson seconded the motion which carried by a unanimous vote. County Administrator Morley noted that this option is only available for the year 2012 and will not be available in future years.

NOTICE OF ADJOURNMENT: Commissioner Johnson moved to adjourn the meeting at 4:14 p.m. until the next regular meeting or special meeting as properly noticed. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

MEETING ADJOURNED

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Raina Randall
Deputy Clerk of the Board

David Sullivan, Member



District No. 1 Commissioner: Phil Johnson
District No. 2 Commissioner: David W. Sullivan
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley
Clerk of the Board: Erin Lundgren

MINUTES

Special Meeting
March 26, 2012



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Chairman John Austin called the meeting to order at approximately 7:00 p.m. at the Port Townsend Community Center. Commissioner Phil Johnson and Commissioner David Sullivan were present as well as the following Jefferson County Elected Officials: Assessor Jack Westerman, Auditor Donna Eldridge, Treasurer Judi Morris, and Superior Court Judge Crad Verser. Other County staff present were: County Administrator Philip Morley, Chief Deputy Auditor/Elections Coordinator Karen Cartmel, Parks and Recreation Manager Matt Tyler, Assistant Recreation Manager Chris Macklin, and Recreation Aid Supervisor Jessica Winsheimer. Also in attendance was Port Commissioner Stephen Tucker.

County Administrator Philip Morley served as meeting facilitator and welcomed everyone. He introduced the elected officials who each gave a brief overview of the services provided by their office and discussed various issues facing Jefferson County.

After review of the format for the participatory exercise, the following questions and comments were submitted by the citizens and then grouped by category. Each question/comment was read aloud and a facilitated discussion was held on each category.

AGRICULTURE & FARMING

- “Process and expectations for development of regulations for critical areas on agricultural land?”
- “I am involving myself in gaining knowledge about our local food providers/farmers. At the same time, when I pay attention to the global food system, it is not family farm friendly, nor is it helpful to human health in general. Communities like Sedgewick, Maine, voted unanimously to support Food Sovereignty - a principle that transactions between farmers and their customers, so long as both are satisfied, should not be regulated by federal pressures from outside. Perhaps the net pen objections are our example of such federal/state/local differing points of view. What approaches are at our local disposal to retain a strong voice about what we eat, maintaining a quality food supply in the face of strong lobbying pressures brought to bear on federal decision making by corporations and specifically from agribusiness? How do our commissioners handle the need to push back in situations like this to care for our needs directly at home?”

ENVIRONMENTAL REGULATIONS

- “Will the FEMA Environmental Assessment trump the Critical Areas Ordinance regarding the protection of riparian zones?”



GENERAL COUNTY GOVERNMENT

- “Assessor Jack Westerman: What has been your experience with the average number of foreclosures per year? Do you keep statistics on the number of foreclosures per year?”

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It seems like listening to the voters means: surveys, hearings and open meetings, but, this doesn't really involve the citizens who are busy with their lives. What ways are you considering to not just listen to, but, truly involve the mainstream of citizens?”

NON-MOTORIZED TRANSPORTATION

- “Does the County have a Non-Motorized Transportation Citizens Advisory Committee and Plan?”

RECYCLING

- “Does the Recreation Center recycle all glass, metals, paper, cardboard, food scraps and yard waste?”

RESOURCE CONSERVATION

- “At a time of declining resources, world-wide, and financial resources being one of them, here locally, what kinds of things are being discussed, locally, to encourage conservation of resources, especially when city and county budgets are enhanced by more consumption of resources than by, what we need, which is greater conservation? Example: The solid waste budget increases as we use more resources, not less. How is this going to shift? How can we incentivize conservation on all levels?”

The facilitator wrapped up the exercise portion of the meeting and thanked everyone for coming.

NOTICE OF ADJOURNMENT: Commissioner Sullivan moved to adjourn the meeting at 8:35 p.m. until the next regular Monday meeting at 9:00 a.m. or special meeting as properly noticed pursuant to RCW 42.30.080. Commissioner Johnson seconded the motion which carried by a unanimous vote.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Erin Lundgren
Clerk of the Board

David Sullivan, Member